

Heart of Texas Council of Governments

Executive Committee Meeting

**Thursday
May 26, 2022
10:00 AM**

The meeting will be held at the:

***Heart of Texas
Council of Governments
Offices
1514 South New Road
Waco, Texas***



Councilmember Jim Holmes
President

Judge Jay Elliott
Vice President

Mayor Geary Smith
Secretary/Treasurer

Russell Devorsky
Executive Director

**HEART OF TEXAS
COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE**

**THE STATE OF TEXAS
COUNTY OF MCLENNAN**

TO ALL PERSONS INTERESTED

NOTICE IS HEREBY GIVEN in accordance with Chapter 551, Texas Government Code, as amended, the Executive Committee of the Heart of Texas Council of Governments will meet on Thursday, the 26th Day of May 2022, at **10:00 a.m.** at the Heart of Texas Council of Governments, 1514 South New Road, Waco, Texas at which time the following subjects will be considered.

AGENDA

- I. Call to Order and Determination of a Quorum
- II. Proof of Posting of notice in accordance with Chapter 551, Texas Government Code, as amended, known as the Texas Open Meetings Act.
- III. Introduction of Guests
- IV. Consideration of and/or action on the following:

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- 1 A. 1. Approval of the April 28, 2022 meeting minutes
- 5 B. New Business
 - 14 1. Approval of Memorandum of Understanding between HOTCOG and Bosque County – VHF Radios Grant
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 - 23 3. Consideration of and Action on setting the 2023-2024 Regional Priority Scoring for Texas Community Development Block Grant (TxCDBG) eligible projects
- 30 C. Report of the Executive Director and Staff
 - 30 1. Department of Administration
 - 30 a. Financial and Personnel Report
 - 35 2. Health & Human Services
 - 35 a. Department Activities Report

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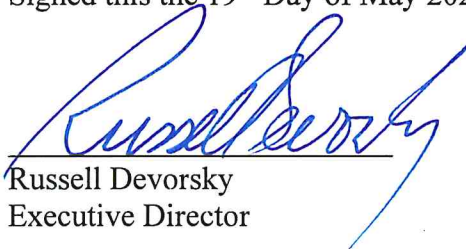
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3. Regional Services
 - a. Department Activities Report

4. Executive Director's Report

- 60 V. Other Reports – Law Enforcement Training Attendance FY22
- VI. Public Comment
- VII. Adjournment

Signed this the 19th Day of May 2022.



Russell Devorsky
Executive Director



Councilmember Jim Holmes
President

Mayor Geary Smith
Secretary/Treasurer

Judge Jay Elliott
Vice-President

Russell Devorsky
Executive Director

Heart of Texas
Council of Governments

**MINUTES OF THE
EXECUTIVE COMMITTEE MEETING**

The Heart of Texas Council of Governments' Executive Committee, in accordance with Chapter 551, Texas Government Code, as amended, met in regular session, on Thursday, the 28th Day of April, 2022 at 10:30 a.m. at the Heart of Texas Council of Governments, 1514 South New Road, Waco, Texas at which time the following subjects will be considered.

Members Present

Councilmember Jim Holmes, *President*
Judge Jay Elliott, *Vice-President*
Mayor Geary Smith, *Secretary-Treas.*
Judge Justin Lewis
Co. Treasurer Jeannie Keeney
Councilmember Jimmy Rogers
Commissioner Jim Smith
Judge Cindy Vanlandingham
Commissioner Nita Wuebker
Mr. Calvin Rueter

City of Waco
Falls County
City of Mexia
Hill County
Freestone County
City of Robinson
McLennan County
Bosque County
Falls County
Special Districts

Members Absent

Judge Linda Grant
Mayor Andy Smith
Judge Richard Duncan
Judge Scott Felton
Mayor Dillon Meek
Councilmember Andrea Barefield
Mayor Josh Thayer

Freestone County
City of Hillsboro
Limestone County
McLennan County
City of Waco
City of Waco
City of Valley Mills

Staff Present

Russell Devorsky
John C. Minnix
Mary McDow
Rep Pledger
Harold Ferguson
Amy Derrick
Lana Gudgel

Executive Director
Dep. Exec. Director of Administration
Personnel Manager
Transportation Manager
Economic Development Planner
Emergency Preparedness Planner
Criminal Justice Planner

AGENDA

I. Call to Order and Determination of a Quorum

Proof of posting of the April 28, 2022 Executive Committee meeting was provided by Mary McDow.

II. Introduction of Guests – Guests and staff were introduced.

III. Consideration of and/or action on the following:

A. 1. Approval of the March 24, 2022 meeting minutes

The March 24, 2022 minutes were presented for approval. A motion was made by Judge Justin Lewis and seconded by Judge Jay Elliott that the March 24, 2022 meeting minutes be approved as presented. Motion passed.

B. New Business

1. Criminal Justice Advisory Committee (CJAC) Rankings and Recommendations for Funding FY2023

Mr. Devorsky stated the Heart of Texas Council of Governments' Criminal Justice Advisory Committee met on April 8, 2022, to evaluate and score the applications submitted for funding under the Justice Assistance Grant (JAG), Violent Crimes Against Women (VAWA), Truancy Prevention (TP), State Fund 421 (SF421), and Victims of Crime Act (VOCA) in accordance with the guidelines set forth by the Criminal Justice Division of the Governor's Office. Recommendations for funding were made based on the Reasonable Budget Expectations (RBE) provided by CJD. The committee's rankings and recommendations for funding were presented to the committee.

A motion was made by Judge Justin Lewis and seconded by Judge Jay Elliott to approve the Criminal Justice Advisory Committee rankings and recommendations for funding as allowed in the ranking order as presented. Motion passed.

2. Approval of Statewide Radio Infrastructure Grant Contract and expenditures for constructing a communications tower in Woodway, Texas

Mr. Devorsky requested authorization and approval for a contract and expenditure for the Construction of a 200' communications tower in Woodway, Texas. This project is out of the Radio Infrastructure grant and will allow for the relocation of Heart of Texas Tower, currently utilized by multiple jurisdictions in Waco. This new tower will be the leading tower site for the Heart of Texas (City of Waco) 800 MHz radio system and will fill in a critical coverage gap on

the west side of McLennan County.

A motion was made by Judge Justin Lewis and seconded by Mayor Geary Smith to approve the contract presented and the authorization for the Executive Director to issue a Purchase Order for an amount not to exceed \$550,000 for the construction of the Woodway Communications Tower. Motion passed.

3. Capital Area Texas Regional Advisory Council (CATRAC) Healthcare Preparedness Program Agreement

Mr. Devorsky stated that HOTCOG has a long-standing relationship with the Capital Area of Texas Regional Advisory Council (CATRAC) in supporting and participating in their efforts to ensure healthcare delivery systems in a disaster or pandemic. HOTCOG would like to continue our relationship with CATRAC and continue to provide guidance and information on issues where needed and wanted. These areas include communications and logistics as well as training and exercise collaboration. HOTCOG desires to participate in CATRAC regional efforts but does not wish to receive or retain any federal program funds, equipment, or supplies.

A motion was made by Judge Jay Elliott and seconded by County Treasurer Jeannie Keeney to authorize the HOTCOG Executive Director to sign the Participating Agency / Subcontractor agreement with Capital Area of Texas Regional Advisory Council (CATRAC) as a participating agency in its ongoing Healthcare Preparedness Program. Motion passed.

D. Report of the Executive Director and Staff

1. Department of Administration

a. Financial, Personnel and Investment Reports

Mr. John Minnix presented the Financial, Personnel and Investment Reports to the Committee for review.

2. Health & Human Services

a. Department Activities Report

Mr. Devorsky noted the activities report for the Health and Human Services programs -Area Agency on Aging, HOT Aging and Disability Resource Center, HOT 2-1-1 Call Center and the Rural Transit District were in the packet for review. Mr. Devorsky noted regarding vehicle purchases for the rural transportation program, six (6) new transit buses were ordered in March of 2021 and staff has been informed that due to manufacturing cost increases, the current order for 6 transit vans will not be fulfilled by the manufacturer. Currently staff is working with creative bus sales reviewing available options to procure new transit vans as soon as possible.

3. Regional Services

a. Department Activities Report

Mr. Devorsky noted the reports for the Regional Services Division were in the packet for review. Mr. Harold Ferguson noted the Texas Broadband Development Office (BDO) is seeking input from residents on their broadband needs and experience by County. This input is crucial to help form a statewide broadband plan and compete for National Telecommunications and Information Administration (NTIA) funding. A survey regarding Broadband development is available on the HOTCOG website and participating in the survey may help our rural areas qualify for some of the broadband funding.

4. Executive Director's Report

Mr. Devorsky noted the staff continue to attend Chamber of Commerce meetings in the region and provide outreach services.

V. Other Reports – None.

VI. Public Comment – None.

VII. Adjournment – A motion and second was made to adjourn the meeting at 10:56 a.m.

Jim Holmes, President
Councilmember, City of Waco

Geary Smith, Secretary-Treasurer
Mayor, City of Mexia

ACTION MEMORANDUM

**HEART OF TEXAS COUNCIL OF GOVERNMENTS'
EXECUTIVE COMMITTEE**

May 26, 2022

SUBJECT:

Approval of Memorandum of Understanding between HOTCOG and Bosque County

INFORMATION:

In 2020, HOTCOG applied for a \$100,000 grant under the Homeland Security grant program for VHF radios for the region. HOTCOG successfully executed the grant and distributed new Kenwood P25 VHF radios to Bosque County. As part of the terms and conditions, the Office of the Governor requires a Memorandum of Understanding between HOTCOG and the receiving agency to transfer the equipment.

ACTION:

That the Heart of Texas Council of Governments' Executive Committee approves the attached Memorandum of Understanding between HOTCOG and Bosque County.

HOTCOG

Between
Heart of Texas Council of Governments
Sub-Recipient
and
Bosque County, Texas
Receiving Jurisdiction/Agency

Purpose

This Memorandum of Understanding (MOU) sets forth the terms, conditions and understanding between the Heart of Texas Council of Governments and the Bosque County, Texas in regard to transferring and receiving equipment purchased with State and/or Federal grant funds.

Duration

This MOU shall become effective upon signature by the authorized officials from each party and may be modified, and/or terminated, upon mutual consent of both authorized officials.

Certification

This is to certify that the equipment being transferred was acquired by the expenditure of grant funds awarded to the Sub-recipient.

The Receiving Jurisdiction/Agency certifies that they have received a copy of the Grantee Conditions and Responsibilities Memo (Attachment A) and have knowledge of, and are in compliance with the laws, rules and regulations of the grant, including compliance with all state and federal grant eligibility requirements.

The Receiving Jurisdiction/Agency further certifies that they have received a copy of the Sub-Recipient's Grant Award (Attachment B) and agrees to be bound by all the contract covenants and exhibits to the Sub-Recipient's award and any modifications or amendments to that award. Sub-Recipient certifies that all Grant Award documents and amendments are included in Attachment B.

The Sub-Recipient and Receiving Jurisdiction/Agency further certify that they are duly authorized and empowered by their governing body to enter into this agreement.

Equipment being transferred:

See Equipment List (Attachment C)

Sub-recipient Responsibilities:

The Sub-recipient agrees to:

Notify receiving jurisdiction/agency of any known modifications to applicable award requirements within 15 business days of receipt.

Receiving Jurisdiction/Agency Responsibilities:

The Receiving Jurisdiction/Agency agrees to:

- Maintain compliance with the requirements of federal and state granting agencies;
- Maintain all aspects of the asset including property records, physical inventory, control system, maintenance procedures, records retention, disposition, and comply with all grant requirements;
- Make available to federal and state granting agencies or the Texas State Auditor's Office, or designees of these agencies, any equipment items and related records upon request;
- Ensure the Sub-recipient is notified Homeland Security Manager and via telephone at 254-292-1800 when pass-through equipment is disposed of by the receiving entity in accordance with 2 CFR 200.313 (e) and the Uniform Grant Management System (UGMS), Subpart C, Section .32 (e) Disposition;
- Ensure the equipment is maintained in good working order;
- Ensure a physical inventory is conducted every 2 years;
- Ensure the equipment is used only as allowable under the grant; and

- Ensure any deployable equipment will be made available during an event requiring a regional, statewide, or national response.

Certified & Agreed by:

Heart of Texas Council of Governments

Street/Mailing Address, City, County, Zip

Printed Name and Title

Signature

Date

Certified & Agreed by:

Bosque County
Bosque County, Texas

PO Box 647, Meridian Tx 76665
Street/Mailing Address, City, County, Zip

Cindy VanLandingham, County Judge
Printed Name and Title

Cindy VanLandingham
Signature

5/2/2022
Date

Date of Transfer: 7/2/22

Sub-Recipient Signature

Receiving Jurisdiction Signature

Timothy Jaska Hs Mgr
Printed Name and Title

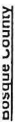
Printed Name and Title



SAA/TXDPS Form 06-005(10/13)

2

- * Conduct physical inventory at least once every two years
- * Control system must ensure adequate safeguards to prevent loss, damage or theft
- * Use Vehicle Identification Number (V.I.N.) in place of serial numbers for motor vehicles



SAATXDPS Form 06-005(10/13)



- 9



SAATXDPS Form 06-005(10/13)

- * Ensure adequate equipment maintenance procedures
- * Disposition - see procedures in OJP Financial Guide

- * Conduct physical inventory at least once every two years
- * Control system must ensure adequate safeguards to prevent loss, damage or theft
- * Use Vehicle Identification Number (V.I.N.) in place of serial numbers for motor vehicles

$$\frac{1}{3}$$



SAA/TXDPS Form 06-005(10/13)

2/5

- Conduct physical inventory at least once every two years
- Control system must ensure adequate safeguards to prevent loss, damage or theft
- Use Vehicle Identification Number (V.I.N.) in place of serial numbers for motor vehicles
- Ensure adequate equipment maintenance procedures
- Disposition - see procedures in OJP Financial Guide



SAATXDPS Form 06-005(10/13)

$$\frac{2}{5}$$

- * Ensure adequate equipment maintenance procedures
- * Disposition - see procedures in OJP Financial Guide



SAA/TXDPS Form 06-005(10/13)

$$\frac{2}{2}$$

- Ensure adequate equipment maintenance procedures
- Disposition - see procedures in OJP Financial Guide

ACTION MEMORANDUM

**HEART OF TEXAS COUNCIL OF GOVERNMENTS'
EXECUTIVE COMMITTEE**

May 26, 2022

SUBJECT:

Approval of Memorandum of Understanding between HOTCOG and Hill County

INFORMATION:

In 2020, HOTCOG applied for a \$100,000 grant under the Homeland Security grant program for VHF radios for the region. HOTCOG successfully executed the grant and distributed new Kenwood P25 VHF radios to Hill County. As part of the terms and conditions, the Office of the Governor requires a Memorandum of Understanding between HOTCOG and the receiving agency to transfer the equipment.

ACTION:

That the Heart of Texas Council of Governments' Executive Committee approves the attached Memorandum of Understanding between HOTCOG and Hill County.

Between
Heart of Texas Council of Governments
Sub-Recipient
and
Hill County, Texas
Receiving Jurisdiction/Agency

Purpose

This Memorandum of Understanding (MOU) sets forth the terms, conditions and understanding between the Heart of Texas Council of Governments and the Hill County, Texas in regard to transferring and receiving equipment purchased with State and/or Federal grant funds.

Duration

This MOU shall become effective upon signature by the authorized officials from each party and may be modified, and/or terminated, upon mutual consent of both authorized officials.

Certification

This is to certify that the equipment being transferred was acquired by the expenditure of grant funds awarded to the Sub-recipient.

The Receiving Jurisdiction/Agency certifies that they have received a copy of the Grantee Conditions and Responsibilities Memo (Attachment A) and have knowledge of, and are in compliance with the laws, rules and regulations of the grant, including compliance with all state and federal grant eligibility requirements.

The Receiving Jurisdiction/Agency further certifies that they have received a copy of the Sub-Recipient's Grant Award (Attachment B) and agrees to be bound by all the contract covenants and exhibits to the Sub-Recipient's award and any modifications or amendments to that award. Sub-Recipient certifies that all Grant Award documents and amendments are included in Attachment B.

The Sub-Recipient and Receiving Jurisdiction/Agency further certify that they are duly authorized and empowered by their governing body to enter into this agreement.

Equipment being transferred:

See Equipment List (Attachment C)

Sub-recipient Responsibilities:

The Sub-recipient agrees to:

Notify receiving jurisdiction/agency of any known modifications to applicable award requirements within 15 business days of receipt.

Receiving Jurisdiction/Agency Responsibilities:

The Receiving Jurisdiction/Agency agrees to:

- Maintain compliance with the requirements of federal and state granting agencies;
- Maintain all aspects of the asset including property records, physical inventory, control system, maintenance procedures, records retention, disposition, and comply with all grant requirements;
- Make available to federal and state granting agencies or the Texas State Auditor's Office, or designees of these agencies, any equipment items and related records upon request;
- Ensure the Sub-recipient is notified Homeland Security Manager and via telephone at 254-292-1800 when pass-through equipment is disposed of by the receiving entity in accordance with 2 CFR 200.313 (e) and the Uniform Grant Management System (UGMS), Subpart C, Section .32 (e) Disposition;
- Ensure the equipment is maintained in good working order;
- Ensure a physical inventory is conducted every 2 years;
- Ensure the equipment is used only as allowable under the grant; and

- Ensure any deployable equipment will be made available during an event requiring a regional, statewide, or national response.

Certified & Agreed by:

Heart of Texas Council of Governments

1514 South New Road, Waco, TX 76711
Street/Mailing Address, City, County, Zip

Russell Devorsky, Executive Director
Printed Name and Title

Signature

Date

Certified & Agreed by:

Hill County, Texas

P.O. Box 457 Hillsboro TX 76645
Street/Mailing Address, City, County, Zip

JUSTIN W. LEWIS County Judge
Printed Name and Title

Signature

5-10-2022
Date

Date of Transfer:

Sub-Recipient Signature

Receiving Jurisdiction Signature

Timothy Jeske, HS Manager
Printed Name and Title

Printed Name and Title



SAATXDPS Form 06-005(10/13)

$$\frac{2}{1}$$

- Ensure adequate equipment maintenance procedures
- Disposition - see procedures in OJP Financial Guide



SAATXDPS Form 06-005(10/13)

$$\frac{1}{2}$$

- * Conduct physical inventory at least once every two years
- * Control system must ensure adequate safeguards to prevent loss, damage or theft
- * Use Vehicle Identification Number (V.I.N.) in place of serial numbers for motor vehicles



SAATXDPS Form 06-005(10/13)

3/6

- Ensure adequate equipment maintenance procedures
- Disposition - see procedures in QJP Financial Guide



SAATXDPS Form 05-005(10/13)

$$\frac{2}{4}$$

- * Conduct physical inventory at least once every two years
- * Control system must ensure adequate safeguards to prevent loss, damage or theft
- * Use Vehicle Identification Number (V.I.N.) in place of serial numbers for motor vehicles



SAA/TXDPS Form 06-005(10/13)

- Ensure adequate equipment maintenance procedures
- Disposition - see procedures in OJP Financial Guide

- Conduct physical inventory at least once every two years
- Control system must ensure adequate safeguards to prevent loss, damage or theft
- Use Vehicle Identification Number (V.I.N.) in place of serial numbers for motor vehicles

$$\frac{2}{5}$$



SAA/TXDPS Form 06-005(10/13)

$$\frac{1}{2}$$

- * Ensure adequate equipment maintenance procedures
- * Disposition - see procedures in OJP Financial Guide

ACTION MEMORANDUM

HEART OF TEXAS COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS MEETING

May 26, 2022

SUBJECT:

Consider and Act on setting the 2023-2024 Regional Priority Scoring for TxCDBG eligible projects.

INFORMATION:

The governing body for the region is responsible for setting the scoring metrics for eligible projects.

For each category of Project Priority, list the activities that qualify for the category, and the number of points assigned.

- Up to three categories may be identified, which may include "all other eligible activities".
- All activities within a category will receive the same number of points.
- First Priority Activities will receive the full 50 points available for this scoring element.
- Second and/or Third Priority should receive less than 50 points.

Category	Activities	Number of Points (maximum 50 points)
First Priority		50 Points
Second Priority		
Third Priority		

ACTION:

The Heart of Texas Council of Governments Executive Board sets the First (1) priority at 50 points for activity _____; Second (2) priority at _____ for activity _____; and the Third (3) priority at _____ for activity _____ in the TxCDBG 2022-2023 Community Development (CD) Fund application cycle.

2023-2024 Community Development Fund

Regional Project Priority Scoring

State Planning Region	
Date of Public Meeting	
List Names of Persons Responsible for Establishing Priorities (if a standing committee, identify name of committee or group rather than list individuals)	

For each category of Project Priority, list the activities that qualify for the category, and the number of points assigned.

- Up to three categories may be identified, which may include "all other eligible activities".
- All activities within a category will receive the same number of points.
- First Priority Activities will receive the full 50 points available for this scoring element.
- Second and/or Third Priority should receive less than 50 points.

Category	Activities	Number of Points (maximum 50 points)
First Priority		50 Points
Second Priority		
Third Priority		

As Presiding Officer of the [State Planning Region], I certify that the above Regional Project Priorities were established in accordance with 4 TAC 4 TAC §30.50(e)(1) for the 2021-2022 TxCDBG Community Development Fund.

[Name, Title]

Date

Reference: TxCDBG Activity Codes

Code	Description
01	<p>Acquisition of Real Property Acquisition of real property that will be developed for a public purpose. Use code 01 for the CDBG-funded purchase of real property on which, for example, a public facility or housing will be constructed.</p> <p>When CDBG funds are used to:</p> <ul style="list-style-type: none"> acquire a public facility that will be rehabilitated with CDBG funds and continue to be used as a public facility, assign the appropriate 03* code. acquire housing that will be rehabilitated, use code 14G.
02	<p>Disposition of Real Property Costs related to the sale, lease, or donation of real property acquired with CDBG funds or under urban renewal. These include the costs of temporarily maintaining property pending disposition and costs incidental to disposition of the property.</p>
03A	<p>Senior Centers Acquisition, construction, or rehabilitation of facilities (except permanent housing) for seniors. 03A may be used for a facility serving both the elderly and the handicapped, provided it is not intended primarily to serve persons with handicaps. If it is, use 03B instead. For the construction of permanent housing for the elderly, use code 12; for the rehabilitation of such housing, use the appropriate 14* code.</p>
03D	<p>Youth Centers Acquisition, construction, or rehabilitation of facilities intended primarily for young people age 13 to 19. These include playground and recreational facilities that are part of a youth center. For the acquisition, construction or rehabilitation of facilities intended primarily for children age 12 and under, use 03M; for facilities for abused and neglected children, use 03Q.</p>
03E	<p>Neighborhood Facilities Acquisition, construction, or rehabilitation of facilities that are principally designed to serve a neighborhood and that will be used for social services or multiple purposes (including recreational). Such facilities may include libraries and public schools.</p>
03F	<p>Parks, Recreational Facilities Development of open space areas or facilities intended primarily for recreational use.</p>
03G	<p>Parking Facilities Acquisition, construction, or rehabilitation of parking lots and parking garages. Also use 03G if the primary purpose of rehabilitating a public facility or carrying out a street improvement activity is to improve parking. If parking improvements are only part of a larger street improvement activity, use 03K.</p>
03I	<p>Flood Drainage Improvements Acquisition, construction, or rehabilitation of flood drainage facilities, such as retention ponds or catch basins.</p>

	Do not use 03I for construction/rehabilitation of storm sewers, street drains, or storm drains. Use 03J for storm sewers and 03K for street and storm drains.
03J	<p>Water/Sewer Improvements Installation or replacement of water lines, sanitary sewers, storm sewers, and fire hydrants. Costs of street repairs (usually repaving) made necessary by water/sewer improvement activities are included under 03J.</p> <p>For water/sewer improvements that are part of:</p> <ul style="list-style-type: none"> • more extensive street improvements, use 03K (assign 03K, for example, to an activity that involves paving six blocks of Main Street and installing 100 feet of new water lines in one of those blocks). • a housing rehabilitation activity, use the appropriate 14* matrix code. <p>For construction or rehabilitation of flood drainage facilities, use 03I.</p>
03K	<p>Street Improvements Installation or repair of streets, street drains, storm drains, curbs and gutters, tunnels, bridges, and traffic lights/signs.</p> <p>Also use 03K:</p> <ul style="list-style-type: none"> • for improvements that include landscaping, street lighting, and/or street signs (commonly referred to as "streetscaping"). • if sidewalk improvements (see code 03L) are part of more extensive street improvements.
03L	<p>Sidewalks Improvements to sidewalks. Also use 03L for sidewalk improvements that include the installation of trash receptacles, lighting, benches, and trees.</p>
03M	<p>Child Care Centers Acquisition, construction, or rehabilitation of facilities intended primarily for children age 12 and under. Examples are daycare centers and Head Start preschool centers.</p> <p>For the construction or rehabilitation of facilities for abused and neglected children, use 03Q. For the construction or rehabilitation of facilities for teenagers, use 03D.</p>
03O	<p>Fire Stations/Equipment Acquisition, construction, or rehabilitation of fire stations and/or the purchase of fire trucks and emergency rescue equipment.</p>
03P	<p>Health Facilities Acquisition, construction, or rehabilitation of physical or mental health facilities. Examples of such facilities include neighborhood clinics, hospitals, nursing homes, and convalescent homes. Health facilities for a specific client group should use the matrix code for that client group. For example, use 03Q for the construction or rehabilitation of health facilities for abused and neglected children.</p>
03	<p>Other Public Facilities and Improvements One legitimate use of 03 is for activities that assist persons with disabilities by removing architectural barriers from or providing ADA improvements to government buildings (activities that otherwise would not be eligible for CDBG funding).</p>
04	<p>Clearance and Demolition Clearance or demolition of buildings/improvements, or the movement of buildings to other sites.</p>

05D	Youth Services Services for young people age 13 to 19 that include, for example, recreational services limited to teenagers and teen counseling programs. Also use 05D for counseling programs that target teens but include counseling for the family as well. For services for children age 12 and under, use 05L; for services for abused and neglected children, use 05N.
05L	Child Care Services Services that will benefit children (generally under age 13), including parenting skills classes. For services exclusively for abused and neglected children, use 05N.
05M	Health Services Services addressing the physical health needs of residents of the community. For mental health services, use 05O.
05R	Homeownership Assistance (not direct) Homeowner downpayment assistance provided as a public service. If housing counseling is provided to those applying for downpayment assistance, the counseling is considered part of the 05R activity. Assistance provided under 05R must meet the low/mod housing national objective. Therefore, unless the assistance is provided by an 105(a)(15) entity in a CRSA, it is subject to the public service cap and only low/mod households may be assisted. If the assistance is provided by a 105(a)(15) in a CRSA, the housing units for which CDBG funds are obligated in a program year may be aggregated and treated as a single structure for purposes of meeting the housing national objective (that is, only 51% of the units must be occupied by LMI households). For more extensive types of homeownership assistance provided under authority of the National Affordable Housing Act, use code 13.
05U	Housing Counseling Housing counseling for renters, homeowners, and/or potential new homebuyers that is provided as an independent public service (i.e., not as part of another eligible housing activity).
05	Other Public Services Examples of legitimate uses of this code are referrals to social services, neighborhood cleanup, graffiti removal, and food distribution (community kitchen, food bank, and food pantry services).
06	Interim Assistance Only for activities undertaken either to: <ul style="list-style-type: none"> • Make limited improvements (e.g., repair of streets, sidewalks, or public buildings) intended solely to arrest further deterioration of physically deteriorated areas prior to making permanent improvements. • Alleviate emergency conditions threatening public health and safety, such as removal of tree limbs or other debris after a major storm.
08	Relocation Relocation payments and other assistance for permanently or temporarily displaced individuals, families, businesses, non-profit organizations, and farms.
14A	Rehab: Single-Unit Residential Rehabilitation of privately owned, single-unit homes.

14A	Rehab: Single-Unit Residential Water Services First-time yardlines/service connections.
14A	Rehab: Single-Unit Residential Sewer Services First-time yardlines/service connections and on-site sewage facilities.
14B	Rehab: Multi-Unit Residential Rehabilitation of privately owned buildings with two or more permanent residential units. For the rehabilitation of units that will provide temporary shelter or transitional housing for the homeless, use 03C.
14C	Rehab: Public Housing Modernization Rehabilitation of housing units owned/operated by a public housing authority (PHA).
14D	Rehab: Other Publicly Owned Residential Buildings Rehabilitation of permanent housing owned by a public entity other than a PHA. For the rehabilitation of other publicly owned buildings that will provide temporary shelter or transitional housing for the homeless, use 03C.
14H	Rehab: Administration All delivery costs (including staff, other direct costs, and service costs) directly related to carrying out housing rehabilitation activities. Examples include appraisal, architectural, engineering, and other professional services; preparation of work specifications and work write-ups; loan processing; survey, site, and utility plans; application processing; and other fees. Do not use 14H for the costs of actual rehabilitation and do not use it for costs unrelated to running a rehab program (e.g., tenant/landlord counseling). For housing rehabilitation administration activities carried out as part of general program administration (and thus not required to meet a national objective), use code 21.
15	Code Enforcement Salaries and overhead costs associated with property inspections and followup actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes. For the correction of code violations, use the appropriate rehabilitation code.
16A	Residential Historic Preservation Rehabilitation of historic buildings for residential use.
16B	Non-Residential Historic Preservation Rehabilitation of historic buildings for non-residential use. Examples include the renovation of an historic building for use as a neighborhood facility, as a museum, or by an historic preservation society.
18A	Economic Development: Direct Financial Assistance to For-Profits Financial assistance to for-profit businesses to (for example) acquire property, clear structures, build, expand or rehabilitate a building, purchase equipment, or provide operating capital. Forms of assistance include loans, loan guarantees, and grants. With one exception, a separate 18A activity must be set up for each business assisted. The exception is an activity carried out under 570.483(b)(4)(vi), for which job aggregation is allowed.
19C	CDBG Non-Profit Organization Capacity Building

	Activities specifically designed to increase the capacity of non-profit organizations to carry out eligible community revitalization or economic development activities. Such activities may include providing technical assistance and specialized training to staff.
20	Planning Program planning activities, including the development of comprehensive plans (e.g., a consolidated plan), community development plans, energy strategies, capacity building, environmental studies, area neighborhood plans, and functional plans.
21A	General Program Administration Overall program administration, including (but not limited to) salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and evaluation. Also use 21A to report the use of CDBG funds to administer Federally designated Empowerment Zones or Enterprise Communities. For CDBG funding of HOME admin costs, use 21H; for CDBG funding of HOME CHDO operating expenses, use 21I.

For a more comprehensive list of activity codes, go to:

(http://archives.hud.gov/offices/cpd/systems/idis/library/refmanual/ref_man_b.pdf)

Administrative Services Department

Financial / Personnel Reports

Executive Committee Meeting

May 26, 2022

Heart of Texas Council of Governments
Combined Balance Sheet
April 30, 2022

Assets

Current

Cash	\$ 240,090
Investments	643,704
Due (to)/from Grantor Agencies	622,771
Membership Dues Receivables	37,415
Aging Match Receivables	9,561
Other Receivables	-
Pre-Paid Items	19,227
	<u>1,572,768</u>

Fixed Assets

Building	2,810,000
Land	690,000
Furniture & Equipment	2,504,018
Less: Accumulated Depreciation	<u>(3,331,114)</u>
	2,672,904

Total Assets

\$ 4,245,672

Liabilities

Current

Accounts Payable	54,136
Due to HOTEDD	496,527
Accrued Vacation	149,585
Deferred Revenue	224,313
	<u>924,561</u>

Long-term Liabilities

Notes Payable	565,432
	<u>565,432</u>

Total Liabilities

\$ 1,489,993

Fund Equity

Investments in Fixed Assets, net of related debt	2,107,472
Nonspendable-prepaid items	19,227
Restricted for Building Maintenance	4,141
Restricted for Emergency Notification System	618
Restricted for Federal & State programs	88,439
Unassigned	535,782
	<u>535,782</u>

Total Fund Equity

\$ 2,755,679

Total Liabilities & Fund Equity

\$ 4,245,672

Heart of Texas Council of Governments
Combined Statement of Revenues, Expenditures
& Changes in Fund Balance
For Seven Months Ended April 30, 2022

Revenues	Year To Date	YTD Budget	YTD Budget Variance	12 Month Budget	Annual Budget Remaining
Grants administered from State/Federal	\$ 3,703,316	\$ 6,400,247	\$ (2,696,931)	\$ 10,971,852	\$ 7,268,536
Rent-WF Bldg	227,500	227,500	-	390,000	162,500
Local Funds/Mgt. Fees	48,726	30,946	17,780	53,051	4,325
Membership Dues	57,911	33,250	24,661	57,000	(911)
Inkind Match/Program Income	47,163	479,712	(432,549)	822,364	775,201
Interest Income	339	292	47	500	161
Miscellaneous Income	6,642	1,750	4,892	3,000	(3,642)
Total Revenues	\$ 4,091,597	\$ 7,173,697	\$ (3,082,100)	\$ 12,297,767	\$ 8,206,170
Expenditures					
Salaries	575,689	613,547	37,858	1,051,794	476,105
Fringe Benefits	283,300	318,575	35,275	546,129	262,829
Travel	14,544	22,444	7,900	38,476	23,932
Equipment	333,986	1,158,319	824,333	1,985,690	1,651,704
Supplies	15,964	13,913	(2,052)	23,850	7,886
Other Expenses	215,282	217,282	2,000	372,483	157,201
Delegate Agency/Contractual Costs	1,913,376	3,671,266	1,757,890	6,293,598	4,380,222
Indirect Costs	478,664	506,480	27,816	868,251	389,587
Insurance/Maintenance-WF Bldg	35,356	29,167	(6,189)	50,000	14,644
Debt Service-WF Bldg	237,880	157,097	(80,783)	269,309	31,429
Inkind Match/Program Income	-	430,712	430,712	738,364	738,364
Total Expenditures	\$ 4,104,041	\$ 7,138,801	\$ 3,034,760	\$ 12,237,944	\$ 8,133,903
Changes in Fund Balance					
Excess (Deficiency) of revenues over (under) expenditures	(12,444)			59,823	
Transfers-Due (to)/from HOTEDD	69,138			(30,573)	
Net Change in Fund Balances	56,694			29,250	
Fund Balances as of October 1, 2021	591,513				
Fund Balances as of April 30, 2022	\$ 648,207				

Heart of Texas Council of Governments
Monthly Report of Cash Transactions and Condition
As of April 30, 2022

	Operating Account	Short Term Investments	Total Cash
Beginning Balance 4/1/22	\$ 72,534	\$ 605,683	\$ 678,217
Transactions			
Cash In	675,747	153	675,900
Cash (Out)	<u>(470,323)</u>	<u>-</u>	<u>(470,323)</u>
Net Income (Outlay)	205,424	153	205,577
Net Transfers In (Out)	<u>(37,868)</u>	<u>37,868</u>	<u>-</u>
Net Total Transactions	<u>167,556</u>	<u>38,021</u>	<u>205,577</u>
Ending Balance 4/30/22	<u><u>\$ 240,090</u></u>	<u><u>\$ 643,704</u></u>	<u><u>\$ 883,794</u></u>

**HEART OF TEXAS COUNCIL OF GOVERNMENTS
PERSONNEL STATUS SUMMARY
AS OF MAY 20, 2022**

NUMBER OF POSITIONS AUTHORIZED BY GRANT/FUND BUDGETS 30

NUMBER OF PEOPLE EMPLOYED 29

As of May 20, 2022, HOTCOG had one vacancy as referenced by the number of positions authorized and filled. The following is a departmental breakout of the above figures:

PEOPLE EMPLOYED

<u>Department</u>	<u>Positions Authorized</u>	<u>Regular Fulltime</u>	<u>Temporary Fulltime</u>	<u>Regular & Temporary Part-Time</u>	<u>Vacant</u>
Executive/ Admin. Services	6	6	0	0	0
Regional Services	8	6	0	1	1
Health and Human Services	16	16	0	0	0
<u>Totals</u>	30	28	0	1	1

*Vacancy:
Emergency Preparedness Planner*

Health and Human Services Division - HOTCOG

Monthly Report for April 2022

The following is a summary of the activities for April 2022 of the programs in the Health and Human Services Division of the Heart of Texas Council of Governments.

General Description of Services Provided by Health and Human Services Division

Gary W. Luft – Director

The Health and Human Services Division (HHS) is one of two operational divisions of the Heart of Texas Council of Governments. The HHS division is made up of four different and distinct program areas that primarily serve and work with individuals and family members who need assistance through either information or services.

Area Agency on Aging (AAA)

- Provides access to needed social services, effective screening and assessment of individual needs, and advocacy for the older persons (age 60 and older), their family members or other caregivers.
- Directly administers services including benefits counseling, care coordination, caregiver support coordination, and long term care ombudsman services.
- Contracts with service providers throughout the region to provide nutrition (congregate and home delivered meals), homemaker care, respite care, personal assistance, minor home repairs, health education classes and caregiver counseling to caregivers and their loved ones.
- Serves six counties including Bosque, Falls, Freestone, Hill, Limestone and McLennan.
- 1 of 28 Area Agency on Aging contractors designated by the Texas Health and Human Services Commission (HHSC).

Heart of Texas Aging and Disability Resource Center (ADRC)

- Provides information and assistance to individuals (including those with multiple, complex needs) about local programs and resources as they relate to aging or living with a disability, to older individuals, individuals of any age with disabilities, family caregivers, veterans, and families with children with special needs, all without regard to income levels.
- Primary purpose is to provide information to help individuals live within their community if possible.
- Operating broad-based coalition consisting of Area Agency on Aging, local Health and Human Services, Department of Assistive and Rehabilitation Services, Heart of Central Texas Independent Living Center, Heart of Texas 2-1-1, and Heart of Texas Region MHMR Center.
- HOTCOG serves as the Lead Agency/Fiscal Agent and has responsibility as contract administrator.
- Serves six counties including Bosque, Falls, Freestone, Hill, Limestone and McLennan.
- 1 of 28 designated ADRCs by the Texas Health and Human Services Commission (HHSC).

Heart of Texas 2-1-1 Call Center (2-1-1)

- Provides referral information about health and human services to all callers regardless of age, ethnicity, gender, disability, or any other criteria.
- “Free” social service help line answered by trained specialists who can assess caller’s social service needs and connect them to the people and services that can best assist them.
- Answered 24 hours a day, 7 days a week by Information-Referral Specialists.
- Part of a national initiative to make information about health and human services readily available to all callers regardless of age, ethnicity, gender, disability, or any other criteria.
- Calls relate to requests for assistance for food, clothing, shelter, utility bill payment assistance, medical assistance, affordable childcare, eldercare, disaster relief, etc.
- Serves six counties including Bosque, Falls, Freestone, Hill, Limestone and McLennan.
- 1 of 25 Area Information Centers designated by the Texas Information and Referral Network (TIRN).

Heart of Texas Rural Transit District (RTD)

- Provides demand response transportation to the public including transportation for seniors age 60 and older and to the disabled of any age utilizing a contracted services business model.
- Shared ride service is considered “curb to curb” meaning the vehicle comes to the passenger instead of the passenger going to the vehicle and multiple riders may be on the vehicle.
- Services are provided Monday through Friday in the rural counties of Bosque, Falls, Freestone, Hill, and Limestone.
- Transportation into or out of McLennan County can be provided if the trip originates from or terminates into one of our five rural counties.
- Service is primarily provided using a fleet of 27 HOTCOG owned vans and small buses operated by two different sub-contractors.
- 1 of 36 Rural Transit Districts designated by the Texas Department of Transportation (TxDOT).

Specific Activities for April 2022 – Monthly Report

Health & Human Services

Gary W. Luft – Deputy Executive Director

Highlights for April included:

- We continue to provide our core services in all programs as required by contract.
- We remain on track to meet all contract requirements and deliverables.
- We are fully staffed, and all programs are operating in accordance with policies, procedures, and protocol prior to COVID.
- We are back to normal operations except for one employee working remote in HT 211.

Area Agency on Aging - (AAAHOT)

Donnis Cowan – Manager of Aging Programs

All programs and core services are being provided in compliance with the HHSC contract.

All staff are currently working from the office.

Aging Program Development – (AAAHOT)

Jan Enders – Manager

Aging Program Development focuses on the identification and development of new programs/services and the establishment of partnering relationships in the community that allows the AAA to be more successful in meeting the needs of our seniors and clients. The scope of the initiative strategically strengthens our efforts, programs, and services across the entire AAA with no restrictions to specific program areas.

- Legal Awareness: (Outreach into six-county area) -- includes monthly, multiple Zoom contacts, Team Meetings, in-person outreach, publications promoting services, organizations utilizing AAA materials, and direct seminars, Resource Guides, etc.). organized. ADRC had 24 events -- live and via zoom. Benefits Counseling outreach included multiple events: Medicare 101, Brazos River Authority, Alzheimer's Association Partnership, Mental Health Day for Clifton High School, RSVP Statewide Conference, Medicare Education, APS Training Group, Bosque County Senior Center Congregate Meal Site.

Total numbers of contacts for April 2022 (including Resource Guides, PSAs, person-to-person meetings, Zoom, Team) –

246,395 total contacts

Senior Medicare Patrol – Fraud Detection, Prevention and Reporting continues as part of the Benefits Counseling function. The outreach and educational services previously performed by the Senior Medicare Patrol have been merged into other services of the HHS Division.

New to Medicare – In-office public meetings on Medicare –

Public Medicare meetings are offered once a month in HOTCOG's training room and will continue throughout the year.

Collaboration with Benefits Counseling – Jan Enders continues to assist the Benefits Counseling Program as it strives to serve all the clients. With increased advertising and promotions, more people are contacting AAA for services. Future programs are planned in rural areas as the objective remains for us to contact Medicare beneficiaries and caregivers in these regions on a more frequent basis.

Open Enrollment guidance continues for individuals who are new to Medicare. We always continue to guide beneficiaries who are approaching age 65 – either 3 months before their 65th birthday, month of, or 3 months after their 65th birthday. It is confusing and we help take the mystery out of Medicare.

Continued outreach remains viable to educate the public about Medicare. As a result of the additional outreach, more calls came into the ADRC for assistance. Events that are in the works for the New Year include twice monthly Medicare Informational Meetings, Caregiver Forum for Bosque County, increased partnership with the Alzheimer Association, Baylor Scott & White, Texas Legal Services, outreach to all hospitals regarding new Caregiver Programs. Collaboration with RSVP and participation in their programs for volunteers.

Benefits Counseling – (AAAHOT)

Donnis Cowan – Manager

Jan Enders – Manager of Special Programs, Benefits Counselor II

Rose Contreras – Sr. Benefits Counselor

The Benefits Counseling program primarily provides financial related assistance and Medicare/Medicaid related services to clients through Legal Assistance (one-on-one) and Legal Awareness (groups) events. We continue to see a growing need for Benefits Counseling for the senior population and added emphasis has been placed on expanding the services of this program.

The following services were provided:

- Legal Assistance services provided counseling to individuals assisting them with Medicare Part D, Medicare benefits, Medicare Advantage Appeals, Social Security questions, and other benefit-related questions.
 - Legal Assistance serving age 60 and older
 - 28 people were provided

102.74 hours were provided

- Legal Awareness service provided CMS Mailings which includes Medicare information such as Medicare Part D, Medicare A&B explanation, Medicare Preventative Services, Social Security updates, and other Medicare benefit-related information.
1062 people were provided Legal Awareness serving age 65 and older
1200 people were provided the Community Resource Guides

Care Coordination & Caregiver Support Programs – (AAAHOT)

Donnis Cowan – Manager
Destiny Zavalla – Sr. Care Coordinator
Tiffany Soto – Program Coordinator

The Care Coordination and Caregiver Support programs empower senior citizens age 60 and older and their family caregivers to maintain their independence, freedom, and dignity by identifying needs and arranging social services required for living independently. These programs are broad based and includes a variety of related service opportunities. Staff continues to be extremely active, efficient, and productive in providing an assortment of care related services to clients.

- Care Coordination serving age 60 and older a case manager assesses the needs with the client and plans, arranges, coordinates, and follows-up on needed services. Services that can be provided are personal assistance, homemaker services, home repairs/modifications, and health maintenance services.
38 clients were assisted with Care Coordination
93.25 units or hours of service were provided
- Caregiver Support Coordination serving caregivers who care for someone age 60 and older or someone with Alzheimer's disease of any age the case manager provides support services to reduce the stress and burdens of caregiving through respite, education, and support groups.
31 caregivers were assisted with Caregiver Support Coordination
81.63 units or hours of service were provided
- Information, Referral and Assistance – Caller's age 60 and older and their caregivers call inquiring about Area Agency on Aging and/or community resources.
116 callers were assisted with IR&A Services
- Health Maintenance services – Provides durable medical equipment that will enable clients to be more independent and assist them with their daily activities.
2 clients were assisted with Health Maintenance
2 units of service were provided
- Homemaker – Provides in-home care which may include light house cleaning, meal preparation and shopping.
4 clients were assisted with Homemaker Services
22.25 units of service were provided

- Personal Assistance – Provides in-home care which may include bathing, dressing, toileting, light house cleaning, meal preparation
5 clients were assisted with Personal Assistance Services
28.50 units or hours of service were provided
- Respite – Provides in-home care that relieves the caregiver of their caregiver duties which may include bathing, dressing, toileting, light house cleaning, meal preparation, and shopping.
9 clients were assisted with Personal Assistance Services
55.25 units or hours of service were provided
- Home Repair/Modification services - Primary focus is on repairs/modifications that improve accessibility, structure, safety, and weatherization of the home for low-income homeowners age 60 and older that are living in unsafe and/or unhealthy environments.
7 homes were repaired or modified.

Nutrition Program – (AAAHOT)
Donnis Cowan – Manager

The nutrition program is our single largest program and impacts the greatest number of individuals in the greatest geographical coverage in our service area. We have four nutrition contractors that serve the nutrition needs of the elderly in the six-county service area.

- Bosque County Senior Services – serves Bosque County
- Central Texas Senior Ministry – serves Falls, Hill, and McLennan Counties
- Freestone County Senior Services – serves Freestone County
- Limestone County Senior Services – serves Limestone County

Nutrition Program - Meals Served by County			
Provider	Congregate Meals Served	Home Delivered Meals Served	Total Meals Served
Central Texas Senior Ministries - serves three counties			
Falls County			
HHS funding	26	662	688
Other funding	5	389	394
Total	31	1,051	1,082
Hill County			
HHS funding	182	1,136	1,318
Other funding	54	902	956
Total	236	2,038	2,274
McLennan County			

HHS funding	1,034	2,933	3,967
Other funding	98	10,144	10,242
Total	1,132	13,077	14,209
Subtotal for Central Texas Senior Ministries - three counties			
HHS funding	1,242	4,731	5,973
Other funding	156	11,435	11,591
Total	1,399	16,166	17,565
Bosque County Senior Services			
HHS funding	137	579	716
Other funding	52	649	701
Total	189	1,228	1,417
Freestone County Senior Services			
HHS funding	264	553	817
Other funding	804	902	1,706
Total	1,068	1,455	2,523
Limestone County Senior Services			
HHS funding	340	854	1,194
Other funding	225	405	630
Total	565	1,259	1,824
Grand Totals for Nutrition Program - includes all contractors			
HHS funding	1,983	6,717	8,700
Other funding	1,237	13,391	14,628
Grand Total	3,221	20,108	23,329

Miscellaneous Contract Services – (AAAHOT))

Donnis Cowan – Manager

Tiffany Soto – Program Coordinator

Evidence-Based Programs – Evidence-based programs are based on research. They offer proven ways to promote health and prevent disease among older adults. These programs are tested models or interventions into practical, effective community programs that can provide proven health benefits to participants.

The AAA contracts with several facilitators to conduct programs such as: A Matter of Balance, Caregiver Stress Busting and Chronic Disease Self-Management and Diabetes Self-Management Programs to age 60 and older and their caregivers if the caregivers meet the eligibility criteria.

5 clients were assisted with Evidence-Based classes.

Long Term Care Ombudsman Program – (AAAHOT)

Susan McCombs – Manager
Lynda Mitchell – P. T. Staff Ombudsman

Through direct advocacy the Long-Term Care Ombudsman Program utilizes 4 volunteers, and 2 staff to achieve the best possible quality of life for approximately 4,500 residents in 35 nursing homes and 22 assisted living facilities in our service area.

Beginning in October, the first of the new fiscal year, visitations by both Staff and Certified Volunteers began again. Caution was the upmost prevalent action taken with all the visits. The first quarter more facilities getting cases of COVID. Some facilities were trying to go back to the “lockdown” phase from 2020. As the 2nd quarter has shown, facilities are still having cases of COVID but on a lesser basis. As usual, some facilities are still holding onto “old” rules while others are now trying to return to “life” for the residents with precautions.

Another issue created by the Federal Government’s Vaccination Mandate for Healthcare Workers was a critical staffing shortage for all facilities. Many of the complaints we are receiving boils down to staffing issues.

During the months of April Staff and Volunteer Ombudsmen:

- Completed 35 visits to Long Term Care facilities, including both nursing homes and Assisted Living Facilities.
- Shared information on 2 state surveys and investigations.
- Provided information and consultations to 14 individuals and 8 facility staff on specific issues or subjects.

Complaints:

- The 2 staff Ombudsmen and 4 CVOs handled 23 complaints and concerns April and resolved or partially resolved 88.89% of the issues. The complaints related to such issues as discharge, autonomy, failure to respond to requests for assistance, activities, food, environment, Medicaid or financial issues and family conflicts. Some of the phone calls and concerns expressed by the callers were regarding COVID-19, new visitations rules, HHSC, CMS, and the CDC and staffing issues

Activities:

- The MLO and the SO continue to listen to the monthly HHS webinars that keep us informed with new rules and any updates.
- The State Office has monthly CEU training offered to all Ombudsman.
- The MLO serves on the LTCA Advisory Board and attended the semiannual meeting.
- The MLO serves on the RSVP Advisory Board and attended the semiannual meeting.

Heart of Texas Aging and Disability Resource Center (ADRC)

Donnis Cowan – Manager of Aging and ADRC Programs
Eric Hobbs – Housing Accessibility Navigator

The ADRC model is a “way of doing business” that is intended to respond more effectively and efficiently to the needs of individuals looking for long term services and supports. ADRC’s provide older individuals, individuals of any age with disabilities, family caregivers, veterans, and families with children with special needs, all without regard to income levels, *information and assistance* about local programs and resources as they relate to aging or living with a disability. ADRC’s help those in need navigate through a complicated and complex network of available support services with the primary purpose of helping individuals live within their community as long as possible.

ADRCs provide visible, trusted, comprehensive and streamlined access to long-term services and supports by establishing a “virtual no wrong door” model of information exchange, person and family-centered planning, and service provision.

The Heart of Texas ADRC is made up of a broad-based operating partner’s coalition consisting of six (6) operating partners:

- Area Agency on Aging (AAAHOT)
- Heart of Texas Region MHMR Center (HOTRMHMR)
- Heart of Central Texas Independent Living Center (HOCTIL)
- Health and Human Services (HHS) – Local Long-Term Services and Supports
- Workforce Solutions Vocational Rehabilitation (formerly known as DARS)
- Heart of Texas 2-1-1 (HOT 2-1-1)

Referrals are made to appropriate agencies or service providers based on the needs of the caller. Multiple and complex cases may involve several service providers rather than just one. When more than one provider is involved the Resource, Navigator assists with coordination of services provided between the agencies.

The ADRC staff is responsible for handling the “walk-ins” at the front lobby who come in with no appointment. An ADRC staff member will meet with the individual, obtain pertinent information, and connect them to the appropriate state agency and/or community resources.

All calls to the Heart of Texas ADRC terminate into 254-292-1855. This includes local calls as well as any calls originating in our six-county service area placed to the statewide toll-free line for ADRC’s.

302 callers and walk-ins were assisted with Information, Referral and Assistance

ADRC Calls, Walk-ins, Emails, Fax			
Current Month Calls/Walk-ins	Previous Year Comparison	Increase or (Decrease)	% Increase or (Decrease)
302	281	21	7.47%

ADRC staff were involved, prepared, or participated in the following activities:

- Submitted FY22 Quarterly Performance Reports
- Submitted FY22 Covid-19 NWD & MFP Quarterly Report
- Submitted FY22 Revised Budgets
- Participated in FY22 ADRC "State Office" Calls/Webinars

Note: The ADRC was routinely monitored by HHSC for activities and expenditures during the months of October and November 2021. All requested documentation and appropriate explanations were provided by HOTCOG staff to HHSC monitors. The review has been completed, a preliminary closing meeting held, and final preparation of the review is being prepared. No substantive findings were presented in the preliminary meeting. We are still waiting on receipt of the Final Report.

Heart of Texas Area Information Center (AIC) – (HOT 2-1-1)

Karen Pettit – Manager

Belinda Arocha – Information & Referral Specialist

Joanna Whitehouse – Information & Referral Specialist

Marcy Whiddon – Information & Referral/Community Database Specialist

The 2-1-1 program is a "free" social service help line answered by trained specialists who assess caller's social service needs and connect them to the people and services that can best assist them. 2-1-1 provides referral information about health and human services to all callers regardless of age, ethnicity, gender, disability, or any other criteria.

HOT 2-1-1 (HT) continues to take traditional calls for local social service needs including food pantries, utility bills, rent, childcare, and medication assistance, etc. for the six-county service area. In addition, we take disaster related calls when such an event occurs.

- For the month of April 3,468 calls were taken by HOT 2-1-1 staff compared to 3,336 in the same month for the previous year.
- The increase of 132 calls represents a 4% increase.

Houston-Galveston 2-1-1 and routed afterhours AICs answered and provided information to HOT "after hour and weekend callers":

- For the month of April 215 calls were taken by Houston-Galveston staff compared to 207 in the same month for the previous year.
- The increase of 8 calls was a 4% increase.

Projection of annual calls:

We can predict the total fiscal year call volume based on using %'s for the previous three (3) years and activity through the most recent month. Using the model predicts the total fiscal year call volume (includes HOT and Houston-Galveston and other after-hours routed calls) to be 44,077 calls compared to the previous fiscal year total of 51,273 calls.

The decrease of 7,196 total calls represents a projected decrease of 14.03% for the year. We will continue to watch the trend on a month-to-month basis and adjust as needed.

We do believe the calling numbers now mirror more pre-COVID days which is good in every respect. COVID created havoc in the communities and many people turned to the 2-1-1 network for information and referral assistance... which is and continues to be our primary mission – provide information and referral to appropriate service providers. Although COVID-19 calls continue to come in on a regular basis, with increases and decreases in volume dependent on numerous factors, we are experiencing a leveling off and return to more “normal” call volume, as reflected in the charts below.

PROJECTION of CALLS	
51,273	Actual FY21 Total
44,077	Projection FY22
-7,196	Decrease Projected
-14.03%	Decrease Projected

HOT 2-1-1 Number of Calls and Yearly Projection									
Heart of Texas 2-1-1 staff only					GC + Routed afterhours 2-1-1				
	FY 19	FY 20	FY 21	FY 22		FY 20	FY 21	FY 22	
October	3,013	2,917	4,549	3,386		188	260	165	
November	2,354	2,988	2,949	3,130		149	270	161	
December	2,183	2,264	4,373	3,032		161	225	120	
January	2,461	3,713	4,784	3,908		161	284	203	
February	2,074	2,648	4,400	3,384		153	382	177	
March	2,246	4,384	5,021	3,719		137	275	208	
April	2,394	5,835	3,336	3,468		104	207	215	
May	2,377	3,828	2,977			97	226		
June	2,639	4,573	3,779			86	217		
July	3,175	4,673	3,552			60	198		
August	3,059	4,904	4,444			83	265		
September	3,180	3,606	4,079			77	221		
Total	31,155	46,333	48,243	24,027		1,456	3,030	1,249	
		15,178	1,910	(24,216)	FY 22 Yearly Projection		1,574	(1,781)	FY 22 Yearly Projection
% Increase		48.7%	4.1%	-50.2%	42,889		108.1%	-58.8%	1,189

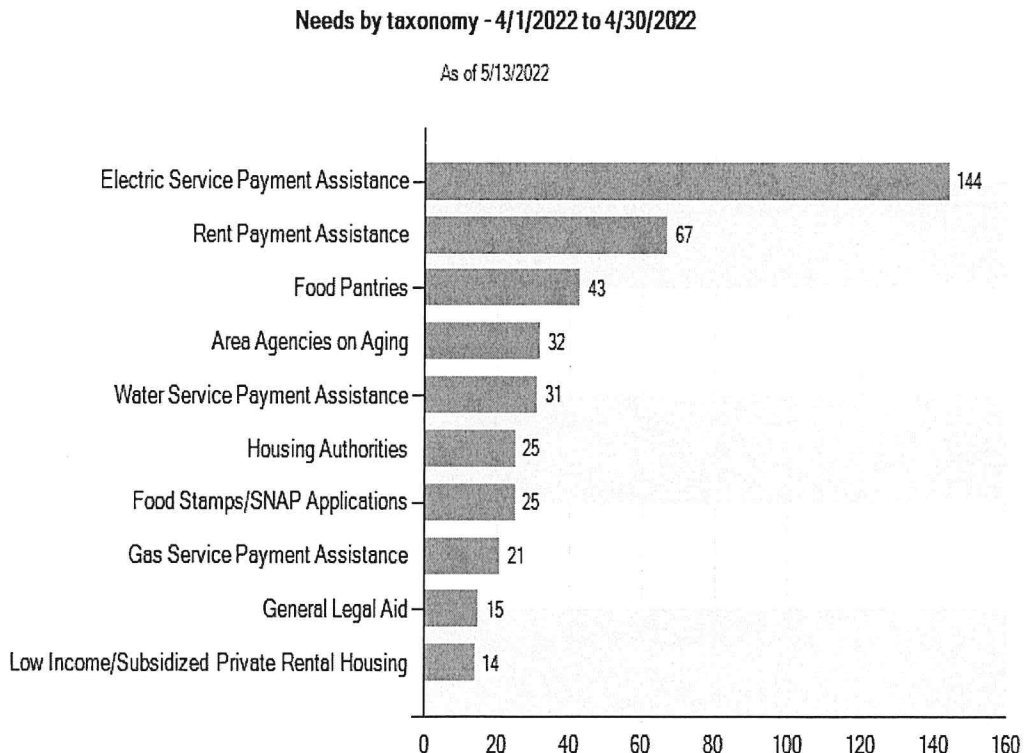
Roll-over of calls:

Due to the volume of calls and staffing schedules during work hours, all calls cannot be answered in a timely manner in any one specific 2-1-1 operation. To reduce long waits there is a roll-over after two (2) minutes of unanswered calls to available I & R staff in 2-1-1s across the state. Heart of Texas calls that cannot be answered in the allotted time of two minutes are also routed to other call centers just as HOT receives unanswered calls rolled to us from other call centers based on the same two-minute wait time. Because of the “roll overs” between 2-1-1s, familiarity with the state-wide data base of taxonomy and how to search service providers is critical. All 2-1-1 staff must be able to make referrals using the data base for any location in Texas.

Tracking of calls since early 2020 has revealed changes in the allocation of the origination of calls. During this past month approximately 60% of the calls received by HOT 211 came from outside our service area with 40% of the calls coming from within our service area. During the height of COVID-19 calls received from out of our area were as high as 75%. The trend is downward and now is coming closer to the historical pattern of approximately 50% from inside and 50% from outside the six counties in our service area. With the impact of COVID-19 the percentage had dramatically shifted to a heavier percentage coming from outside our service area which we hypothesized were due to the increase in calls being received from coastal areas which were affected by multiple hurricanes as well as by calls coming in from large metropolitan areas such as Houston, Dallas, and San Antonio where the effects of COVID-19 impacted larger populations. As we enter another hurricane season, we anticipate some increase in both total volume as well as in the percentage of calls emanating from outside of the Heart of Texas region.

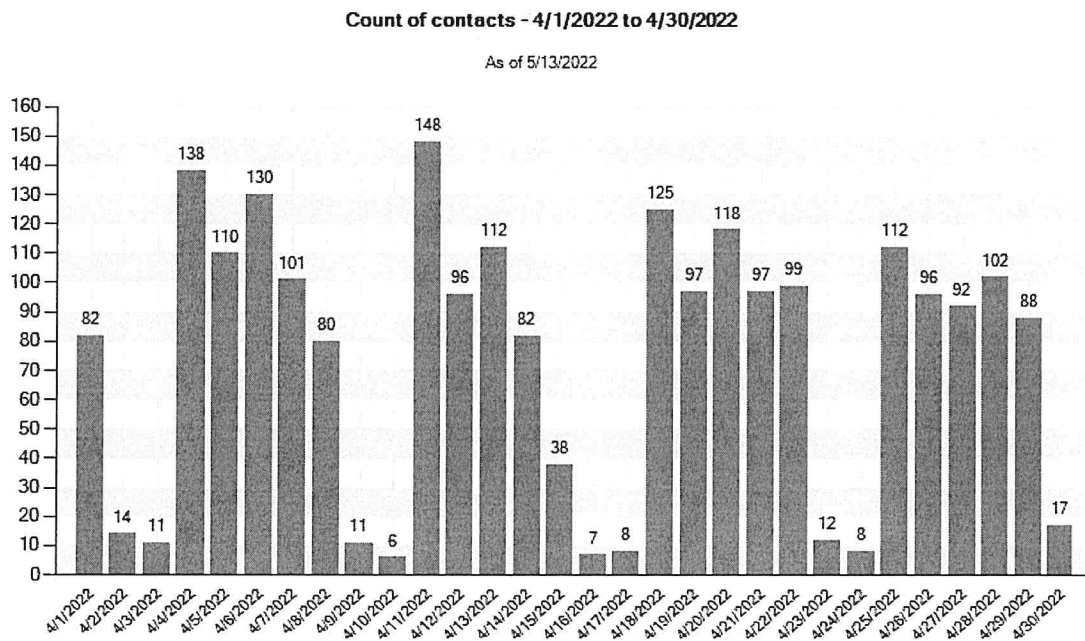
Most requested services for HOT Counties (taken statewide):

April, 2022



Calls Received from HOT Counties (taken statewide): Total = 2,215 (60% taken by HT 2-1-1) – 1,482 (67%) transferred to option 2 “Your Texas Benefits”:

A quick look at the bar chart below vividly shows the activity by day of week .



Heart of Texas Rural Transit District

Ronald E. “Rep” Pledger - Manager
 Frances Ramirez – Transportation Specialist
 Misty Hendon – Transportation Admin

General Information:

In March of 2021 staff placed an order for 5 new transit vans. One year later staff has been informed that due to manufacturing cost increases our current order for 5 transit vans will not be fulfilled by the manufacturer.

Staff has worked with TXDOT and Creative Bus Sales to secure 4 new stock transit buses that should be delivered by August 31st.

Staff has also been notified by TXDOT that HOTCOG will be receiving \$900,000 in funds to be used for the purchase of 6 new replacement transit buses.

Funding

All CARES ACT funding has been expended as of April 1, 2022. Staff will begin utilizing our original state and federal funding at this time.

Trainings/Meetings

July 18-21 – Rep will be attending the NADO National Regional Transportation Conference in Kansas City MO.

Regional Transportation Coordination Council - (RTCC)

TXDOT has approved and accepted out updated 5-year plan.

HOTCOG RTD staff has begun writing two requests for proposals. The first service to be procured will be the painting of our current fleet and the second service to be procured will be an update to our bus security system on the existing buses. This will help with ensuring all safety measures are being followed by both riders and drivers. It will further provide video from the driver's point-of-view, rear point-of-view, and handicap entrance of the bus. This is a vital part of transportation security in showing what is always happening with our bus while it is in use.

The third and final purchase will be a sole source purchase. The software needed to execute a micro transit / on-demand service. This software will be purchased from Shah, who is the existing provider of our transportation application. This service will allow quicker access to transportation within our cities with a population of 20-30k. The rides can be requested by both phone calls and the software program. Not only will this provide a needed service in those areas, but we also hope to see an increase in residents staying local for their purchases, which will help with county growth.

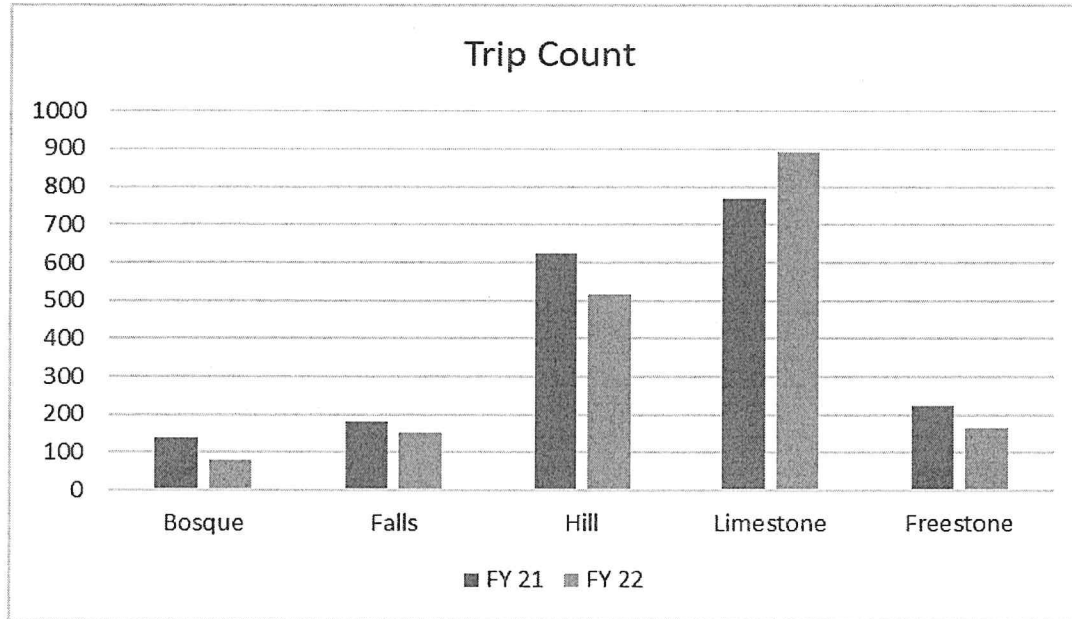
Rural Transit District – (Operations)

Staff continue their outreach to clients to increase ridership.

Trip activities for April are as follows:

Transportation Services – One Way Trips		
Transportation Provider	FY 2021	FY 2022
Bosque County	137	78
Falls County	181	151
Hill County	626	517
Limestone County	770	893
Freestone County	223	168
Total - All 5 Counties	1937	1807

There was a decrease of 130 trips (6.7%) in total trips for April 2022 compared to April 2021. All counties experienced a decline with the exception of Limestone County which generated 123 more trips (+15.9%) than in April of last year.



Trip Type by County						
Trip Type	Limestone	Hill	Freestone	Falls	Bosque	Grand Total
Dialysis	232	239	54	42	18	585
Work	249	90	22	26		387
Medical	172	98	28	42	33	373
Shopping	95	36	31	4	2	168
Personal	78	12	15	10	2	117
MHMR	10	41			15	66
Recreation	27		18			45
Education				24	8	32
Foster Grandparents	24					24
Veteran	2	1		3		6
Parole	4					4
Grand Total	893	517	168	151	78	1807

Report submitted: May 19, 2022

A handwritten signature in black ink, appearing to read "Gary W. Luft". The signature is stylized with a large, sweeping initial "G" and a long, horizontal flourish extending to the right.

Gary W. Luft – Deputy Executive Director for Health and Human Services

REGIONAL SERVICES REPORT

MAY 2022

9-1-1

HOTCOG 9-1-1 IP Network (Next-Generation 9-1-1)

Members of the TriCOG 9-1-1 Alliance (BVCOG, CTCOG and HOTCOG) continue to collaborate with network consultants and equipment vendors to maintain a robust network. The TriCOG Alliance renewed its partnership with Mission Critical Partners (MCP) for NextGen Core Services (NGCS) Consulting and Cybersecurity Support. MCP follows a scope of work that was provided to the TriCOG identifying 5 tasks to assist the TriCOG in technical issues to include Project/Task Management, Geospatial Call Routing, Text Over ESInet and Cybersecurity Support. Members of the TriCOG participate in regularly scheduled conference calls to discuss NGCS projects and planning for the future of the regional networks.

The last phase of planning for the implementation of NGCS in the HOTCOG Region came to fruition on September 22, 2021, with the migration of all PSAPs to VESTA Router for NextGen911 routing. This migration is 4 years in the making with the original Request for Proposal being written in 2017. After countless conference calls, face-to-face and virtual meetings we've gotten steps closer to a system that does not rely on the legacy 9-1-1 system that is slowly being decommissioned. Project planning calls will continue with Vesta Solutions, Inc. as we migrate all the telephone carriers to the VESTA router so we can decommission the legacy network. Calls continue to be held weekly, and discussions include ongoing project deliverables and discussions for upcoming activities.

Enterprise Geospatial Database Management System (EGDMS)

In NG9-1-1 systems, an EGDMS (GIS map data) replaces the traditional Master Street Address Guide (MSAG) for location-based 9-1-1 call routing and location validation. An EGDMS is crucial for the transition to NG9-1-1 because it provides a means to create and maintain data critical to NG9-1-1 success. Staff participated in the Customer Focus Group (CFG) for this project. The CFG was responsible for assisting with development of the Quality Assurance/Quality Control plan, participating in GIS Data Management collaboration meetings, and assisting in GIS data management workflow development. 9-1-1 staff exceeded the 99% data match rate as recommended by the National Emergency Number Association (NENA) with a match rate of 99.99% with no critical errors remaining. HOTCOG has completed the transition to an EGDMS, and staff is a participant in a focus group for continued implementation across the state.

Text-to-9-1-1

Text-to-9-1-1 is available in the HOTCOG Region as an alternate means of communicating with 9-1-1 for people with a hearing and/or speech disability, or when speaking out loud would put the individual in danger. Text-to-9-1-1 also provides a silent alternative in cases such as child abduction, active shooter, or domestic abuse.

LTE Backup (IP network wireless backup)

The wireless backup for the Region's 9-1-1 internet protocol (IP) network continues to operate as an alternate path to routing 9-1-1 calls during an outage.

Meetings/Training/Conference Calls and Site Visits

- CSEC Touchpoint conference call, HOTCOG – May 3rd
- MVP NGCS project discussion conference call, HOTCOG – May 3rd
- MVP NGCS project discussion conference call, HOTCOG – May 9th

- MVP NGCS project discussion conference call, HOTCOG – May 16th
- 9-1-1 Commission meeting and workshop, Austin – May 17th
- CSEC NGCS project update, HOTCOG – May 19th
- Carrier testing, HOTCOG – May 19th
- MVP NGCS project discussion conference call, HOTCOG – May 23rd
- MVP project discussion conference call, HOTCOG – May 24th
- MVP NGCS project discussion conference call, HOTCOG – May 31st

Homeland Security/Emergency Preparedness

Grant/COG Projects

- Staff attended the monthly Homeland Security conference calls with the Office of the Governor (OOG).
- Staff continues to work on the \$1.6M Radio Infrastructure grant:
 - Marlin Tower – HOTCOG has issued a Purchase Order (PO) and signed the contract with Huffman Communications out of Corsicana for the Marlin Tower project. COG staff has been meeting with City officials and utilities to coordinate the services to the new site. Construction is expected to begin in June 2022.
 - Woodway Tower – HOTCOG has issued a Purchase Order (PO) and is preparing to sign the contract with Western Towers out of San Angelo for the Woodway Tower project. We are finalizing the details of this project with the City of Woodway, Verizon, McLennan County, and the City of Waco. Construction is expected to begin at the end of June.
 - VHF System upgrades in Bosque, Hill, Limestone, Freestone and Falls County continue to experience shipping delays from the manufacturer out of New Zealand. We have received the first shipment for Freestone County, and it is being set up and coordinated with the County Sheriff and EMC. We expect shipments to continue through the coming weeks with ongoing coordination with EMCs to ensure a smooth transition and installation.
- Staff attended the Information Security Forum (ISF) hosted by the Texas Department of Information Resources (DIR) in Austin. This conference was focused on cybersecurity and the emerging threat we face from several state actors.
- Staff continues to work with jurisdictions to create a Cybersecurity Committee this summer to help advise EPAC and support the region on cybersecurity threats.
- Staff is working with the Waco/McLennan County OEM to reactivate their Community Emergency Response Team (CERT) program. We will provide training and equipment support to them as they kick off in June.

Technical Assistance

- Staff worked with multiple jurisdictions on their Homeland Security grant applications for FY-23 as the Office of the Governor (OOG) performs project audits for missing information.

- Staff attended 1st Responder Day at Waco ISD's University High School, representing the regional CERT program.
- Staff is working with the City of Fairfield to deliver a Tabletop Exercise (TTX) for the City to test its response to a tornado.
- Staff has been working with HOTCOG 911 and the McLennan County 911 District to update the emergency contact database in the Emergency Notification System (ENS).

Criminal Justice

Planning Grant

CJ Planner, Lana Gudgel, submitted the final grant scoring to the Office of the Governor. CJ Planner, met with the new Heart of Texas Regional SART subcommittee to begin working on the mandated protocols and bylaws for the team.

Regional Law Enforcement Training Academy Grant

Criminal Justice Planner, Lana Gudgel scheduled two classes in May, Intermediate Crime Scene, and Courtroom Security. The new registration training software for the Law Enforcement training program has registered 241 officers since October 2021. The training program has collected \$2050.00 in out of region fees. CJ Planner visited Bosque County and contacted the city offices and Law Enforcement agencies to discuss the HOTCOG training program and the emergency notification system offered by HOTCOG.

CJ Planner is currently working with Garcia Coaching, Consulting and Speaking to bring specialized training to Waco. This training will include:

Everyone Communicates, Few Connect:

In Everyone Communicates, Few Connect, Maxwell shares the Five Principles and Five Practices to develop the crucial skill of connecting, including:

- Finding Common Ground
- Keeping Your Communication Simple
- Capturing People's Interest
- Inspiring People
- Staying Authentic in all Your Relationships
- Understanding implicit bias and how they may be keeping us from connecting with people. The ability to connect with others is a major determining factor in reaching your full potential. It's no secret! Connecting is a skill you can learn and apply in your personal, professional, and family relationships.

141 students attended HOTCOG training with a total of 3516 contact training hours since October 2021.

Economic & Community Development Department Staff Report

REVOLVING LOAN FUND

HOTEDD currently administers two revolving loan funds: One through USDA (United States Department of Agriculture) and one through TDA (Texas Department of Agriculture).

The USDA fund is to support our local businesses so that they can grow, create jobs, and diversify our regional economy. Specifically, the HOTEDD RBEG RLF Program seeks to assist qualified small and emerging businesses in the rural Heart of Texas including Bosque, Falls, Freestone, Hill, Limestone, and rural McLennan Counties. Any private business that will employ 50 or fewer new employees and has less than \$1 million in projected gross revenues located in the rural (as defined by USDA) Heart of Texas region including Bosque, Falls, Freestone, Hill, Limestone and rural McLennan Counties (McLennan County communities that are not contiguous to the City of Waco). On a case by case basis, the Loan Committee may waive this requirement and provide loan funds to a business located outside the region if the committee determines doing so will have a positive economic impact on the community to be assisted with RLF funds. The project will create or retain one full-time job per each \$10,000.00 in loan funding. At least 51 percent of the interest in the business (applicant) must be owned by those who are either citizens of the United States or reside in the United States after being legally admitted for permanent residence certifiable by HOTEDD and USDA. HOTEDD RLF's financial assistance is necessary to the viability of the project: There must be evidence presented by the applicant that demonstrates that the projects financial requirements cannot be met from owner resources or a commercial financial institution.

Texas CDBG funds provided under the TCF SMRF program are required to comply with the national objective of principally benefiting persons of low and moderate income. The objective of the program is to expand economic opportunities that create or retain jobs, principally for low- and moderate-income persons. The SMRF program provides resources for an eligible applicant to support qualified small and microenterprise business(es) (a for-profit entity) to create or retain jobs for Texans. The CDBG regulations provide the following definitions: **Microenterprise Definition**, A "microenterprise" is a commercial enterprise that has five or fewer employees, one or more of whom owns the enterprise. "Persons developing microenterprises" means persons who have expressed interests in and who are, or after an initial screening process are expected to be, actively working toward developing businesses, each of which is expected to be a microenterprise at the time it is formed. 24 CFR §570.201(o)(3): **Small Enterprise Definition** is an enterprise" or "small business" is a commercial enterprise that has 25 or fewer employees, one or more of whom owns the enterprise. Falls County is the only county under the SMRF fund. The funding period through TDA and regulations is over but once TDA closes out the contract with Falls County then HOTEDD can lend the revolving funds back into Falls County without the stricter requirements of TDA. At this time Falls County has not received closeout information.

HOTEDD is currently seeking applicants for approximately \$245,241 in USDA revolved funds.

SMRF has \$41,463

Currently loans are out to:

Net1 is behind in payments. Russell Devorsky has spoken with Net 1 owner directly and he verbally said he was sending in payment. At time of this report, we have not received it yet.

KNV Investments is current.

U.S. ECONOMIC DEVELOPMENT ADMINISTRATION GRANTS

EDA prefers to use HOTCOG as the grant administrator of all projects within the HOTCOG region. EDA helps fund the Economic planning division of HOTCOG. All EDA funding projects must support the HOTCOG regions CEDS (Comprehensive Economic Development Strategies). Dorthy Jackson administers all of the grants at this time. This includes help with applications and once grant has been award then all financial reports and special conditions are fielded through Dorthy Jackson and then submitted to EDA.

EDA is seeking new public works grants. Please contact Dorthy Jackson if you have a need that we can fit into the national objective of the EDA.

EDA is working on a rolling bases for the funds they receive. Even if funds are not available now they say to still submit applications and they will award eligible projects when they receive more funds. Make sure to contact me prior to sending in application!

Current EDA funding opportunities:

FISCAL YEAR 2020 PUBLIC WORKS AND ECONOMIC ADJUSTMENT ASSISTANCE PROGRAMS APPLICATION SUBMISSION AND PROGRAM REQUIREMENTS

The Economic Development Administration (EDA) has published the FY 2020 Public Works and Economic Adjustment Assistance Programs Notice of Funding Opportunity (PWEAA NOFO). EDA's Public Works and Economic Adjustment Assistance (EAA) programs provide economically distressed communities and regions with comprehensive and flexible resources to address a wide variety of economic needs. Projects funded by these programs will support work in Opportunity Zones and will support the mission of the Department by, among other things, leading to the creation and retention of jobs and increased private investment, advancing innovation, enhancing the manufacturing capacities of regions, providing workforce development opportunities, and growing ecosystems that attract foreign direct investment.

Through the PWEAA NOFO, EDA solicits applications from applicants in order to provide investments that support construction, non-construction, planning, technical assistance, and revolving loan fund projects under EDA's Public Works program and EAA programs (which includes Assistance to Coal Communities). Grants and cooperative agreements made under these programs are designed to leverage existing regional assets and support the implementation of economic development strategies that advance new ideas and creative approaches to advance economic prosperity in distressed communities, including those negatively impacted by changes to the coal economy.

Deadlines: There are no submission deadlines under this opportunity. Applications will be accepted on an ongoing basis until a new PWEAA NOFO is published, this PWEAA NOFO is cancelled, or all funds have been expended.

Note that this PWEAA NOFO supersedes the previously published Economic Development Assistance Program or "EDAP-2018" funding opportunity.

EDA Disaster funds awarded to HOTCOG in response to COVID-19

EDA opened up grant for Regional Council of Governments and Planning Commissions for extra funding in response to Covid-19. HOTEDD was awarded \$400,000.00 that covers next two years for this specific grant. Due to the fact that Covid-19 has totally changed the trajectory of the CEDS for all of the United States they understand the need for planning in regard to such disasters. The following is their scope of Work.

Scope of Work for EDA Economic Development Districts and EDA Indian Tribe Planning Grant Recipients

Under this EDA's CARES Act Recovery Assistance letter invitation for application, an EDA-designated Economic Development District (EDD) or an Indian Tribe that is a current EDA partnership planning grant recipient (Indian Tribe) may apply for funding under one or more of the following Scope of Work elements that has been pre-approved by EDA, based on past planning- and disaster-related grant awards: An EDA Award to an EDD or Indian Tribe shall support authorized activities to prevent, prepare for, and respond to the coronavirus (COVID-19) pandemic, or respond to economic injury as a result of coronavirus, and shall include one or more of the following pre-approved grant activities that shall focus on the geographic region within the EDD or Tribal territory:

1. Short-term and long-term economic development planning and coordination to develop or update a disaster recovery and resiliency economic development plan, focused on pandemic recovery and resiliency, consistent with the approved CEDS maintained by the recipient. Alternatively, rather than a separate plan, the CEDS itself can be updated to include a focus on pandemic recovery or resiliency based on the existing or anticipated COVID-19 impact, general needs, and capacities of the EDD or Indian Tribe;
2. Funding for one or more regional disaster economic recovery coordinators for a two-year period to serve the communities and local governments across the geographic region within the EDD or Tribal territory. Disaster recovery coordinators will also serve as a liaison in identifying potential resiliency, mitigation, and economic recovery projects in the disaster-impacted areas. Additional work elements of the position will include but not be limited to the following:
 - i. Implement economic recovery and resilience plans with the goal of rebuilding resilient and sustainable communities throughout the organization's region;
 - ii. Assist in local, state, and federally led coronavirus recovery planning efforts among the most highly impacted communities;
 - iii. Help identify economic development grant-eligible projects with state and federal resources for locally impacted communities to ensure these entities take full advantage of available funding opportunities;
 - iv. Identify and foster private and non-profit partnership opportunities;
 - v. Serve as a liaison between local, state, and federal partners in order to speed the recovery process through strategic technical assistance and local capacity augmentation for the highly impacted communities within the organization's jurisdiction; and
 - vi. Facilitate the implementation of locally generated disaster recovery economic development projects developed as part of the CEDS or CEDS-aligned economic recovery and resilience plan;

3. Technical Assistance and capacity building for member organizations, local businesses, and other local stakeholders impacted by coronavirus; and/or
4. Organizational capacity support for coronavirus response, including technology costs and personnel costs for staff members directly working on or supporting the work of the organization's coronavirus-related economic development response, including additional hiring as needed.

HOTEDD has received grant of \$400,000.00 for the next two year period to address needs within the stated above parameters. Retired Homeland Security Manager, Harold Ferguson, has agreed to work with Dorthy Jackson for the next two years on this project and has come on board as of July 1, 2020. Training, restructuring CEDS & HOTCOG website, and HOTCOG equipment is part of the plan.

Website development complete and the equipment for the board room is installed and at use. Now staff is evaluating the option to make training room available for instructors to hold in class instruction and same time do digital instruction. Staff is looking at different options for spending the remaining funds. Equipment for air purification and Covid tests are part of the planned expenditures.

Staff has received bids for adding panels and doors to some of our cubicles for the safety of the employees, and have selected vendor for the project. EDA said they would work with us on the timing of project due to timeline of product delays. The vendor has set us for last week of June into first week of July for the instillation of the new cubicles.

Training

Staff, Dorthy Jackson and Falen Bohannon attended SWREDA conference April 27th – April 29th, 2022 in Houston.

Dorthy Jackson attended training on May 6, 2022 for TxCDBG administration in Corpus Christi.

Dorthy Jackson attended Resiliency Recovery Workshop on May 10th, 2022 in Tyler.

COMMUNITY DEVELOPMENT

Staff is forwarding information to the community that comes down from Federal partners on upcoming grants.

Texas State offices are still working remotely.

Staff did presentation to the Hillsboro Lions Club on the use of HOTCOGs new website and showed the services those in attendance could review and pass on to those in need April.

Texas Department of Housing and Community Affairs (TDHCA)

Announced a second Notice of Funding Availability (NOFA) of \$3 million in Community Development Block Grant CARES Act (CDBG-CV) funds for cities, counties, local and regional nonprofits, and regional organizations to provide mortgage assistance through the Texas Emergency Mortgage Assistance Program (TEMAP) to areas not currently covered under the initial TEMAP NOFA earlier this year.

The TEMAP program provides mortgage assistance to homeowners at or below 80% of the Area Medium Income who have been economically impacted by COVID-19 to help provide housing stability during the

pandemic. The program can pay up to six consecutive months of an eligible household's mortgage payments, including mortgage arrears, with at least one of those months covering a month of future mortgage. The maximum assistance to homeowners must be at or below 150% of the Small Area Fair Market Rent or 150% of the Fair Market Rent – whichever is applicable. For areas where no Small Area Fair Market rent is available, Fair Market Rent must be used.

Through the initial TEMAP NOFA mortgage assistance is available to Texas homeowners in 223 Texas counties. This Round 2 TEMAP NOFA targets the remaining 31 Texas counties (see Table below) to ensure geographic distribution is achieved throughout the state and make assistance available to all COVID-19 impacted Texas homeowners struggling with their mortgage due to loss of job, reduced income, or increased living expenses. Eligible applicants are cities and counties in areas not having TEMAP coverage from the initial NOFA awards or local and regional nonprofits, including community action agencies and regional organizations such as councils of governments, willing to serve areas not covered.

Target County Areas

Bosque	Brazos	Brewster	Burleson	Culberson
El Paso	Falls	Fannin	Fayette	Freestone
Grayson	Grimes	Hamilton	Hill	Hudspeth
Jeff Davis	Limestone	Llano	Lee	Leon
Lubbock	Madison	Mason	McLennan	Milam
Mills	Presidio	Robertson	San Saba	Travis
Washington				

HOTCOG applied for all 6 Counties to make sure that there was coverage for everyone in the Region. The EOAC applied also to cover McLennan County and Lazarus House Initiative applied for Limestone County. Following chart is the allocations that is recommended by TDHCA.

Economic Opportunities Advancement Corporation	McLennan County	67	\$ 300,000.00
Heart of Texas Council of Governments	Counties of Hill, Bosque, Falls, and Limestone	63	\$ 200,000.00
Alliance of Border Collaboratives	City of El Paso and west El Paso County including all the cities of Anthony, TX, Vinton, TX and Canutillo, TX.	61	\$ 500,000.00
Travis County	Travis County (Excluding the City of Austin)	60	\$ 415,000.00
Lazarus House Initiative	Freestone County	60	\$ 85,000.00
Hudson County Latino Foundation	Counties of Brazos, Falls, Limestone, and McLennan	56	\$ -

Staff is taking applications for the TMAP program. Currently we have approved 7 applications and are working on 1 more. We need more applications to come through. **We have approximately \$100,000 left to spend. Our contract has been extended to June. We will not accept any applications after May 31, 2022**

TDHCA amended contract to allow for services to be provided to McLennan County because EOAC had expended all their funds and there is still need within McLennan County. Staff is working with EOAC and Habitat for Humanity on getting help to people in need within McLennan County.

TDA (Texas Department of Agriculture)

Dorthy Jackson attended the USC scoring meeting in Corpus Christi with our USC member Megan Henderson of the City of Hillsboro. This meeting se the states scoring measurements for the 2023-2024 TxCDBG funding cycle.

TECHNICAL ASSISTANCE

Community and economic development technical assistance was provided to:

- City of Lorena for Mundo and Ass.
- City of Meridian
- City of Hillsboro
- Fairfield EDC
- City of Mexia
- NORTEX Planning Commission
- TSTC
- Freestone County
- Hill County

Falen Bohannon at the request of NORTEX planning commission helped their new planner with solid waste scoring committee. They have lost several key personnel and needed some guidance. Dorthy Jackson is also helping their planner with EDA reports at the request of EDA.

Solid Waste

The SWAC meet in on July 22, 2021 and determined that the next Biennium will be split with COG managed projects in FY 22 and Implementation projects starting in FY 23. The 2022/2023 biennium will begin October 1st with new funding opportunities for all 6 counties in the HOTCOG region. The City of Gholson was able to conduct a very successful community collection event that involved both roll-off dumpsters and tire trailers. The City of Mart was also able to complete a community collection event. They were able to fill up several dumpsters and a tire trailer. Freestone County utilized 2 tire trailers for their event that started on March 11th. Falls, Bosque, Limestone and Hill still have projects that need to be completed. Hill County is next, with an event starting at the end of March or early April. HOTCOG is still trying to schedule events for Bosque, Falls, and Limestone.

Air Quality

Ramboll competed the final report to the end the FY 20/21 biennium. They have created a Scope of Work to be turned into TCEQ for the new biennium. After TCEQ reviews and accepts the SOW, Ramboll will continue working with HOTCOG to conduct further studies to keep our region in compliance with the ozone standards.

Course	Date	Agency	Attendees	Total
Interacting with Driver's Deaf/Hard Hearing	10/28/21			
		Mexia PD	2	
		McLennan County Sheriff's Office	2	
		Robinson PD	1	
		McGregor PD	1	
		Private	2	8
CIT 1850	11/1-5.21			
		Caldwell County SO	2	
		Surfside Beach Police	1	
		Bell County Pct 3	1	
		Baylor PD	1	
		Private	2	
				7
TCIC/NCIC	11/9-11/21	VA Police	2	
		Mexia PD	2	
		Corsicana PD	1	
		Bosque County Sheriff's Office	2	
		Blinn College PD	1	
		Double Oak PD	1	
		Falls County SO	1	
		DPS	1	
				11
De Escalation Techniques	11/9/21	Waco PD	1	
		Waco ISD	1	
		Office of Attorney General	1	
		Hill Co Sheriff's Office	1	
		Private	1	
				5
Intermediate Crime Scene	03/22-26/2021	Hill Co Sheriff's Office	1	
		DPS	1	
		Beverly Hills PD	1	
		Baylor PD	2	
		McLennan County Const Pct 2	1	
		Hubbard PD	1	

			Freestone Co SO	1	
			Private	4	
Juvenile Law and Procedures	96	11/11/21			12
			Cottonwood Shores PD	1	
			TABC	1	
			DPS	1	
			Private	4	
	28				7
TCIC/NCIC		11/15-17/21	Franklin PD	2	
			Erath CO	1	
			Coolidge PD	1	
			Mexia PD	2	
			Socorro PD	1	
			Private	3	
			Hill Co SO	1	
			MCC PD	1	
			Baylor PD	2	
			Limestone CO SO	2	
			Bellmead PD	1	
			Falls County DA	1	
			McGregor PD	1	
			Freestone CO	1	
			Hill CO Const. Pct 2	1	
	456				19
Special Investigative Topics		11/29-12/1/21	Hill Co SO	1	
			Waco PD	3	
			McLennan County Const. Pct 2	1	
	144		DPS	1	6
Cultural Diversity		11/15/21	McLennan County Const. Pct 2	1	
			DPS	1	
	8				2

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Crime Scene Investigation	03/14-18-22	Waco PD	4	
		Crawford PD	1	
		Bosque CO SO	3	
		China Springs ISD	1	
		Falls CO SO	1	
		Office of Insp General TX JJD	1	
		Teague PD	1	
		Killeen PD	1	
		Woodway DPS	3	
		Fairfield PD	1	
		Hill Co SO	1	
720				18
Juvenile Law and Procedures	3/23/22			
		McGregor PD	4	
8				4
Intermediate Crime Scene	05/9-11/22			
		Glenn Heights PD	1	
16		Granite Shoals PD	1	
		Freestone CO SO	1	
		Groesbeck PD	1	
		Harker Heights PD	1	
		Hillsboro PD	2	
		Waco PD	1	
		Hill Co SO	1	
		Teague PD	1	
		Leon Co SO	1	
440				11
TCIC/NCIC	05/25-27/22			

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