Heart of Texas Council of Governments

Executive Committee Meeting

Thursday
August 24, 2023
10:00 AM

Heart of Texas
Council of Governments
Offices
1514 South New Road
Waco, Texas

Judge Jay Elliott
President

Mayor Geary Smith
Vice-President

Heart of Texas Council of Governments

Judge Richard Duncan
Secretary/Treasurer

Russell Devorsky
Executive Director

EXECUTIVE COMMITTEE

THE STATE OF TEXAS
COUNTY OF MCLENNAN

TO ALL PERSONS INTERESTED

NOTICE IS HEREBY GIVEN in accordance with Chapter 551, Texas Government Code, as amended, the Executive Committee of the Heart of Texas Council of Governments will meet on Thursday, the 24th Day of August 2023, at <u>10:00 a.m.</u> at the Heart of Texas Council of Governments, 1514 South New Road, Waco, Texas at which time the following subjects will be considered.

AGENDA

I.   Call to Order and Determination of a Quorum

II.   Proof of Posting of notice in accordance with Chapter 551, Texas Government Code, as amended, known as the Texas Open Meetings Act.

III.   Introduction of Guests

Page   IV.   Consideration of and/or action on the following:

C.   Report of the Executive Director and Staff

                1.   Department of Administration
                     a. Financial and Personnel Reports

                2.   Health & Human Services
                     a. Department Activities Report
                     b. HOT Rural Transit District Report

                3.   Regional Services
                     a. Department Activities Report

                4.   Executive Director's Report

V.   Other Reports - Law Enforcement Training Attendance

VI.   Public Comment

VII.   Adjournment

Signed this the 17th Day of August, 2023.

Russell Devorsky
Executive Director

HEART OF TEXAS
COUNCIL OF GOVERNMENTS

MINUTES OF THE
EXECUTIVE COMMITTEE MEETING

The Heart of Texas Council of Governments' Executive Committee, in accordance with Chapter 551, Texas Government Code, as amended, met in regular session, on Thursday, the 25th Day of May 2023, at 10:00 a.m. at the Heart of Texas Council of Governments, 1514 South New Road, Waco, Texas at which time the following subjects will be considered.

Members Present

Judge Jay Elliott, *President*	Falls County
Mayor Geary Smith, *Vice-President*	City of Mexia
Judge Richard Duncan, *Secretary-Treas.*	Limestone County
Judge Linda Grant	Freestone County
Judge Cindy Vanlandingham	Bosque County
Judge Scott Felton	McLennan County
Co. Treasurer Jeannie Keeney	Freestone County
Commissioner Nita Wuebker	Falls County
Commissioner Jim Smith	McLennan County
Councilmember Jimmy Rogers	City of Robinson
Councilmember Andrea Barefield	City of Waco

Members Absent

Judge Justin Lewis	Hill County
Councilmember Jim Holmes	City of Waco
Councilmember Alice Rodriguez	City of Waco
Mr. Calvin Rueter	Special Districts
Mayor Ray Bickerstaff	City of Valley Mills

Staff Present

Russell Devorsky	Executive Director
John C. Minnix	DED of Administration
Mary McDow	HR Manager
Dorthy Jackson	Regional/Economic Dev Manager
Donnis Cowan	Health & Human Services Director
Harold Ferguson	Emergency Preparedness Coord.
Wayne Stovall	Homeland Security Manager

Mr. Todd Pruitt   Pattillo, Brown & Hill

1.   Call to Order and Determination of a Quorum

      Proof of posting of the May 25, 2023 Executive Committee meeting was provided.

2.   Introduction of Guests – Guests and staff were introduced.

3.   Consideration of and/or action on the following:

      A. Approval of the April 27, 2023 meeting minutes

         A motion was made by Mayor Geary Smith and seconded by Councilmember Jimmy
         Rogers to approve the April 27, 2023 meeting minutes as presented. Motion passed.

      B. New Business
         1. FY2022 Audit Report, Auditors Communication Letter to those charged with
            governance and HOTCOG's comments

            Mr. John Minnix introduced Mr. Todd Pruitt from Pattillo, Brown & Hill to present
            the FY2022 Audit Report to the committee.   Mr. Pruitt stated that Pattillo, Brown
            & Hill were engaged to perform a single audit for HOTCOG which includes two
            separate components, audit of financial statements and a compliance of
            HOTCOG's federal and state grant awards programs. Mr. Pruitt gave a review of
            the audit and stated there were no findings or questioned costs.

            A motion was made by Judge Scott Felton and seconded by Commissioner Nita
            Wuebker to approve the FY2022 Audit Report and Auditors Communication Letter
            to those charged with governance and authorize the Executive Director to forward
            copies of said reports to the appropriate Federal and State agencies. Motion passed.

         2. Computer/Information Technology and Communication Services

            Mr. Minnix stated that staff completed the request for proposal (RFP) for
            Computer/IT and Communication services.   Two (2) proposals were received and
            evaluated by Russell Devorsky, John Minnix and Michelle Vasquez. (Prices are on
            based on an annual basis.)
            Extraco Technologies - Waco, Texas, $47,356 (currently provides the service)
            Strattmont Group – Bryan, Texas, $65,964 plus $6,397 (initial assessment & setup)

            A motion was made by Judge Richard Duncan and seconded by Judge Linda Grant
            to approve the selection of Extraco Technologies to provide Computer/IT and
            Communication services for HOTCOG for a three (3) year contract with the option

2

to renew for two (2) one (1) year terms upon written consent of HOTCOG to begin June 1, 2023. Motion passed.

3. Authorization to contract with Huffman Communications in Corsicana, Texas for replacement of microwave links in Limestone County using the Statewide Radio Infrastructure Grant awarded to HOTCOG

   Mr. Wayne Stovall stated that staff requested quotes from local vendors for the replacement of seven microwave links in Limestone County. These links are used for the Law Enforcement and Fire Radio Communications within the county. Mr. Stovall noted that similar projects have replaced microwave links in other counties in the past. Huffman Communications in Corsicana, Texas was the only vendor to submit an acceptable quote of $177,309.

   A motion was made by Judge Duncan and seconded by Mayor Geary Smith to approve and authorize the Executive Director to issue a Purchase Order in the amount not to exceed $177,309 for the replacement of seven microwave links in Limestone County. Motion passed.

4. Heart of Texas Rural Transit District Title VI update

   Mr. Russell Devorsky stated that the Heart of Texas Rural Transit District Title VI Plan was updated by staff and has been reviewed and approved by the Texas Department of Transportation with approval period of May 16, 2023 – May 15, 2026. The Title VI Plan is required to be updated every three years. Mr. Devorsky noted the updates to the Title VI plan regarding the civil rights policy include: placing and posting public notices on the HOTCOG website; complaint procedures and complaint form made available in English and Spanish and any other language that is requested.

   A motion was made by Freestone County Treasurer Jeannie Keeney and seconded by Waco Councilmember Andrea Barefield to approve the Heart of Texas Council of Governments Transportation Rural Transit District Title VI Plan program updates as presented. Motion passed.

5. Presentation on HUD Section 3 and Fair Housing goals of the CDBG Program

   Mrs. Dorthy Jackson made a presentation on the HUD Section 3 and Fair Housing goals of the Community Development Block Grant program. Mrs. Jackson noted the Texas Department of Agriculture, in response to HUD's requirement of facilitating general employment opportunity information for Section 3 Workers, is requiring that all grant recipients that receive TxCDBG funding provide information about the program in an open meeting of the organization. HOTCOG receives grant funding from the TxCDBG program as technical assistance to the Region.

3

C. Report of the Executive Director and Staff
    1.   Department of Administration
        a. Financial and Personnel Reports
           Mr. Minnix presented the Financial and Personnel reports to the committee for review.

    2.   Health & Human Services
        a. Department Activities Report
           Ms. Donnis Cowan presented the Health and Human Services report of activities to the committee for review. Ms. Cowan noted that recently HOTCOG staff met together in Falls County with about 25 other different agencies with similar services, representing every county, to discuss and gain an understanding of different ways to reach people that need services in the community.

        b. HOT Rural Transit District Report
           Mr. Devorsky presented the HOT Rural Transit District activities and noted that four new buses have been received and are currently being prepared for service.

    3.   Regional Services
        a. Department Activities Report

           Mr. Wayne Stovall gave an update on the Homeland Security/Emergency Preparedness program activities. Mr. Stovall noted staff had been notified this week by the Office of the Governor that HOTCOG should receive an allocation of $471,851.00 for the eight projects that were approved in February and in addition $40,482.00 was allocated for the Bomb Awareness program. Total conditional allocation from the state for homeland security grants totals $512,333.00.

           Mrs. Dorthy Jackson gave a report on economic and community development activities. Mrs. Jackson provided additional information in the report regarding public works and what EDA will fund for a community. Also, updates were given on the TSTC renovation of building space and the Fairfield project for roadway improvements.

    4.   Executive Director's Report
        -Mr. Russell Devorsky noted that staff attended the South West Regional Economic Development Administration (SWREDA) conference May 2nd.
        -Mr. Devorsky stated that Councilmember Jim Holmes was currently serving as the Secretary for the TARC Board.

V.   Other Reports – None.

VI.   Public Comment – None.

VII.   Adjournment – The meeting was adjourned.

_____   _____
Jay Elliott, President   Richard Duncan, Secretary-Treasurer
County Judge, Falls County   County Judge, Limestone County

HEART OF TEXAS
COUNCIL OF GOVERNMENTS

MINUTES OF THE
EXECUTIVE COMMITTEE MEETING

The Heart of Texas Council of Governments' Executive Committee, in accordance with Chapter 551, Texas Government Code, as amended, met in regular session, on Thursday, the 15th Day of June 2023, at <u>11:00 a.m</u>. at the Heart of Texas Council of Governments, 1514 South New Road, Waco, Texas by "Virtual/Video Conferencing" (as approved by the Texas Attorney General).

https://meet.goto.com/582029429
You can also dial in using your phone.
Access Code: 582-029-429
United States (Toll Free): <u>1 877 309 2073</u>

Members Present

Judge Jay Elliott, *President*	Falls County
Mayor Geary Smith, *Vice-President*	City of Mexia
Judge Linda Grant	Freestone County
Judge Justin Lewis	Hill County
Councilmember Jim Holmes	City of Waco
Co. Treasurer Jeannie Keeney	Freestone County
Commissioner Nita Wuebker	Falls County
Commissioner Jim Smith	McLennan County
Councilmember Jimmy Rogers	City of Robinson

Members Absent

Judge Richard Duncan, *Secretary-Treas.*	Limestone County
Judge Cindy Vanlandingham	Bosque County
Judge Scott Felton	McLennan County
Councilmember Alice Rodriguez	City of Waco
Mr. Calvin Rueter	Special Districts
Mayor Ray Bickerstaff	City of Valley Mills
Councilmember Andrea Barefield	City of Waco

Staff Present

Russell Devorsky	Executive Director
Donnis Cowan	Health & Human Services Director
Dorthy Jackson	Regional/Economic Development
Falen Bohannon	Environmental/Economic Coord.

AGENDA

I.   Call to Order and Determination of a Quorum

It was determined that a Quorum was present for the meeting.

II.   Proof of posting of notice in accordance with Chapter 551, Texas Government Code, as amended, known as the Texas Open Meetings Act.

Proof of posting of the June 15, 2023 Executive Committee meeting was provided.

III.   Introduction of Guests – No guests attended.

III.   Consideration of and/or action on the following:

A.   New Business

1. Area Agency on Aging FY2024 – FY2026 Area Plan Approval

Mr. Russell Devorsky presented the Area Agency on Aging FY2024 – FY20026 Area Plan for approval. Mr. Devorsky noted that the Section 306 of the Older Americans Act, as amended 2020, requires each Area Agency on Aging (AAA) to prepare an area plan for a planning and service area (PSA) for a three-year period, as determined by the Texas Health and Human Services Commission (HHSC). The current HHSC area plan cycle is scheduled for Federal Fiscal Year October 1, 2023, through Federal Fiscal Year September 30, 2026.

Mr. Devorsky stated the area plan is a document that describes, in detail, the identified needs within our PSA and how the AAA plans to address these needs through the development and/or expansion of new and existing community services, along with the added expansion of rural partnerships. The area plan describes our service delivery model within our PSA and provides information on service priorities and targeted outreach to vulnerable older individuals. It identifies the goals and objectives that the AAA's staff, volunteers, and partners plan to accomplish during the planning period. All AAA services mentioned in the plan are dependent on funding and approval from HHSC.

The approval process by HHSC will take up to 6 months with opportunities for plan revisions.

A motion was made by Hill County Judge Justin Lewis and seconded by Falls County Commissioner Nita Wuebker to support and approve the submission of the 2024-2026 Area Plan due on July 31, 2023. Motion passed.

7

2. Authorization of transfer of HOTCOG owned box trailer to Waco-McLennan County Office of Emergency Management

Mr. Devorsky stated that HOTCOG currently owns a 2009 Cargo boxed trailer approximately 24 ft in length. This trailer has been recently used for the Citizens Community Preparedness (CCP) program to support the COG sponsored CCP program. In the past, HOTCOG was awarded a smaller boxed trailer that is now used for this program. This trailer 2009 trailer was originally owned by Freestone County and transferred to HOTCOG.

Mr. Devorsky noted that the Waco-McLennan County OEM desires to use this trailer to store and deliver supplies needed for the shelter program for the Waco-McLennan County OEM. This appears to be a good use of this trailer.

A motion was made by Commissioner Nita Wuebker and seconded by Judge Justin Lewis to approve the transfer of a 2009 Cargo boxed trailer VN 16131140916102229 to be transferred from HOTCOG to the Waco-McLennan County Office of Emergency Management. Motion passed.

V. Other Reports – None.

VI. Public Comment – None.

VII. Adjournment – The meeting was adjourned at 11:06 a.m.

_____   _____
Jay Elliott, President   Richard Duncan, Secretary-Treasurer
County Judge, Falls County   County Judge, Limestone County

ACTION MEMORANDUM

HEART OF TEXAS
COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE

August 24, 2023

SUBJECT: Update to HOTCOG Procurement Manual

INFORMATION:

Based on a recent review of HOTCOG's procurement manual, the Texas Department of Transportation pointed out that the "Non-Competitive Micro-Purchase" threshold of $3,500 needs to be $3,000 as referenced in the Texas Grant Management Standards and the Texas Administrative Code. HOTCOG will change all references of $3,500 to $3,000.

RECOMMENDED ACTION:

It is recommended that the Heart of Texas Council of Governments Executive Committee, after reviewing the above information, approve the change of $3,000 for the threshold of "Non-Competitive Micro-Purchases" and update the procurement manual accordingly.

.

"Historically Underutilized Business" ("HUB") A corporation formed for the purpose of making a profit in which at least 51 percent of all classes of the shares of stock or other equitable securities is owned by one or more persons who are socially disadvantaged because of their identification as members of certain groups, including black Americans, Hispanic Americans, women, Asian Pacific Americans, and American Indians, who have suffered the effects of discriminatory practices or similar insidious circumstances over which they have no control; a sole proprietorship formed for the purpose of making a profit that is 100 percent owned, operated and controlled by a person described in Paragraph (A):

- a partnership formed for the purpose of making a profit in which 51 percent of the assets and interest in the partnership is owned by one or more persons described by Paragraph (A). Those persons must have proportionate interest in the control, operation, and management of the partnership's affairs;

- a joint venture in which each entity in the joint venture is a historically underutilized business under this subdivision; or

- a supplier contract between a historically underutilized business and a prime contractor under which the historically underutilized business is directly involved in the manufacture or distribution of supplies or materials or otherwise warehouses and ships supplies.

"Inter-local Contract/Agreement" An agreement between HOTCOG and an eligible participating government under the Inter-local Cooperation Act, V.T.C.A. Government Code Chapter 791, by which the parties agree to jointly perform procurement functions.

"Invitation to Bid" ("ITB") All documents, whether attached or incorporated by reference, utilized in soliciting competitive or multi-step sealed bids.

"Micro-Purchase" A purchase of supplies or services using simplified acquisition procedures, the aggregate amount of which does not exceed the micro-purchase threshold of $3,000.00 in order to expedite the completion of its lowest-dollar small purchase transactions to minimize the associated administrative burden and cost. The micro-purchase threshold is set by the Texas Grant Management Standards and the Administrative Code.

"Minority Business Enterprise" ("MBE") A small business concern wherein at least 51% is owned or controlled in management and daily operations by women or minorities, including, but not limited to, "blacks, Hispanics, Asian-Americans, American Indians and Alaskan natives."

"Negotiated Procurement" A process similar to the competitive sealed bidding procurements except that offerors and HOTCOG discuss or negotiate aspects of the proposal, such as price. Negotiations are held with all offerors in the competitive range, in the order of ranking, based upon the evaluation factors set out in the RFP.

"Offeror" A person that submits a proposal in response to a Request for Proposal (RFP).

2.4   Authorization of Purchases

The Purchase Requisition should contain the following approvals to correspond to the total cost:

- Program Management, Department Head and the Director of Administration for all purchases of $.01 to $3,000.00
- Program Management, Department Head and the Executive Director or designee for all purchases of $3,000.01 to $49,999.99
- The Executive Committee for all purchases of $50,000 and above

2.5   Pre-commitment Documents

Pre-commitment documents are purchase requisitions and contract action notices, Interlocal agreements, and are used to initiate procurement transactions. These documents provide a system of authorization and documentation, and should contain the following information:

- date of request;
- department, including contact person;
- date required;
- quantity;
- description of goods and/or services requested;
- authorized signature(s);
- actual or estimated cost;
- project code(s); and
- delivery destination.

2.6   Procurement Instrument

Procurement instruments include Purchase Requisitions and Purchase Orders, Interlocal agreements, or contracts. Each procurement instrument must contain the approval of the Director of Administration, Department Head and if applicable, the Executive Director, which will certify that the purchase satisfies the appropriate bid procedures and applicable grant requirements or restrictions, that adequate funds have been authorized and that appropriate approval(s) have been granted. Purchase Orders are only issued by the Director of Administration.

2.7   Monitoring of Programs

Department Heads and the Director of Administration shall have the responsibility to monitor grant, sub grant funded programs, and all procurements. The monitoring system shall:

- ensure adherence to the system established for the award and monitoring of contracts;

ARTICLE III
PURCHASES OF $50,000.00 and UNDER

PART A: Non-Competitive and Competitive Purchases

3.0 A non-competitive purchase is defined as the procurement of supplies, equipment, services, or other property, that does not cost more than $50,000 in the aggregate. If the expenditure for a purchase is for less than $50,000 ("bid limit"), HOTCOG may proceed in one of three ways:

3.0.1 **Non-Competitive Micro-Purchase** – If the price is less than $3,000.00, the purchase may be made on a non-competitive basis, meaning that only one (1) written price quotation is required, but three (3) quotes may be required at the discretion of the Executive Director for purchases over $1,000. The selection of the supplier can be made to the convenience of the department without contacting additional suppliers; however, purchases must be distributed evenly among qualified suppliers.

3.0.2 **Competitive Small Purchase** – If the price is more than $3,000.00, but less than $50,000.00, price quotations should be solicited from three (3) or more qualified contractors/suppliers to ensure the price is fair and in line with the current market. The quotation must be in writing and can be obtained via mail, fax, or e-mail. The Department Heads may negotiate the price as appropriate, or source for additional suppliers, as required.

3.0.3 **Competitive Formal Sealed Bid** - If the amount of the purchase is nearly $50,000, HOTCOG may still ask for a sealed bid. This approach gives several advantages, for example, if later purchases cause the total purchase price to exceed the bid limit, the competitive bidding requirement is satisfied. Provisions allowing later purchases on the same terms might be written into the original contract. In addition, bids may be more competitive with a sealed bid. And lastly, conflicts of interest between contractor or supplier and the procuring department are minimized.

Purchases may <u>not</u> be split to circumvent the competitive requirements or the bid limit.

3.1 **Selecting the Supplier/Contractor and Making the Purchase**

3.1.1 After price quotations are obtained for purchases below the bid limit, the procuring department selects a supplier/contractor and makes the purchase. The supplier with the lowest and best offer meeting the price expectation, reliability, and quality of the product should be used as a basis for selecting the supplier.

ACTION MEMORANDUM

HEART OF TEXAS
COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE

August 24, 2023

SUBJECT: HOTCOG FY2023-2024 Budget

INFORMATION:

The FY2023-2024 Budget for HOTCOG is presented to the Executive Committee for review. This budget is based on the latest figures available in each grant program.

RECOMMENDED ACTION:

It is recommended that the Heart of Texas Council of Governments Executive Committee approve the FY2023-2024 HOTCOG Budget and recommend that the budget be approved and adopted at the Semi-Annual Business Meeting August 24, 2023.

ACTION MEMORANDUM

HEART OF TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE

8/24/2023

SUBJECT:

COG Solid Waste Application and Resolution

INFORMATION:

The Solid Waste Advisory Committee (SWAC) has determined that all funding allocations for the FY 2024/2025 biennium will be used for HOTCOG regional COG Managed Projects and Implementation Projects. The SWAC would like to consider funding decisions based on proposed projects by applicants in FY 24 and conduct COG Managed projects for FY 25.

SWAC Members are appointed by and serve at the pleasure of HOTCOG's Executive Committee to represent multiple stakeholder groups and perspectives on Solid Waste. Stakeholder groups from whom representation is encouraged include Permit Holders (utilities, small businesses, industry, Brazos River Authority;) Transportation (TxDOT, Public Transportation;) Citizens; Environmental Groups; Public Health; Research Entities; Planning Agencies; City of Waco; McLennan County; Falls County; Limestone County; Freestone County; Hill County; and Bosque County.

ACTION:

The SWAC recommends that the Heart of Texas Council of Governments' Executive Committee approve the COG Application and adopts the attached Resolution authorizing submittal of the application to the Texas Commission on Environmental Quality for FY 24/25.

HEART OF TEXAS
COUNCIL OF GOVERNMENTS

RESOLUTION OF THE
EXECUTIVE COMMITTEE OF THE
HEART OF TEXAS COUNCIL OF GOVERNMENTS

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE HEART OF TEXAS COUNCIL OF GOVERNMENTS APPROVING THE FISCAL YEAR 2024/2025 SOLID WASTE GRANTS PROGRAM APPLICATION; AUTHORIZING ITS SUBMISSION TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY, WASTE PERMITS DIVISION; AND ENDORSING THE PRIORITIES AS LISTED:

WHEREAS, the governing body of the Heart of Texas Council of Governments has reviewed this application and authorizes its submittal to the Texas Commission on Environmental Quality; and

WHEREAS, the governing body of the Heart of Texas Council of Governments finds that all activities and related expenses included in this application will serve to implement the goals, objectives, and recommendations of the regional solid waste management plan and the state solid waste management plan; and

WHEREAS, the Heart of Texas Council of Governments will comply with the financial and program reporting requirements of the Texas Commission on Environmental Quality and the State of Texas; and

WHEREAS, grant funds will be used only for the purposes for which they are provided;

THEREFORE BE IT RESOLVED BY THE EXECUTIVE COMMITTEE OF THE HEART OF TEXAS COUNCIL OF GOVERNMENTS THAT the solid waste grant program application as submitted is approved and hereby submitted to the Texas Commission of Environmental Quality, Waste Permits Division.

SUBMITTED AND PASSED this the 24th Day of August of 2023 by motion made, seconded, and duly passed by the Executive Committee of the Heart of Texas Council of Governments.

Signed:

_____
Jay Elliott, President
Judge, Falls County

Attest:

_____
Richard Duncan, Secretary-Treasurer
Judge, Limestone County

15

ts

1514 South New R(0 • Fax 254-756-0102

ACTION MEMORANDUM

HEART OF TEXAS COUNCIL OF GOVERNMENTS'
EXECUTIVE COMMITTEE

August 24, 2023

SUBJECT:

Authorizing the transfer of the HOTCOG owned Communications trailer to the Hill County Office of Emergency Management.

INFORMATION:

HOTCOG currently owns a 2004 Pace trailer approximately 28 ft in length. This trailer has been previously used for supporting emergency response units with command and communications capabilities during disasters and emergency operations. The trailer originally belonged to Hill County and was obtained by HOTCOG in 2017. With the improvement of communications infrastructure within the region this vehicle has been needed less frequently. Hill County has recently found a need for the trailer as a command and relief post during wildfires and other emergency situations.

ACTION:

It is recommended that the HOTCOG Executive Committee approve the transfer of a 2004 Pace boxed trailer VIN 47ZWB24224X034129 to be transferred from HOTCOG to the Hill County Office of Emergency Management.

ACTION MEMORANDUM

HEART OF TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE

August 24, 2023

SUBJECT: Authorizing approval of 9-1-1 expenditures exceeding $50,000

INFORMATION:

HOTCOG 911 staff is requesting authorization to approve expenditures of $51,574 for GIS data collecting equipment for the Region's 9-1-1 Addressing Coordinators. The current equipment has exceeded its 4 year standard life cycle per Commission requirements. Please note this purchase is through cooperative purchasing agreement DIR-CPO-4504.

ACTION:

Staff recommends that the Heart of Texas Council of Governments' Executive Committee approve the authorization for the Executive Director to sign service agreements with Allterra for GIS data collecting equipment expenditures exceeding $50,000.

ALLTERRA™

AllTerra Central - Phoenix, 7114 E Earll Drive, Scottsdale, AZ 85251
480-994-1306

DIR
Texas Department of Information Resources

DIR-CPO-4504

Sold To:	Heart Of Texas COG Sarah Wines 1514 South New Road Waco, TX 76711	Ship To:	Heart Of Texas COG Sarah Wines 1514 South New Road Waco, TX 76711

		Customer ID	320400
Ship Via		Sales Person	Creel/Manning
Terms	Net 30 Days	Phone No.	480-754-8910

Item No.	Description	Unit	Quantity	Unit Price	Disc. %	Total Price
	---GNSS HARDWARE---					
GNS3S-CFG-13817	Geode GNS3S Single Frequency Antenna Model	Each	6	2,495.00	5	14,221.50
27530	Geode Platinum Complete Care 5 Year (new purchases only)	Each	6	1,215.00	5	6,925.50
26319	Single Frequency Antenna w/cable, 10ft MCX	Each	6	155.00	5	883.50
	---------Tablet---------					
	Trimble					
TAB-T100-0110-00	T100 - 10 in WIN10, 16/512 GPS, WIFI/BT, NO WWAN	Each	6	4,080.00	15.5	20,685.60
120516-BLK-GEO	T100 Glass Screen Protector	Each	6	47.00	15.5	238.29
ADLS-TAB-HW-STOCK	5 YR-TPP - HW Only- T100 Tablet w/ Accidental	Each	6	1,260.00	15.5	6,388.20
120524-BLK-GEO	T100 Stylus and Tether	Each	6	81.00	15.5	410.67
107727-01-BLK-GEO	Tablet Carry Case	Each	6	139.00	15.5	704.73
121718-BLK-GEO	11-32V DC Vehicle Charger	Each	6	220.00	15.5	1,115.40
DIRSHIP	Shipping Included	Each	1			

- Earning Your Business is our Top Priority
- 7 Local Offices to Serve Your Needs
- Dedicated Support Line Included
- Serving the Geospatial Community for Over 30 Years

Subtotal:	51,573.39
Total Sales Tax:	0.00
Total:	**51,573.39**

AllTerra Central - Phoenix, 7114 E Earll Drive, Scottsdale, AZ 85251

ACTION MEMORANDUM

HEART OF TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE

August 24, 2023

SUBJECT: Authorizing approval of 9-1-1 expenditures exceeding $50,000

INFORMATION:

HOTCOG 911 staff is requesting authorization to approve expenditures of $165,394 for voice recording equipment to include software, project management, installation and training for the Region's Public Safety Answering Points (PSAPs). The current equipment is reaching its 5 year standard life cycle per Commission requirements.

ACTION:

Staff recommends that the Heart of Texas Council of Governments' Executive Committee approve the authorization for the Executive Director to sign service agreements with VistaCom for voice recording equipment expenditures exceeding $50,000.

VistaC@M

We have prepared a quote for you

HOTCOG 5 PSAPs - Current Eventide Recorder DX Upgrade Quote

Quote # HOU005106

Version 1

...cil Of Governments

Thursday, August 10, 2023

Heart Of Texas Council Of Governments
Kristine Hill
1514 S. New Road
Waco, TX 76711
kristine.hill@hot.cog.tx.us

Dear Kristine,

Thank you for allowing Vista Com to prepare a quotation for your recording solution. Vista Com has over a 25 year history of providing public safety recording solutions throughout the region. We partner with the best OEM's in the industry to delivery the latest technology to you and we back the solution with local support and factory engineering.

Within this quotation you will find three key areas that describe the solution.

- Hardware - this is the physical components to be installed at your site.
- Software - each solution requires software that is licensed to you for your recorder.
- Services - items that are one time charges and represent labor and support for your solution.

The link details all areas of your quotation that we have designed for you. This quotation is based upon given facts and knowledge of your requirements passed to us by you and your organization. As such if we determine that the environment is different than what we have designed we will promptly edit the proposal for your presentation.

Important Note - the point at which the recorder equipment connects to the customer equipment is referred to as the demarcation point. The customer and/or its vendors are responsible for any required connections to this demarcation point such as cabling, equipment programming, or equipment relocation.

If you approve of this quotation please indicate so within the link. By accepting this quotation you represent your authorization of your entity and legally bind your agency to the terms of this sales contract.

Kind Regards,

Robin Clevenger

Robin Clevenger
Regional Sales Manager
Vista Com

VistaC🌐M

Oklahoma City, OK	Houston, TX
4200 Perimeter Center Drive, Suite 140	9824 Whithorn Drive
Oklahoma City, OK 73112	Houston, Texas 77095
P: (800) 708-6423	P: (800) 708-6423
www.vistacomtx.com	www.vistacomtx.com
Sales and Support	Remit, Sales and Support

Disclosures

All order cancellations are subject to a 35% restocking charge once order has been placed. Your solution is custom built for your environment. Vista Com will make every attempt to modify changes once purchase has been placed however the customer is ultimately responsible for any financial implications for order changes after the order is placed.

Solution Design - we make every attempt to ensure the attached quote is exact and matches your requirements. Please pay special attention to our description of goods and services to ensure it matches your requests. If Vista Com inspects your site location and determines that our solution does not match your communicated requirement, we will promptly revise this quote.

Customer Demarcations - The point at which the recording equipment is connected to the customer equipment is termed "demarcation point". The demarcation point can be a physical cable connection to a demarcation block or it can be a network cable connected to a customer network switch. Due to vendor and customer liabilities it is accepted that Vista Com is responsible for cabling and recorder connection from the demarcation point and the customer is responsible for all cabling, configuration, and coordination for recorded devices to the demarcation block.

Install Guide - Vista Com requires information about your network and user environment before installation of the recording solution. This information includes necessary information proprietary to the customer such as network addresses, user names/passwords, channel assignments and user rights. It is understood that the customer will answer this proprietary information to Vista Com prior to installation in order for the services to be conducted quickly and efficiently.

By acceptance of this offer you accept the disclosures above as part of this agreement.

22

Oklahoma City, OK
4200 Perimeter Center Drive, Suite 140
Oklahoma City, OK 73112
P: (800) 708-6423
www.vistacomtx.com

Houston, TX
9824 Whithorn Drive
Houston, Texas 77095
P: (800) 708-6423
www.vistacomtx.com

Sales and Support

Remit, Sales and Support

VistaC⦿M

HOTCOG 5 PSAPs - Current Eventide Recorder DX Upgrade Quote

Prepared by:

Vista Com
Robin Clevenger
281-516-9800 ext 201
Fax (281) 518-7056
robin@vistacomtx.com

Robin Clevenger

Prepared for:

Heart Of Texas Council Of Governments
1514 S. New Road
Waco, TX 76711
Kristine Hill
kristine.hill@hot.cog.tx.us
(254) 292-1875

Quote Information:

Quote #: HOU005106
Version: 1
Delivery Date: 08/10/2023
Expiration Date: 09/09/2023

Part Number	Recorder Replacement	Qty	List Price (Each)	List Price (Extended)	Discounted Price (Each)	Discounted Price (Extended)
HOTCOG is looking to replace the (5) PSAPs Eventide recorders with the new Eventide DX recorders. Below is the proposal for the PSAPs. Vista Com will be transferring the calls from the existing recorders to the new DX as well as the Harris radio licenses for Hill County and Hillsboro PD. The quote references HGAC RP07-20.						
NexLog 740DX Hardware Bundle	**NexLog 740DX Hardware Bundle** NexLog 740DX Base Hardware Configuration	1	$71,500.00	$71,500.00	$59,870.00	$59,870.00
	NexLog 740 DX-Series Base System NexLog 740 DX-Series base system: 3U rack-mountable, Core i5 CPU, 16GB DDR4 RAM, 2 x2TB fixed-Mount HDDs (RAID 1), 1 Blu-ray Multi-Drive, 2 Network Ports (100/1000), Embedded Linux, NexLog DX-Series software, web- based configuration manager, audio controls & amplified speaker on front panel, dual hot- swap 120-240VAC 50/60Hz power supplies. Requires ongoing Eventide DX Software Update Subscription (DXSUS) for access to critical DX-Series Software & Security Updates.	5				
	Integrated 7" Color LCD Touch Screen Display for NexLog 740 Integrated 7" Color LCD Touch Screen Display for NexLog 740 DX-Series	5				

HGACBuy Eventide®
THE SMART PURCHASING SOLUTION

Oklahoma City, OK
4200 Perimeter Center Drive, Suite 140
Oklahoma City, OK 73112
P: (800) 708-6423
www.vistacomtx.com

Sales and Support

Houston, TX
9824 Whithorn Drive
Houston, Texas 77095
P: (800) 708-6423
www.vistacomtx.com

Remit, Sales and Support

	Upgrade Nexlog 740 DX to 2x2TB HotSwap HD Upgrade NexLog 740 DX-Series (at time of order) 2x2TB HotSwap MegaRAID1=2TB storage	5				
NexLog 740DX Channel Bundle	**NexLog 740DX Channel Bundle** Eventide User Channel Activation Bundle Provides TDM, VoIP, RoIP Licensing for Playback	1	$41,816.00	$41,816.00	$35,018.00	$35,018.00
	8-Channel Analog PCIe (PCI Express) Card, 8 Ch. Licenses 8-Channel Analog PCIe (PCI Express) Card, 8 Ch. Licenses for Freestone County, Limestone County	2				
	16-Channel Analog PCIe (PCI Express) Card, 16 Ch. Licenses 16-Channel Analog PCIe (PCI Express) Card, 16 Ch. Licenses for Hillsboro PD, Falls County	2				
	24-Channel Analog PCIe (PCI Express) Card, 24 Ch. Licenses 24-Channel Analog PCIe (PCI Express) Card, 24 Ch. Licenses for Hill County & Limestone County	2				
	Internal IP Recorder w/ 8 G.711 Channel Licenses Internal IP Recorder w/ 8 G.711 Channel Licenses for Hill County, Limestone County	2				
	Add-on license pack (internal IP recording engine) Add-on license pack (internal IP recording engine) with 8 Channel Licenses for G.711 RTP/RoIP/NG911 (16) for Limestone County,	2				

VistaCⓄM

	Oklahoma City, OK	Houston, TX
	4200 Perimeter Center Drive, Suite 140	9824 Whithorn Drive
	Oklahoma City, OK 73112	Houston, Texas 77095
	P: (800) 708-6423	P: (800) 708-6423
	www.vistacomtx.com	www.vistacomtx.com
	Sales and Support	Remit, Sales and Support

	Add-on license pack (internal IP recording engine)	1				
	Add-on license pack (internal IP recording engine) with 8 Channel Licenses for G.711 RTP/RoIP/NG911, transferring (8) for Hill County for Harris P25 radios at no charge.					
	Internal IP Recorder w/ 8 G.711 Channel Licenses	1				
	Internal IP Recorder w/ 8 G.711 Channel Licenses transferring for Hillsboro PD Harris Radios					

Part Number	Software - Accessories	Qty	List Price (Each)	List Price (Extended)	Discounted Price (Each)	Discounted Price (Extended)
NexLog 740DX Software Bundle	**NexLog 740DX Software Bundle** Eventide User Software Bundle and Licensing	1	$37,300.00	$37,300.00	$31,237.00	$31,237.00
	DVSI 2-Port USB Decoder Unit DVSI 2-Port USB Decoder for NexLogDX (for P25, DMR, MOTOTRBO, NXDN)- Max 8 for Hill County and Hillsboro PD	2				
	Rack Mount slides - 4 post, 3U Chassis (for NexLog 740) Rack Mount slides - 4 post, 3U (for NexLog 740)	5				
	MP3 option for MediaWorks DX MP3 option for MediaWorks DX for Hill County	1				
	MediaWorks Plus Licenses MediaWorks Plus (Web) Concurrent Access for 8 Users, 5 PSAPS have (8) MW licenses and Limestone has (16).	6				

![VistaCOM]

Oklahoma City, OK
4200 Perimeter Center Drive, Suite 140
Oklahoma City, OK 73112
P: (800) 708-6423
www.vistacomtx.com

Sales and Support

Houston, TX
9824 Whithorn Drive
Houston, Texas 77095
P: (800) 708-6423
www.vistacomtx.com

Remit, Sales and Support

	Geographic Search/View (Requires Lat/Lon, MW Plus, Geographic Search/View (Requires Lat/Lon, MW Plus, Google Maps)	5				
	Quality Assurance DX Software: FIRST 20 Agents Quality Assurance DX Software (Quality Factor): FIRST 20 Agents (Requires MediaWorks Plus/DX) for Limestone County	1				
	NENA ANI/ALI CAD Spill Integration of SMDR NENA ANI/ALI CAD Spill Integration SMDR	5				
	Integration to Harris VIDA P25 SR10A/SR10A1 Integration to Harris VIDA P25 SR10A/SR10A1 (or later) system via VNIC transferring the license at no charge for Hill County and Hillsboro PD Harris Radios	2				
	P25 Encryption Key Management Option (non-OTAR) P25 Encryption Key Management Option (non-OTAR) transferring at no charge for Hill County and Hillsboro PD for Harris radios	2				
Nexlog Storage & Power Bundle	**Nexlog Storage & Power Bundle** Eventide User Storage & Power Bundle	1	$7,775.00	$7,775.00	$7,775.00	$7,775.00
	Network Attached Storage For Small Footprint Network Attached Storage For Small Footprint, Non-Rackmountable with 2 2Tb Hard Drives	5				
	TRIPP LITE UPS 1500VA Rackmount TRIPP LITE UPS Smart 1500VA 900W Rackmount Tower LCD AVR	5				

Oklahoma City, OK
4200 Perimeter Center Drive, Suite 140
Oklahoma City, OK 73112
P: (800) 708-6423
www.vistacomtx.com

Sales and Support

Houston, TX
9824 Whithorn Drive
Houston, Texas 77095
P: (800) 708-6423
www.vistacomtx.com

Remit, Sales and Support

VistaCOM

Part Number	Project Management-Installation-Training	Qty	List Price (Each)	List Price (Extended)	Discounted Price (Each)	Discounted Price (Extended)
Prof Serv Install Bundle	**Prof Service Installations Bundle** Recorder Solutions Installation Services Includes Site Installation Guides, Project Management, Pre-Configuration, Onsite Installation, System Integrations, and De-trash	1	$27,270.00	$27,270.00	$27,270.00	$27,270.00
Prof Service Training Bundle	**Prof Service Training Bundle** Professional Services, Training Programs Designed To Your Solution. Includes Materials, Training Class, and Follow Up Support	1	$8,500.00	$8,500.00	$8,500.00	$8,500.00
				$35,770.00		$35,770.00

Part Number	Discount	Qty	List Price (Each)	List Price (Extended)	Discounted Price (Each)	Discounted Price (Extended)
Vista Com	**Customer Discount** Discount	1	($4,276.00)	($4,276.00)	($4,276.00)	($4,276.00)
				($4,276.00)		($4,276.00)

Quote Summary	Amount
Recorder Replacement	$94,888.00
Software - Accessories	$39,012.00
Project Management-Installation-Training	$35,770.00
Discount	($4,276.00)
Total	**$165,394.00**

Payment Terms		No. of Payments	Amount
Net 30	1	None	$165,394.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.
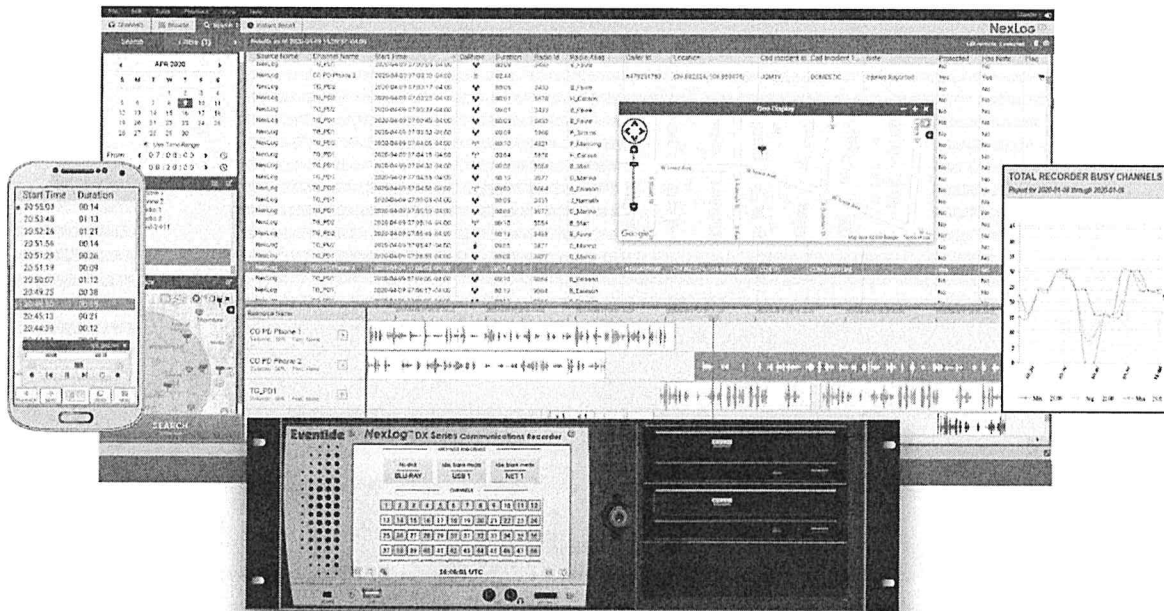
Signature _____   Date _____

Eventide®

NexLog™ DX™ SERIES

Advanced Recording Solutions
for Mission-Critical Communications

Recording Systems • Software Solutions • Edge Capture Devices

NG9-1-1 • P25 Radio • DMR • IP Dispatch • ATC/ATM
Incident Reconstruction • Instant Recall • Mobile
Quality Assessment • Screen Recording • Reporting
VoIP • SIP • Digital • Analog • T1/E1 • ISDN • ED-137B/C

Eventide's mission-critical recording solutions are trusted
by organizations worldwide to capture, secure
and reconstruct their most important interactions.

▶ NexLog DX-Series Communications Recording Software and Solutions

NexLog DX-Series™ recording solutions are the culmination of over 30 years of mission-critical recording experience. The DX-Series continues the NexLog tradition of reliability and ease-of-use while focusing on Digital Transformation (DX) to meet tomorrow's needs. With expanded solution architectures, as well as enhanced security, scalability and integrations, the NexLog DX-Series is truly the next generation recorder.

The NexLog DX-Series software includes multi-tier security and a web-based configuration management tool, as well as support for password policies, Active Directory, SNMP, TLS and AES-256 encryption.

The innovative *NexLog Access Bridge* option enables a scalable approach to enterprise deployments. Multiple recorders can be linked together for unified searching, replay, incident management and configuration.
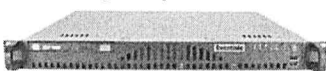
NexLog 740 DX-Series™ Recording Solution

Channel Capacity*: 96 Analog, 96 Digital PBX, 192 T1, 240 E1, 560 VoIP, 240+ P25, 240+ DMR 3U Rack-Mountable
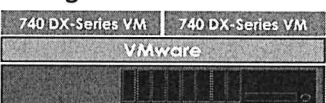
NexLog 840 DX-Series™ Recording Solution

Channel Capacity*: 240 Analog, 240 Digital PBX, 240 T1, 240 E1, 560 VoIP, 240+ P25, 240+ DMR 4U Rack-Mountable

Smart Edge Capture Device™

Captures, Buffers and Transfers to DX-Series Recording Solutions Up to 24 Analog, 24 Digital, 48 T1, 60 E1 or 120 VoIP Channels. 1U

NexLog DX-Series™ Virtual Recording Software Solution

Channel Capacity*: 560 VoIP, 240+ P25. Add *DX-Series Smart Gateways* for Analog, Digital or Remote VoIP. Works with **ESXi**

▶ MediaWorks DX Software: Incident Reconstruction, Instant Recall and More!

The **MediaWorks DX**™ software option provides secure access, replay and management of audio, screen, multimedia, text and TDD recordings. It is available via web browser on PCs, tablets and phones (using secure HTML5 technology) or as a native application on a PC. MediaWorks DX provides a complete set of tools to Browse, Search, Replay, Instant Recall, Live Monitor, Reconstruct Incidents, Protect, Export and much more.
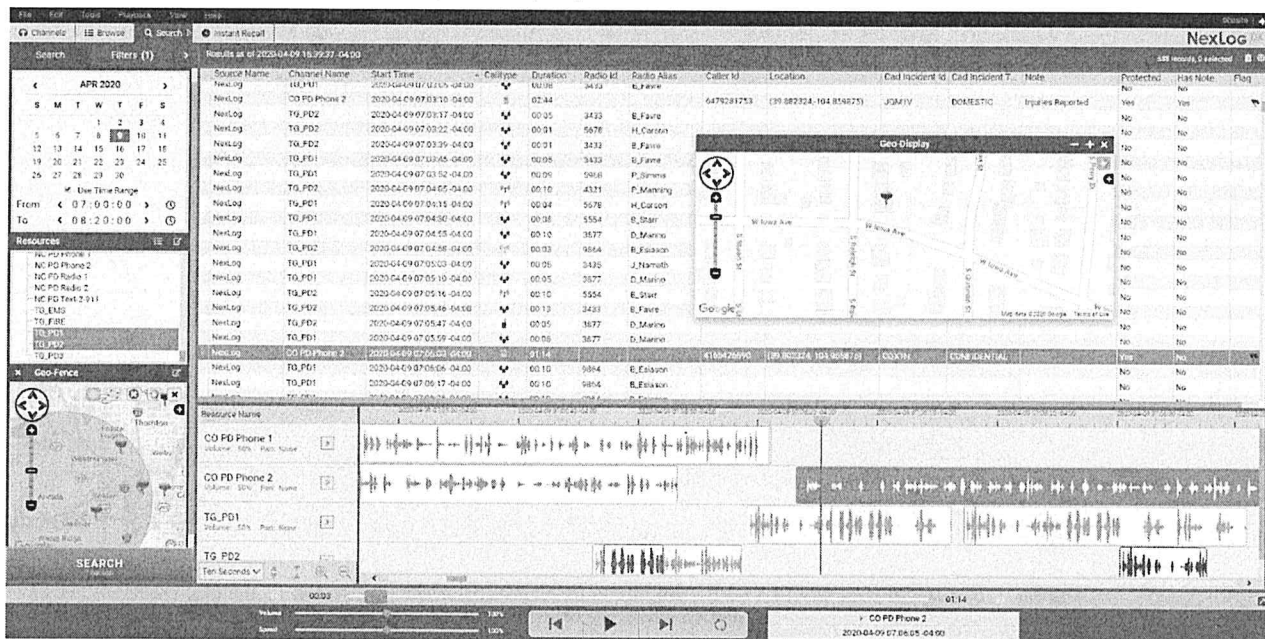
Capabilities include: Graphical Time-Line • Waveform Display • Talking Time and Date • Zoom In/Out • Loop Playback Skip Forward/Back • Playback AGC • Pitch-Corrected Variable Speed • Redact Audio • Obfuscate Audio • Audio Annotation • Text Annotation • Screen Replay • Text/SMS Replay • Multimedia Replay • Call Notes • Lock Recordings Protect Calls • Quarantine Recordings • Pop-Out Search Tools • Geo-Fence Search • Speech Search • Location Display** Location Tracking** • Multi-Parameter Search • Create Incident • Modify Incident • Attach Other Media • Split/Join Audio Clips • Restrict Access • Share Incident Folder • Pre-Set Exports • Menu Driven Export • Incident Export • Single and Multi-Recording Export • Export with Secure Standalone Player • Phone and Tablet Support • Multiple Monitor Support Configurable Layout • Dark Mode • Touch Screen Support • Accessibility Modes • Two Factor Authentication • Auditing • Upload videos and images to an incident for storage and replay***

29

▶ Quality Factor DX Software: Integrated Quality Assessment and Reporting

The *Quality Factor DX™* software option facilitates a quality assurance program to fit your agency's needs. With its built-in APCO/NENA QA/QI evaluation forms, you can quickly start measuring agent performance and help to protect your center from unwarranted conformance questions.

Quality Factor DX software includes a wide range of options for scoring, comments, notifications, scheduling, and reporting that can be selected to fit any agency. Add the optional *Screen Recording DX* software to get the complete picture via synchronized voice and screen replay.

▶ Reporting Engine DX

The flexible *Reporting Engine DX™* option provides directors and managers with business intelligence to help determine necessary staffing levels and workflows, and to help justify budgets. Radio traffic, 9-1-1 and administrative phone activity can all be joined into actionable reports.

Reports can be generated on a schedule and delivered via email, PDF, or viewed in a browser. Custom reports can be designed from scratch or by starting from a wide range of pre-configured reporting blocks tailored to fit your needs.
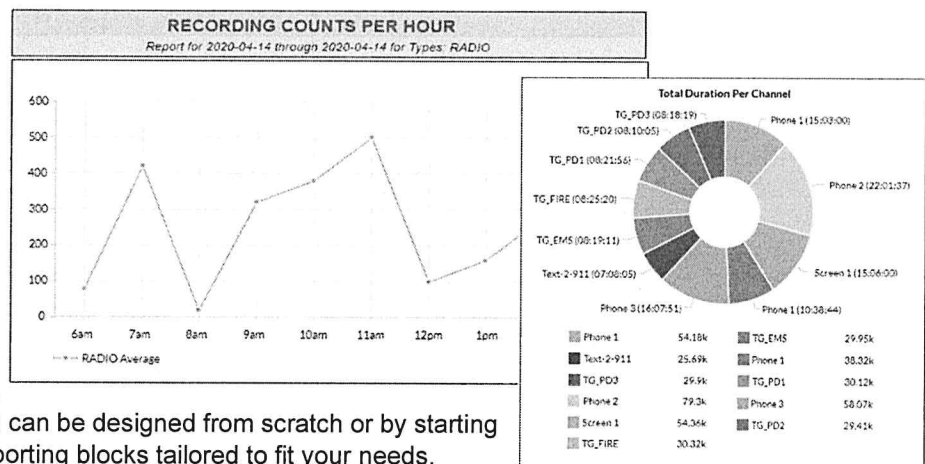
▶ Screen Recording DX

The *Screen Recording DX™* option allows you to capture high-quality videos of workstation activity that can be seamlessly synchronized with recorder audio. Supervisors can benefit by obtaining a better understanding of each agent's compliance with required practices and protocols. *Screen Recording DX* can capture the important imagery appearing on a user's PC screen, such as surveillance camera video, maps, or overlay application video. Screen recording replay can also aid during incident investigations and can help to document issues with other software.

The *Screen Recording DX* software can efficiently capture up to 20 frames per second, offers flexible bandwidth-limiting options, supports multiple displays and is compatible with modern Windows and Linux workstations.

▶ NexLog DX-Series Software Update Subscription (DXSUS)

The NexLog DX-Series software continues to evolve in order to meet tomorrow's technical and security challenges, and new software versions and updates are produced on a regular basis. The *DX-Series Software Update Subscription* (*DXSUS™*) provides access to these important software versions and updates, which can incorporate Linux security updates, application-level security updates, and improvements to existing functionality. Each NexLog DX-Series software version is conveniently designated by its year of release, as well as its update level (example: "Version 2020.1").

The first 12 Months of *DXSUS* coverage is included at no charge with the purchase of each DX-Series recorder, DX-Series virtual recording solution or Smart Edge Capture Device. *Yearly renewals of coverage will help assure that your NexLog DX-Series products maintain the highest levels of security, performance, functionality and supportability.*

▶ LCD Touch Screen

The optional 7" multi-touch LCD screen (on the front panel) lets you conveniently search and replay calls, protect calls, create incidents, export, burn to CD/DVD, live monitor, view alerts, view archive status, configure the NexLog DX recording system and more.
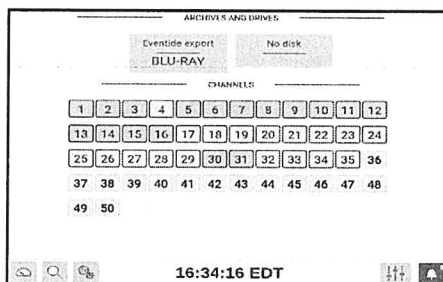
Info mode: Channels, Archives, Alerts, Live Monitor
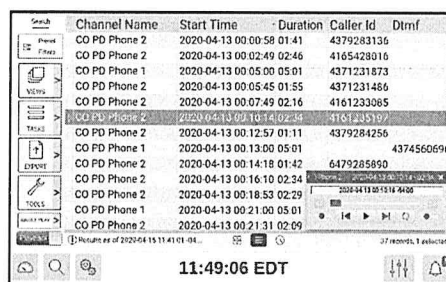
Replay mode: Search, Replay, Build Incidents, Export

▶ NexLog DX-Series Interoperability:

RADIO TECHNOLOGIES:
Motorola Astro 25
Motorola Dimetra IP
Motorola MotoTrbo Cap Max
Motorola MotoTrbo Cap Plus
Motorola MotoTrbo LCP
Motorola MotoTrbo IPSC
Motorola SmartNet/Zone
Motorola MDC1200
L3Harris VIDA P25
L3Harris EDACS via MGW
ISSI & OTAR for P25 Trunked
EF Johnson ATLAS P25
Tait P25 Trunked via ISSI
Tait/L3Harris DMR Tier III
Tait/L3Harris DMR Tier II
Tait MPT-IP
Sepura/Fylde DMR III
Sepura/Fylde MPT1327
ICOM iDAS Conventional
Kenwood NexEdge Trunked
ESChat PTT

9-1-1 TECHNOLOGIES:
NENA i3 SIPREC
NENA i3 SMS/MMS/Logging
Zetron MAX Call Taking
Zetron Series 3200
Intrado VIPER
Motorola VESTA
Motorola CallWorks
Emergitech IP9-1-1
TCS Solacom Guardian
RapidSOS
Carbyne 911
Priority Dispatch AQUA

CAD TECHNOLOGIES:
Southern Software
Hexagon Edge Frontier
New World Tyler
MobileTec InMotion
Motorola Spillman
Geoconex
RapidDeploy
Central Square: Inform,
    Zuercher & Sungard

DISPATCH TECHNOLOGIES:
Zetron MAX Dispatch
Zetron ACOM Novus
Zetron DCS-5020
AVTEC Scout
Motorola MCC7500
Omnitronics Omnicore
L3Harris SwitchPlus IP
L3Harris Symphony
Telex Radio Dispatch
Telex IP-223 & IP-224
Catalyst IP|Console
PENTA cPCx
Cisco IPICS
CSS Mindshare
CTI RadioPro Dispatch
InterTalk Vantage DCS
iNEMSOFT Console/Gateway
SmartPTT Dispatch
JPS Interoperability Solutions

PHONE TECHNOLOGIES:
VoIP and SIP Telephones
Digital PBX Telephones
Analog Telephones
2-wire Analog lines
4-wire Analog circuits
CAMA Trunks
T1, E1, and ISDN Trunks
SIP Trunks
Cisco Built-in Bridge (BiB)
Mitel SRC

ADDITIONAL TECHNOLOGIES:
VMware
AWS Cloud Storage
Calabrio (NexLog as Gateway)
Harding Instruments DXL Intercom
GAI-Tronics Intercom
Industronic PA/GA
Thales TopSky
ThruPut ATG
Asterix IP Surveillance Data
Park Air T6 GRS
Jotron 7000 Series GRS
Rohde & Schwarz 4400 GRS

▶ Air Traffic Management and ED-137

NexLog DX-Series recording solutions can record all types of ATC/ATM audio sources, including controller working positions, VCCS, GRS, ambient audio, and telephones. NexLog systems fully support the ED-137B/C-Part 4 (VoIP) recording interface. Eventide actively participates in EUROCAE's Working Group 67 and the EUROCONTROL VOTE group.

▶ Synchronized Replay for ATC/ATM

NexLog DX-Series systems can directly record CWP screens and provide synchronized replay of both screen and audio. NexLog DX-Series recorders can also interface with Thales airspace navigation systems for synchronized replay of audio with CWP scenario replay. A DX-Series replay control API is also available.

▶ Redundancy

NexLog 740 DX-Series and *NexLog 840 DX-Series* recorders each include redundant power supplies and redundant disk drives. Redundant archiving options include NAS, Blu-ray/DVD-RAM, RDX, and removable HDD.

NexLog 740 DX-Series and *NexLog 840 DX-Series* recorders are available in sets of multiple units for fully redundant "Active + Active" recording, storage and archiving.
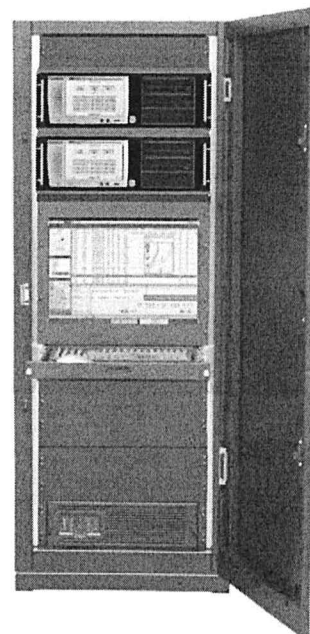
VistaCOM

For more information please contact Us:

Vista Com
9824 Whithorn Drive, Houston, Texas 77095 USA   Tel: +281-516-9800

www.vistacomtx.com
Email: Sales@vistacomtx.com   142339-14

ACTION MEMORANDUM

HEART OF TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE

August 24, 2023

SUBJECT: Authorizing approval of 9-1-1 expenditures for AT&T monthly recurring network, equipment maintenance and software support costs

INFORMATION:

HOTCOG 911 staff is requesting authorization to approve expenditures of $95,616 for the pre-payment of two years of maintenance costs of the 9-1-1 equipment at the 6 regional Public Safety Answering Points (PSAPs). It is vital the 9-1-1 equipment be maintained 24 x 7 from appropriate vendors and pre-payment out of FY 2023 funds is the only way to assure service can be continued. Authorization to approve expenditures of $79,417 for a 24-month term to maintain the secondary, diverse network in place to sustain 9-1-1 services in the event of an outage to the primary 9-1-1 network is also included in this request as well as expenditures of $107,338 for renewal of software support for a 24-month term. Please note that these purchases are through HGAC cooperative purchasing agreements #EC07-23 and DIR-TEX-AN-NG.

ACTION:

Staff recommends that the Heart of Texas Council of Governments' Executive Committee approve the authorization for the Executive Director to sign service agreements with AT&T for monthly recurring network and maintenance cost expenditures totaling $282,371.

Date: 6/23/2023

QUOTE

Customer Information:
Agency: HOTCOG
Name: Kristine Hill

AT&T Information:

AM Jeff Bievenue

HEART OF TEXAS COUNCIL OF GOVERNMENT (HOTCOG)

Configuration Parameters

Sept 1st 2023 to August 31 2025 AT&T maintenance support for 911 CPE Vesta, UPS

PSAP	BTN	MONTHLY CHARGES	# of Positions	DESCRIPTION
BOSQUE CO	254 297-6661,526	$580.00	2	AT&T MONTHLY MAINTENANCE PER PSAP
		$15.00		UPS MAINTENANCE PER PSAP
HILL CO	254 297-6630,336	$870.00	3	AT&T MONTHLY MAINTENANCE PER PSAP
		$15.00		UPS MAINTENANCE PER PSAP
LIMESTONE CO	254 297-6624,329	$870.00	4	AT&T MONTHLY MAINTENANCE PER PSAP
		$15.00		UPS MAINTENANCE PER PSAP
FALLS CO	254 297-6625,515	$580.00	2	AT&T MONTHLY MAINTENANCE PER PSAP
		$15.00		UPS Maintenance

FREESTONE CO	254 297-6631,369	$580.00	2	AT&T MONTHLY MAINTENANCE PER PSAP	
		$15.00		UPS MAINTENANCE PER PSAP	
HILLSBORO PD	254 297-6629,334	$580.00	2	AT&T MONTHLY MAINTENANCE PER PSAP	
		$15.00		UPS MAINTENANCE PER PSAP	
Monthly Total		$4,150.00			
One year Total		$49,800.00	2% discount		$48,804.00
Two year Total		$99,600.00	4% discount		$95,616.00

Response times for Repair - For the purpose of responding to trouble reports on the Network, hardware, ancillary equipment, and software, the following are the defined levels of response times: • **Critical**- a system disruption is considered critical if the PSAP site is unable to process E911 calls or any seven digit Emergency calls due to hardware or network problems, excluding administrative lines. The response time for this level is immediate. AT&T will dispatch a technician after the problem has been evaluated by AT&T's Resolution Center (866-722-3911). Dispatch will be defined as "In or Out:" "Dispatched In" refers to Central Offices and /or the AT&T Resolution Center. "Dispatch Out" refers to an AT&T Network Services Technician. The AT&T Resolution Center (866-722-3911) shall keep the CUSTOMER and the Site Representative informed of the status and progress of repairs. All tickets will be closed to the CUSTOMER or PSAP employee. • **Major** - a system disruption is considered major if the PSAP site experiences a disruption of 1 position or 15%, which ever is greater, of its functionality due to network or equipment problems. The response time for this level of report is within a maximum of twenty-four (24) hours of the reported loss of functionality. AT&T will dispatch a technician after the problem has been evaluated by AT&T's Resolution Center (866-722-3911). Dispatch will be defined as "In or Out"; "Dispatched In" refers to Central Offices and/or the AT&T Resolution Center. "Dispatch Out" refers to an AT&T Network Services Technician. The AT&T Resolution Center (866-722-3911) shall keep the CUSTOMER and the Site Representative informed of the status and progress of repairs. All tickets will be closed to the CUSTOMER or PSAP employee.

This quote is based on normal business hours: Monday through Friday - 8 AM to 5 PM.

AT&T

MOTOROLA SOLUTIONS

HOTCOG, TX
Support Renewal 2023

Customer Information

Customer: AT&T
Contact:
Phone:
E-Mail:

Vesta Solutions, Inc. Contact Information

Sales Support Specialist: Christine Sarmiento
Phone: 951-719-2134
E-Mail: Christine.Sarmiento@MotorolaSolutions

Account Rep: Clay McIntire
Phone: 214-632-2734
E-Mail: Clay.McIntire@MotorolaSolutions.com

Quote Summary

Site #	Site Name	Quote #	# of Pos	TOTAL
102203	HOTCOG - Limestone County SO - A	ATT3609152-1	6	$39,736.11
100757	HOTCOG - Hill County SO - B	ATT3609152-2	3	$24,442.55
100758	HOTCOG - Hillsboro PD	ATT3609152-3	2	$10,697.77
103945	HOTCOG - Admin	ATT3609152-4	0	$2,280.64
100169	HOTCOG - Bosque County SO	ATT3609152-5	2	$10,060.12
100541	HOTCOG - Falls County SO	ATT3609152-6	2	$10,060.12
101776	HOTCOG - Freestone County SO	ATT3609152-7	2	$10,060.12
VESTA 911 TOTAL			**17**	**$107,337.43**

Additional Comments

Quote is valid for 120 days from the date of this quote.

Any line items listed as "Optional" in this quote are not included in the Product Totals, Product Summaries, Site Totals, Quote Summary, or the Grand Total. These items are not considered to be part of the system. The "Grand Total" on the Quote Summary page reflects the quote value. This figure includes any and all applicable charges, fees, and or discounts. Costs for actual freight will be added to your invoice. All pricing is in U.S. Dollars unless otherwise stated.

Strategic Incentives, Discounts, etc.:
Any strategic incentives, discounts, etc. that are applied to this quote are based on the purchase of all non-optional items listed within the quote. If the quote should change or if items are removed, the incentive is subject to change.

Budgetary Quotes:
Quotes marked Budgetary are nonbinding and subject to change. This quote is being provided as an estimate of approximate pricing and cannot serve as the basis for any order.

Support Renewals:
If this is a first time renewal and is subject to the agreed upon grace period, then reinstatement fees will not apply as long as the PO is received prior to the expiration of the grace period. For questions regarding your support renewal term, please contact Jennifer York at 951-719-2142.

Software Support Start and End Dates are based on active software support agreements. Dates and pricing are subject to change once existing software support agreements expire.

Implementation services
Field engineering, training and project management units are based on the scope and estimated effort as presented during the Quote preparation. Change orders would be required during a scope or responsibility change between Customer and Vesta Solutions.

Please refer to the Terms & Conditions tab for additional information related to this Quote.

P.O. Box 900?

l66.651.8173

HOTCOG - Limestone County SO - A
Support Renewal 2023

VESTA® 9-1-1

Qty.	Part No.	Description	Unit Price	U/M	Total
		VESTA® 9-1-1 Servers			
1	04000-68006	V-SVR BASIC SPT 2YR	$233.70	EA	$233.70
		Note: Contract end date 12/31/2022. Only available in annual increments.			
1	04000-68005	V-SVR BASIC SPT 1YR	$116.85	EA	$116.85
		Note: Contract end date 12/31/2023. Only available in annual increments.			
		VESTA® 9-1-1 Prime Standard Operations			
6	SS-0PR-VSSL-1Y	SPT VPRIME 1YR	$1,407.13	EA	$8,442.79
		Note: Contract end date 8/31/2023.			
		VESTA® 9-1-1 IRR Module			
6	809800-35110	V911 IRR SW SPT 1YR	$254.45	EA	$1,526.70
		Note: Contract end date 8/31/2023.			
		Peripherals & Gateways			
2	04000-00187	SW SPT M1000 GATEWAY 2YR	$881.11	EA	$1,762.22
		Note: (2) Contract end date 12/31/2022. Only available in annual increments.			
2	04000-00186	SW SPT M1000 GATEWAY 1YR	$440.56	EA	$881.12
		Note: (2) Contract end date 12/31/2023. Only available in annual increments.			
2	04000-00176	SW SPT ANALOG GATEWAY 1YR	$73.80	EA	$147.60
		Note: Contract end date 8/31/2023. Only available in annual increments.			
		Note: Co-terming to 8/31/2024, where available.			
			VESTA 9-1-1 Subtotal		**$13,110.99**

VESTA® Analytics

Qty.	Part No.	Description	Unit Price	U/M	Total
		VESTA® Analytics Standard - Multi Product Purchase			
6	SA-MSG-ALSL-1Y	SPT V-ANLYT STD 1YR	$166.43	EA	$998.59
		Note: Contract end date 8/31/2023.			
		VESTA® Analytics Hosted			
2	809800-03361	SPT V-ANLYT ENT/HOST 1YR	$384.29	EA	$768.58
		Note: Contract end date 8/31/2023.			
			VESTA Analytics Subtotal		**$1,767.17**

VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
6	809800-46002	VMAP LOCAL PREM CONTRACT 2YR	$1,549.92	EA	$9,299.54
6	04000-46002	VMAP LOCAL PREM SPT 2YR	$0.00	EA	$0.00
		Note: Contract end date 1/31/2023. Only available in annual increments.			
			VESTA Map Local Subtotal		**$9,299.54**

Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
		Monitoring & Response (M&R): Activation Fee			
		Note: M&R Activation Fees will apply if M&R services are disabled prior to receipt of a PO for the M&R support renewal.			
1	809800-14151	M&R ACT FEE, MED SITE	$2,829.00	EA	Optional
		Monitoring, PM & AV Service: Servers			
2	809800-16361	M&R PM AV SVR SRVC 1YR	$1,811.70	EA	$3,623.41
		Note: Contract end date 8/31/2023.			

7	809800-16377	**Monitoring, PM & AV Service: Workstations** M&R PM AV WKST SRVC 1YR *Note: Contract end date 8/31/2023.*	$730.72	EA	$5,115.03
14	809800-16343	**Monitoring, PM & AV Service: IP Devices** *Note: (2) Contract end date 6/18/2025.* M&R IP DEVICE SRVC 1YR *Note: Contract end date 8/31/2023.*	$487.14	EA	$6,819.98
			Managed Services Subtotal		**$15,558.42**

Vesta Solutions Discounts/Incentives *

Qty.	Part No.	Description	Unit Price	U/M	Total
	SLD-INCENTIVE	**Strategic Incentives** STRATEGIC SALES INCENTIVE	TBD	EA	$0.00
		Vesta Solutions Discounts/Incentives Subtotal			**$0.00**

Quote Summary

PRODUCT	TOTAL
VESTA 9-1-1	$13,110.99
VESTA Analytics	$1,767.17
VESTA Map Local	$9,299.54
Managed Services	$15,558.42
Vesta Solutions Discounts/Incentives *	$0.00
MAIN QUOTE SUBTOTAL	**$39,736.11**
GRAND TOTAL	**$39,736.11**

HOTCOG - Hill County SO - B
Support Renewal 2023

VESTA® 9-1-1

Qty.	Part No.	Description	Unit Price	U/M	Total
1	04000-68006	**VESTA® 9-1-1 Servers** V-SVR BASIC SPT 2YR *Note: Contract end date 12/31/2022. Only available in annual increments.*	$233.70	EA	$233.70
1	04000-68005-RNWL	V-SVR BASIC RNWL SPT 1YR *Note: Contract end date 12/31/2023. Only available in annual increments.*	$116.85	EA	$116.85
3	SS-0PR-VSSL-1Y	**VESTA® 9-1-1 Prime Standard Operations** SPT VPRIME 1YR *Note: (3) Contract end date 8/31/2023.*	$1,407.13	EA	$4,221.40
3	809800-35110	**VESTA® 9-1-1 IRR Module** V911 IRR SW SPT 1YR *Note: (3) Contract end date 8/31/2023.*	$254.45	EA	$763.35
2	04000-00187	**Peripherals & Gateways** SW SPT M1000 GATEWAY 2YR *Note: (2) Contract end date 12/31/2022. Only available in annual increments.*	$881.11	EA	$1,762.22
2	04000-00186	SW SPT M1000 GATEWAY 1YR *Note: (2) Contract end date 12/31/2023. Only available in annual increments.*	$440.56	EA	$881.12
				VESTA 9-1-1 Subtotal	$7,978.64

VESTA® Analytics

Qty.	Part No.	Description	Unit Price	U/M	Total
3	SA-MSG-ALSL-1Y	**VESTA® Analytics Standard - Multi Product Purchase** SPT V-ANLYT STD 1YR *Note: (3) Contract end date 8/31/2023.*	$166.43	EA	$499.29
1	809800-03361	**VESTA® Analytics Hosted** SPT V-ANLYT ENT/HOST 1YR *Note: (1) Contract end date 8/31/2023.*	$384.29	EA	$384.29
				VESTA Analytics Subtotal	$883.58

VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
3	809800-46002	VMAP LOCAL PREM CONTRACT 2YR	$1,549.92	EA	$4,649.77
3	04000-46002	VMAP LOCAL PREM SPT 2YR *Note: Contract end date 1/31/2023. Only available in annual increments.*	$0.00	EA	$0.00
				VESTA Map Local Subtotal	$4,649.77

Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-16361	**Monitoring, PM & AV Service: Servers** M&R PM AV SVR SRVC 1YR *Note: (2) Contract end date 8/31/2023.*	$1,811.70	EA	$3,623.41
4	809800-16377	**Monitoring, PM & AV Service: Workstations** M&R PM AV WKST SRVC 1YR *Note: (4) Contract end date 8/31/2023.*	$730.72	EA	$2,922.87
9	809800-16343	**Monitoring, PM & AV Service: IP Devices** *Note: (2) Contract end date 6/18/2025.* M&R IP DEVICE SRVC 1YR *Note: (9) Contract end date 8/31/2023.*	$487.14	EA	$4,384.27

HOTCOG - Hill County SO - B

Support Renewal 2023

			Managed Services Subtotal		**$10,930.55**

Vesta Solutions Discounts/Incentives *

Qty.	Part No.	Description	Unit Price	U/M	Total
	SLD-INCENTIVE	*Strategic Incentives* STRATEGIC SALES INCENTIVE	TBD	EA	$0.00
		Vesta Solutions Discounts/Incentives Subtotal			**$0.00**

Quote Summary

PRODUCT	TOTAL
VESTA 9-1-1	$7,978.64
VESTA Analytics	$883.58
VESTA Map Local	$4,649.77
Managed Services	$10,930.55
Vesta Solutions Discounts/Incentives *	$0.00
MAIN QUOTE SUBTOTAL	**$24,442.55**
GRAND TOTAL	**$24,442.55**

HOTCOG - Hillsboro PD
Support Renewal 2023

VESTA® 9-1-1

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SS-0PR-VSSL-1Y	**VESTA® 9-1-1 Prime Standard Operations** SPT VPRIME 1YR *Note: (2) Contract end date 8/31/2023.*	$1,407.13	EA	$2,814.26
2	809800-35110	**VESTA® 9-1-1 IRR Module** V911 IRR SW SPT 1YR *Note: (2) Contract end date 8/31/2023.*	$254.45	EA	$508.90
2	04000-00176	**Peripherals & Gateways** SW SPT ANALOG GATEWAY 1YR *Note: (2) Contract end date 8/31/2023. Only available in annual increments.*	$73.80	EA	$147.60
			VESTA 9-1-1 Subtotal		**$3,470.76**

VESTA® Analytics

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SA-MSG-ALSL-1Y	**VESTA® Analytics Standard - Multi Product Purchase** SPT V-ANLYT STD 1YR *Note: (2) Contract end date 8/31/2023.*	$166.43	EA	$332.86
1	809800-03361	**VESTA® Analytics Hosted** SPT V-ANLYT ENT/HOST 1YR *Note: (1) Contract end date 8/31/2023.*	$384.29	EA	$384.29
			VESTA Analytics Subtotal		**$717.15**

VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-46002	VMAP LOCAL PREM CONTRACT 2YR	$1,549.92	EA	$3,099.85
2	04000-46002	VMAP LOCAL PREM SPT 2YR *Note: Contract end date 1/31/2023. Only available in annual increments.*	$0.00	EA	$0.00
			VESTA Map Local Subtotal		**$3,099.85**

Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-16377	**Monitoring, PM & AV Service: Workstations** M&R PM AV WKST SRVC 1YR *Note: (2) Contract end date 8/31/2023.*	$730.72	EA	$1,461.44
4	809800-16343	**Monitoring, PM & AV Service: IP Devices** M&R IP DEVICE SRVC 1YR *Note: (4) Contract end date 8/31/2023.*	$487.14	EA	$1,948.57
			Managed Services Subtotal		**$3,410.00**

Vesta Solutions Discounts/Incentives *

Qty.	Part No.	Description	Unit Price	U/M	Total
	SLD-INCENTIVE	**Strategic Incentives** STRATEGIC SALES INCENTIVE	TBD	EA	$0.00
			Vesta Solutions Discounts/Incentives Subtotal		**$0.00**

Quote Summary

PRODUCT	TOTAL
VESTA 9-1-1	$3,470.76
VESTA Analytics	$717.15
VESTA Map Local	$3,099.85
Managed Services	$3,410.00
Vesta Solutions Discounts/Incentives *	$0.00
MAIN QUOTE SUBTOTAL	**$10,697.77**
GRAND TOTAL	**$10,697.77**

40

41

HOTCOG - Admin
Support Renewal 2023

VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
1	809800-46002	VMAP LOCAL PREM CONTRACT 2YR	$1,549.92	EA	$1,549.92
1	04000-46002	VMAP LOCAL PREM SPT 2YR *Note: Contract end date 1/31/2023. Only available in annual increments.*	$0.00	EA	$0.00
			VESTA Map Local Subtotal		**$1,549.92**

Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
1	809800-16377	*Monitoring, PM & AV Service: Workstations* M&R PM AV WKST SRVC 1YR *Note: (1) Contract end date 8/31/2023.*	$730.72	EA	$730.72
			Managed Services Subtotal		**$730.72**

Vesta Solutions Discounts/Incentives *

Qty.	Part No.	Description	Unit Price	U/M	Total
	SLD-INCENTIVE	*Strategic Incentives* STRATEGIC SALES INCENTIVE	TBD	EA	$0.00
			Vesta Solutions Discounts/Incentives Subtotal		**$0.00**

Quote Summary

PRODUCT	TOTAL
VESTA Map Local	$1,549.92
Managed Services	$730.72
Vesta Solutions Discounts/Incentives *	$0.00
MAIN QUOTE SUBTOTAL	**$2,280.64**
GRAND TOTAL	**$2,280.64**

HOTCOG - Bosque County SO
Support Renewal 2023

VESTA® 9-1-1

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SS-0PR-VSSL-1Y	**VESTA® 9-1-1 Prime Standard Operations** SPT VPRIME 1YR *Note: (2) Contract end date 8/31/2023.*	$1,407.13	EA	$2,814.26
2	809800-35110	**VESTA® 9-1-1 IRR Module** V911 IRR SW SPT 1YR *Note: (2) Contract end date 8/31/2023.*	$254.45	EA	$508.90
2	04000-00176	**Peripherals & Gateways** SW SPT ANALOG GATEWAY 1YR *Note: (2) Contract end date 12/31/2023. Only available in annual increments.*	$73.80	EA	$147.60
			VESTA 9-1-1 Subtotal		$3,470.76

VESTA® Analytics

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SA-MSG-ALSL-1Y	**VESTA® Analytics Standard - Multi Product Purchase** SPT V-ANLYT STD 1YR *Note: (2) Contract end date 8/31/2023.*	$166.43	EA	$332.86
1	809800-03361	**VESTA® Analytics Hosted** SPT V-ANLYT ENT/HOST 1YR *Note: (1) Contract end date 8/31/2023.*	$384.29	EA	$384.29
			VESTA Analytics Subtotal		$717.15

VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-46002	VMAP LOCAL PREM CONTRACT 2YR	$1,549.92	EA	$3,099.85
2	04000-46002	VMAP LOCAL PREM SPT 2YR *Note: Contract end date 1/31/2023. Only available in annual increments.*	$0.00	EA	$0.00
			VESTA Map Local Subtotal		$3,099.85

Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-16377	**Monitoring, PM & AV Service: Workstations** M&R PM AV WKST SRVC 1YR *Note: (2) Contract end date 8/31/2023.*	$594.08	EA	$1,188.16
4	809800-16343	**Monitoring, PM & AV Service: IP Devices** M&R IP DEVICE SRVC 1YR *Note: (4) Contract end date 8/31/2023.*	$396.05	EA	$1,584.20
			Managed Services Subtotal		$2,772.36

Vesta Solutions Discounts/Incentives *

Qty.	Part No.	Description	Unit Price	U/M	Total
	SLD-INCENTIVE	**Strategic Incentives** STRATEGIC SALES INCENTIVE	TBD	EA	$0.00
			Vesta Solutions Discounts/Incentives Subtotal		$0.00

Quote Summary

PRODUCT	TOTAL
VESTA 9-1-1	$3,470.76
VESTA Analytics	$717.15
VESTA Map Local	$3,099.85
Managed Services	$2,772.36
Vesta Solutions Discounts/Incentives *	$0.00
MAIN QUOTE SUBTOTAL	$10,060.12
GRAND TOTAL	$10,060.12

HOTCOG - Falls County SO
Support Renewal 2023

VESTA® 9-1-1

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SS-0PR-VSSL-1Y	**VESTA® 9-1-1 Prime Standard Operations** SPT VPRIME 1YR *Note: (2) Contract end date 8/31/2023.*	$1,407.13	EA	$2,814.26
2	809800-35110	**VESTA® 9-1-1 IRR Module** V911 IRR SW SPT 1YR *Note: (2) Contract end date 8/31/2023.*	$254.45	EA	$508.90
2	04000-00176	**Peripherals & Gateways** SW SPT ANALOG GATEWAY 1YR *Note: (2) Contract end date 12/31/2023. Only available in annual increments.*	$73.80	EA	$147.60
			VESTA 9-1-1 Subtotal		**$3,470.76**

VESTA® Analytics

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SA-MSG-ALSL-1Y	**VESTA® Analytics Standard - Multi Product Purchase** SPT V-ANLYT STD 1YR *Note: (2) Contract end date 8/31/2023.*	$166.43	EA	$332.86
1	809800-03361	**VESTA® Analytics Hosted** SPT V-ANLYT ENT/HOST 1YR *Note: (1) Contract end date 8/31/2023.*	$384.29	EA	$384.29
			VESTA Analytics Subtotal		**$717.15**

VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-46002	VMAP LOCAL PREM CONTRACT 2YR	$1,549.92	EA	$3,099.85
2	04000-46002	VMAP LOCAL PREM SPT 2YR *Note: Contract end date 1/31/2023. Only available in annual increments.*	$0.00	EA	$0.00
			VESTA Map Local Subtotal		**$3,099.85**

Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-16377	**Monitoring, PM & AV Service: Workstations** M&R PM AV WKST SRVC 1YR *Note: (2) Contract end date 8/31/2023.*	$730.72	EA	$1,461.44
4	809800-16343	**Monitoring, PM & AV Service: IP Devices** M&R IP DEVICE SRVC 1YR *Note: (4) Contract end date 8/31/2023.*	$487.14	EA	$1,948.57
			Managed Services Subtotal		**$3,410.00**

Vesta Solutions Discounts/Incentives *

Qty.	Part No.	Description	Unit Price	U/M	Total
	SLD-INCENTIVE	**Strategic Incentives** STRATEGIC SALES INCENTIVE	TBD	EA	$0.00
			Vesta Solutions Discounts/Incentives Subtotal		**$0.00**

Quote Summary

PRODUCT	TOTAL
VESTA 9-1-1	$3,470.76
VESTA Analytics	$717.15
VESTA Map Local	$3,099.85
Managed Services	$3,410.00
Vesta Solutions Discounts/Incentives *	$0.00
MAIN QUOTE SUBTOTAL	**$10,697.77**
GRAND TOTAL	**$10,697.77**

44

HOTCOG - Freestone County SO
Support Renewal 2023

VESTA® 9-1-1

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SS-0PR-VSSL-1Y	**VESTA® 9-1-1 Prime Standard Operations** SPT VPRIME 1YR *Note: (2) Contract end date 8/31/2023.*	$1,407.13	EA	$2,814.26
2	809800-35110	**VESTA® 9-1-1 IRR Module** V911 IRR SW SPT 1YR *Note: (2) Contract end date 8/31/2023.*	$254.45	EA	$508.90
2	04000-00176	**Peripherals & Gateways** SW SPT ANALOG GATEWAY 1YR *Note: (2) Contract end date 8/31/2023. Only available in annual increments.*	$73.80	EA	$147.60
			VESTA 9-1-1 Subtotal		$3,470.76

VESTA® Analytics

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SA-MSG-ALSL-1Y	**VESTA® Analytics Standard - Multi Product Purchase** SPT V-ANLYT STD 1YR *Note: (2) Contract end date 8/31/2023.*	$166.43	EA	$332.86
1	809800-03361	**VESTA® Analytics Hosted** SPT V-ANLYT ENT/HOST 1YR *Note: (1) Contract end date 8/31/2023.*	$384.29	EA	$384.29
			VESTA Analytics Subtotal		$717.15

VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-46002	VMAP LOCAL PREM CONTRACT 2YR	$1,549.92	EA	$3,099.85
2	04000-46002	VMAP LOCAL PREM SPT 2YR *Note: Contract end date 1/31/2023. Only available in annual increments.*	$0.00	EA	$0.00
			VESTA Map Local Subtotal		$3,099.85

Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-16377	**Monitoring, PM & AV Service: Workstations** M&R PM AV WKST SRVC 1YR *Note: (2) Contract end date 8/31/2023.*	$730.72	EA	$1,461.44
4	809800-16343	**Monitoring, PM & AV Service: IP Devices** M&R IP DEVICE SRVC 1YR *Note: (4) Contract end date 8/31/2023.*	$487.14	EA	$1,948.57
			Managed Services Subtotal		$3,410.00

Vesta Solutions Discounts/Incentives *

Qty.	Part No.	Description	Unit Price	U/M	Total
	SLD-INCENTIVE	**Strategic Incentives** STRATEGIC SALES INCENTIVE	TBD	EA	$0.00
			Vesta Solutions Discounts/Incentives Subtotal		$0.00

Quote Summary

PRODUCT	TOTAL
VESTA 9-1-1	$3,470.76
VESTA Analytics	$717.15
VESTA Map Local	$3,099.85
Managed Services	$3,410.00
Vesta Solutions Discounts/Incentives *	$0.00
MAIN QUOTE SUBTOTAL	**$10,697.77**
GRAND TOTAL	**$10,697.77**

45

Administrative Services Department

Financial / Personnel Reports
Investment Report

Executive Committee Meeting

August 24, 2023

Heart of Texas Council of Governments
Combined Balance Sheet
July 31, 2023

Assets

Current
Cash	$	92,802
Investments		624,922
Due (to)/from Grantor Agencies		821,846
Membership Dues Receivables		6,888
Aging Match Receivables		585
Other Receivables		-
Pre-Paid Items		19,227
		1,566,270

Fixed Assets
Building	2,810,000
Land	690,000
Furniture & Equipment	2,928,116
Less: Accumulated Depreciation	(3,553,255)
	2,874,861

Total Assets	$	4,441,131

Liabilities

Current
Accounts Payable	54,951
Due to HOTEDD	506,461
Accrued Vacation	158,732
Deferred Revenue	103,671
	823,815

Long-term Liabilities
Notes Payable	299,254
	299,254

Total Liabilities	$	1,123,069

Fund Equity

Investments in Fixed Assets, net of related debt	2,575,607
Nonspendable-prepaid items	19,227
Restricted for Emergency Notification System	618
Restricted for Federal & State programs	121,502
Unassigned	601,108

Total Fund Equity	$	3,318,062
Total Liabilities & Fund Equity	$	4,441,131

47

Heart of Texas Council of Governments
Combined Statement of Revenues, Expenditures
& Changes in Fund Balance
For Ten Months Ended July 31, 2023

	Year To Date	YTD Budget	YTD Budget Variance	12 Month Budget	Annual Budget Remaining
Revenues					
Grants administered from State/Federal	$ 5,446,556	$ 6,715,721	$ (1,269,165)	$ 8,058,865	$ 2,612,309
Rent-WF Bldg	357,199	325,000	32,199	390,000	32,801
Local Funds/Mgt. Fees	123,370	114,610	8,760	137,532	14,162
Membership Dues	61,912	47,500	14,412	57,000	(4,912)
Inkind Match/Program Income	46,376	531,093	(484,717)	637,312	590,936
Interest Income	17,550	1,250	16,300	1,500	(16,050)
Miscellaneous Income	30,875	2,500	28,375	3,000	(27,875)
Total Revenues	$ 6,083,838	$ 7,737,674	$ (1,653,836)	$ 9,285,209	$ 3,201,371
Expenditures					
Salaries	798,800	883,418	84,618	1,060,101	261,301
Fringe Benefits	351,693	388,882	37,189	466,658	114,965
Travel	37,566	28,758	(8,809)	34,509	(3,057)
Equipment	713,276	369,756	(343,520)	443,707	(269,569)
Supplies	16,694	32,013	15,319	38,416	21,722
Other Expenses	339,303	284,612	(54,691)	341,534	2,231
Delegate Agency/Contractual Costs	2,725,015	4,241,733	1,516,718	5,090,080	2,365,065
Indirect Costs	647,938	666,136	18,198	799,363	151,425
Insurance/Maintenance-WF Bldg	119,646	50,000	(69,646)	60,000	(59,646)
Debt Service-WF Bldg	192,274	192,274	0	230,729	38,455
Inkind Match/Program Income	41,480	531,093	489,613	637,312	595,832
Total Expenditures	$ 5,983,685	$ 7,668,674	$ 1,684,989	$ 9,202,409	$ 3,218,724
Changes in Fund Balance					
Excess (Deficiency) of revenues over (under) expenditures	100,153			82,800	
Transfers-Due (to)/from HOTEDD	(13,799)			(57,950)	
Net Change in Fund Balances	86,354			24,850	
Fund Balances as of October 1, 2022	656,101				
Fund Balances as of July 31, 2023	$ 742,455				

Heart of Texas Council of Governments
Monthly Report of Cash Transactions and Condition
As of July 31, 2023

	Operating Account	Short Term Investments	Total Cash
Beginning Balance 7/1/23	$ 33,803	$ 586,847	$ 620,650
Transactions			
Cash In	669,272	2,589	671,861
Cash (Out)	(574,787)	-	(574,787)
Net Income (Outlay)	94,485	2,589	97,074
Net Transfers In (Out)	(35,486)	35,486	-
Net Total Transactions	58,999	38,075	97,074
Ending Balance 7/31/23	$ 92,802	$ 624,922	$ 717,724

HEART OF TEXAS COUNCIL OF GOVERNMENTS
PERSONNEL STATUS SUMMARY
AS OF August 18, 2023

NUMBER OF POSITIONS AUTHORIZED BY GRANT/FUND BUDGETS   32

NUMBER OF PEOPLE EMPLOYED   32

As of August 18, 2023, HOTCOG had no vacancies as referenced by the number of positions authorized and filled. The following is a departmental breakout of the above figures:

PEOPLE EMPLOYED

Department	Positions Authorized	Regular Fulltime	Temporary Fulltime	Regular & Temporary Part-Time	Vacant
Executive/ Admin. Services	6	6	0	0	0
Regional Services	8	7	0	1	0
Health and Human Services	18	18	0	0	0
Totals	32	31	0	1	0

Heart of Texas Council of Governments

Investment Report

For the Quarter Ending June 30, 2023

As per HOTCOG's Investment Policy, funds that are not immediately required to pay obligations are invested in TexPool. HOTCOG does not have any other investments as of the ending date of this report.
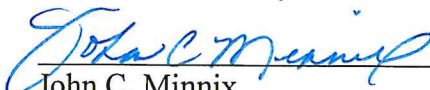
<u>Summary of General and Special Revenue Funds</u>

Beginning Market/Book Value @ 04/01/23	$ 595,937
Net Transfers In (Out)	(16,132)
Interest Earned	7,042
Ending Market/Book Value @ 06/30/23	$ 586,847

<u>Notes</u>:

1. The money market account does not have a maturity date.

2. Following are the annualized average rates of return:

   - April 2023   4.7984%
   - May 2023   5.0035%
   - June 2023   5.0543%

3. Market value of pledged securities as of 06/30/23: $ 1,202,153

As HOTCOG's designated Investment Officer, I, John C. Minnix, certify as to the best of my knowledge that the investment portfolio is in compliance with the investment strategy as expressed in HOTCOG's Investment Policy and that this Investment Report was prepared by said Investment Officer.

John C. Minnix
Deputy Executive Director

8/3/23
Date

Health and Human Services Division

Monthly Program Activity

for

May, June, and July 2023

Executive Committee Meeting August 24, 2023

Health and Human Services Division

The following is a summary of the activities for the programs in the Health and Human Services Division of the Heart of Texas Council of Governments.

HEALTH AND HUMAN SERVICES PROGRAM DESCRIPTION AND ACTIVITY
Donnis Cowan – Director

The Health and Human Services Division (HHS) is one of two divisions of the Heart of Texas Council of Governments. The HHS division is made up of four different and distinct program areas 1) Area Agency on Aging; 2) Aging and Disability Resource Center; 3) Heart 2-1-1; and 4) Rural Transit District which primarily serve and work with individuals and family members who need assistance through either information or services. Below are the four program descriptions and activities.

---

1. Heart of Texas Area Agency on Aging (AAA)
Jan Enders – Special Programs and Outreach Manager
Ursula Johnson - Managing Local Ombudsman
John Vorderkunz - Contract Quality Assurance Specialist
Destiny Zavala – Senior Care Coordinator
Rose Contreras – Senior Benefits Counseling
Tiffany Soto – Senior Program Coordinator/Dementia Care Specialist

---

- ➢ 1 of 28 Area Agency on Aging contractors designated by the Texas Health and Human Services Commission (HHSC).
- ➢ Serves six counties including Bosque, Falls, Freestone, Hill, Limestone and McLennan.
- ➢ Provides access to needed social services, effective screening and assessment of individual needs, and advocacy for older persons (age 60 and older), their family members or other caregivers.
- ➢ Directly administers services including benefits counseling, care coordination, caregiver support coordination, and long-term care ombudsman services.
- ➢ Contracts with service providers throughout the region to provide nutrition (congregate and home delivered meals), homemaker care, respite care, personal assistance, minor home repairs, health education classes and caregiver counseling to caregivers and their loved ones.
- ➢ All programs are operated in accordance with all policies and procedures.
- ➢ We have two vacant positions 1) Managing Local Ombudsman, and 2) Contract Quality Assurance Specialist. Second interviews are being conducted for both positions.

AREA AGENCY ON AGING PROGRAM DESCRIPTIONS AND PROGRAM ACTIVITY

John Vorderkunz - Contract Quality Assurance Specialist

- Contract Quality Assurance negotiating and managing contracts; reporting; reimbursement; accounting; auditing; monitoring; procuring services funded with federal and state funds and providing quality assurance to ensure

compliance with contracts. Validation of complete and accurate data in the HHS statewide system for quarterly and annual reports.

Jan Enders – Special Programs Manager

- Outreach is intended to identify vulnerable, hard-to-reach individuals. The AAA conducts outreach to people who may be eligible for Aging Services, especially older individuals, residing in rural areas, with the greatest economic or social needs.

Outreach - Individuals Reached, May, June, July, 2023							
Description	Bosque	Falls	Free-stone	Hill	Lime-stone	McL	Grand Total
Presentations - Medicare	6	700	-	-	200	776	1682
Medicare Fraud SMP	6	700	-	-	200	830	1736
Resource Guides	656	1600	1080	920	920	3740	8916
Grand Total	668	3000	1080	920	1320	5346	12334

Executive Committee Assistance Requested: The Area Agency on Aging would like to speak to your communities regarding our programs. To schedule an event in your county please call 254-292-1855.

BENEFITS ENTITLEMENT PROGRAMS
Jan Enders – Special Programs Manager
Rose Contreras - Senior Benefits Counselor

- The Benefits Counseling program primarily provides financial-related assistance and Medicare/Medicaid-related services to clients through Legal Assistance (one-on-one) and Legal Awareness (groups) events. We continue to see a growing need for Benefits Counseling for the senior population and added emphasis has been placed on expanding the services of this program.

Area Agency on Aging Services - Benefits							
Services	Bosque	Falls	Free-stone	Hill	Lime-stone	McL	Grand Total
Benefits Counseling - Medicare, Extra Help, Health Ins, & Social Security - Hours	8.91	4.47	10	2.83	13.01	204.57	243.79

CASE MANAGEMENT TYPE PROGRAMS
Destiny Zavala – Senior Care Coordinator
Tiffany Soto – Senior Program Coordinator/Dementia Care Specialist

- The Care Coordination and Caregiver Support Coordination programs empower senior citizens age 60 and older and their family caregivers to maintain their independence, freedom, and dignity by identifying needs and arranging social services required for living independently. These programs include Case Management; In-Home Care – Homemaker – Personal Assistance – Caregiver Respite; REACH-TX; Rolling Walkers; Grab bars; Minor Residential Repair; and Wheelchair ramps.

Area Agency on Aging Services							
Services	Bosque	Falls	Free-stone	Hill	Lime-stone	McL	Grand Total
Care Coordination Connecting Individuals to Services - Hours	5	8.86	2.82	21.12	7.76	301.25	150.02
Caregiver Support Connecting Caregivers to Services - Hours	19.94	11.52		5.51	37.29	194.16	87.76
Health Education Classes - Falls Prevention, Stress Relief for Caregivers, and REACH-TX coping skills for caregivers caring for loved ones with Alzheimer's or other dementias. # of sessions	4			22		107	24
Callers for Assistance	4	2	7	2	3	105	82
Health Maintenance - assistive devices wheelchairs, walkers, etc. - Individuals						10	2
Homemaker in-home care - Hours					10.00		37.00
Personal Assistance - hands on in-home care. Hours	4.00					299.50	16.00
Residential Repair grab bars, minor home repair - # of clients		2		2	1	17	7
Respite care - in-home care to caregivers loved ones - Hours		38	17	28	185	377.25	246.75
Grand Total	36.94	62.38	26.82	80.63	244.05	1411.16	1861.99

> **Executive Committee Assistance Requested: The Area Agency on Aging would like to speak to your community regarding our programs. Please let us know how to best reach your community or have someone contact us at 254-292-1855.**

NUTRITION PROGRAMS – Congregate (CM) & Home Delivered Meals (HDM)

- The nutrition program is our single largest program and impacts the greatest number of individuals in the greatest geographical coverage in our service area. We have four nutrition subrecipients that serve the nutritional needs of the elderly in the six-county service area.

Area Agency on Aging Nutrition							
Meals Funding Source	Bosque	Falls	Free-stone	Hill	Lime-stone	McL	Grand Total
Congregate Meals	CM	CM	CM	CM	CM	CM	CM
Area Agency on Aging	482	130	753	912	702	4358	7337
Other Local Donations County & Cities	40	4	1750	81	570	275	2720
Home Delivered Meals	HDM	HDM	HDM	HDM	HDM	HDM	HDM
Area Agency on Aging	3547	3068	3351	5066	3420	19757	38209
Other Local Donations County & Cities	182	400	45	639	83	16337	17686
Grand Total	4251	3602	5899	6698	4775	40727	65952

OMBUDSMAN PROGRAM
Ursula Johnson – Managing Local Ombudsman
Lynda Mitchell – Part-Time Ombudsman

- Through direct advocacy the Long-Term Care Ombudsman Program utilizes volunteers and staff to achieve the best possible quality of life for approximately 4,500 residents in 35 nursing homes and 21 assisted living facilities in our service area.
- Provided ongoing support and training for certified volunteers.
- Participate in monthly HHS webinars.
- Participate in weekly activity meetings with Patty Ducayet, State Long Term Care Ombudsman, and her staff.
- Serve as a resource to inquirers regarding changing facilities or moving to facilities in our region.

Ombudsman Program							
Services	Bosque	Falls	Free-stone	Hill	Lime-stone	McL	Grand Total
Long Term Care Facility Visits	4	3	3	5	12	67	94
Assisted Living Facility Visits	1	1	n/a	2	2	18	24
Complaints		1	1	1	1	17	21
State Surveys						1	1	2
Education & Consultations		3	1		1	3	8
Resident Council Meetings						2	2
Resident Discharge Appeal/s					1		1
Grand Total	5	8	5	8	18	108	152

2. **Heart of Texas Aging and Disability Resource Center (ADRC)**
   Eric Hobbs – Housing Navigator
   Debbie Jones – Resource Navigator

➢ The ADRC model is a "way of doing business" that is intended to respond more effectively and efficiently to the needs of individuals looking for long-term services and support.

➢ Provides information and assistance to individuals (including those with multiple, complex needs) about local programs and resources as they relate to aging or living with a disability, to older individuals, individuals of any age with disabilities, family caregivers, veterans, and families with children with special needs, all without regard to income levels.

➢ The primary purpose is to provide information to help individuals live within their community if possible.

➢ Operating a broad-based coalition consisting of Area Agency on Aging, local Health and Human Services, Department of Assistive and Rehabilitation Services, Heart of Central Texas Independent Living Center, Heart of Texas 2-1-1, and Heart of Texas Region MHMR Center.

➢ HOTCOG serves as the Lead Agency/Fiscal Agent and has responsibility as contract administrator.

➢ Serves six counties including Bosque, Falls, Freestone, Hill, Limestone, and McLennan.

➢ 1 of 25 designated ADRCs by the Texas Health and Human Services Commission.

Eric Hobbs – ADRC Resource Navigator – Outreach Activities

- Outreach is intended to identify vulnerable, hard-to-reach individuals. The ADRC conducts outreach to people who may be eligible for Aging and Disability Services.

Outreach - Individuals Reached							
Description	Bosque	Falls	Free-stone	Hill	Lime-stone	McL	Grand Total
Presentations	1	4	1	2	3	18	29
Outreach – Health fairs	1	3	1	2	4	13	24
Roundtable – Tabletalks	1	3	1	1	3	7	16
Grand Total	3	10	3	5	10	38	69

All calls to the Heart of Texas ADRC and Area Agency on Aging terminate at phone line 254-292-1855. This includes local calls as well as any calls originating in our six-county service area placed on the statewide toll-free line for ADRCs.

ADRC Call Activity							
Description	Bosque	Falls	Free-stone	Hill	Lime-stone	McL	Grand Total
AAA Referrals	15	17	16	40	35	309	432
Housing				1		12	13
In-Home Care	4	5	8	22	25	160	224
Medicare/Medicaid	6	2		6	4	52	70
Medical Equipment		4	1	3	1	21	30
Minor Home Repair	3	6	5	6	5	54	79
Nursing Home			2			10	12
Rent Payment Assist						3	3
Transportation		2				6	8
Utility Payments		2		3	1	7	13
Other Community Resources	5	5	5	22	7	172	216
Grand Total	33	43	37	103	78	806	1100

3. **Heart of Texas Area Information Center (AIC) – (HT 2-1-1)**
   Amy Rossow – Call Center Manager
   Belinda Arocha – Information & Referral Specialist
   Joanna Whitehouse – Information & Referral Specialist
   Marcy Whiddon – Information & Referral/Community Database Specialist

The 2-1-1 program is a nationwide "free" social service phone helpline answered by highly trained call specialists who listen to the caller's needs and provide resources and information for the caller to evaluate and make the choice as to which referral sources best fit their needs. The caller can then reach out to the resources that best fit their needs at any time. It is the caller's responsibility to reach out to each agency and provide any additional information requested for consideration for assistance through their program. 2-1-1 does not provide any direct funding, only referrals to non-profit, social services agencies who have voluntarily become part of our database designed to assist our callers. Callers are always encouraged to call back to 2-1-1 at any time should they need more resources or identify another need.

2-1-1 provides referral information about health and human services to all callers regardless of age, ethnicity, gender, disability, or any other criteria.

2-1-1 is available 365 days a year and 24 hours a day.

HOT 2-1-1 (HT) continues to take traditional calls for local social service needs including food pantries, utility bills, rent, childcare, and medication assistance plus mental health and everything from A-Z for the state of Texas including the six-county service area. In addition, we take disaster-related calls when such an event occurs and provide close monitoring and reporting of any resources available for those impacted by the disaster.

- For the months of May – July 7,884 calls came into the six-county service area. There were 1931 referral calls taken where information was provided to the caller regarding resources to meet their needs. The call specialists try to find at least 3 referral sources for each identified need. There is no limit to the time of each call, or the number of needs discussed. Our goal is to provide as many resources as the caller needs.

.
- For the months of May – July 3,488 calls were transferred by the 2-1-1 Call Specialist to option 2, Your Texas Benefits. Once the call is transferred the caller is connected to a representative from Health & Human Services Commission for assistance with their Medicaid, SNAP - Food Stamp Benefits, CHIP, and Medicare Savings Program.

Houston-Galveston 2-1-1 and routed afterhours AICs answered and provided information to our Heart of Texas after hour and weekend callers:

- The average number of calls handled each month by Houston-Galveston 2-1-1 between May – July was 208 calls.

- This represents an average number of calls during the week of 324 and on the weekend 237.

Texas 2-1-1 Call Detail for Heart of Texas Region Only							
Description	Bosque	Falls	Free-stone	Hill	Lime-stone	McL	Grand Total
Total Calls	204	489	322	568	391	4679	6653
Breakdown of calls - due to multiple referrals, the numbers that follow will not match Grand Total							
Information Calls	39	66	41	78	69	698	991
Advocacy Calls	1	0	0	1	1	9	12
Transfers to Option 2 (YourTXBenefits)	76	303	182	307	199	2421	3488
Referral Calls	80	110	94	167	110	1370	1931
Call Specialists transfer live calls to Your Texas Benefits Line							
CHIP - Children's Health Insurance	0	1	1	3	0	15	20
Food Stamps (SNAP)	52	215	132	199	132	1723	2453
Medicaid	27	100	65	115	74	740	1121
Medicare Savings Program	3	7	6	18	5	74	113
TANF temp asst needy families provides cash payments to help families with children under 18 pay for food, clothing, housing, and other essentials.	1	4	1	3	3	25	37
Not specified	3	6	7	11	9	101	137

Calls by Referrals							
Utility Payment Assistance	29	45	54	54	505	397	1084
Rent Payment Assistance	6	7	8	26	21	519	587
Area Agency on Aging	10	14	12	10	7	68	121
Food Pantries	10	15	14	25	9	190	263
Housing Authorities	5	14	5	11	6	194	235
Homeless Shelter	1	6	0	4	5	98	114
Food Stamps/SNAP Applications	3	11	7	15	15	114	165
Total calls recorded	259	548	372	660	474	5571	7884

4. Heart of Texas Rural Transit District
Ronald E. "Rep" Pledger - Manager
Frances Ramirez – Transportation Specialist
Misty Hendon – Transportation Admin

General Information:

Tim Jeske and Four Columns Integrated Marketing Results have prepared a two-minute and fifteen-second video that will be shared with our partner agencies to provide prospective clients with information on how to utilize our BLUE Transit service.

Funding

Unused FY22 State Rural funding has been rolled over and combined with FY23 State Rural funding and is being used as matching funds for federal dollars.

Trainings/Meetings

September 11-13 4th National Summit on Rural Road Safety in Oklahoma City.

Regional Transportation Coordination Council - (RTCC)

The next meeting will be on September 28th.

Rural Transit District – (Operations)

Staff continue their outreach to clients to increase ridership.

Trip activities for May, June, July 2023 are as follows:

Transportation Services – One Way Trips		
Transportation Provider	FY 2022	FY 2023
Bosque County	276	288
Falls County	638	2211
Hill County	1550	1829
Limestone County	2488	2610
Freestone County	500	437
Total - All 5 Counties	5452	7375

Trip Count
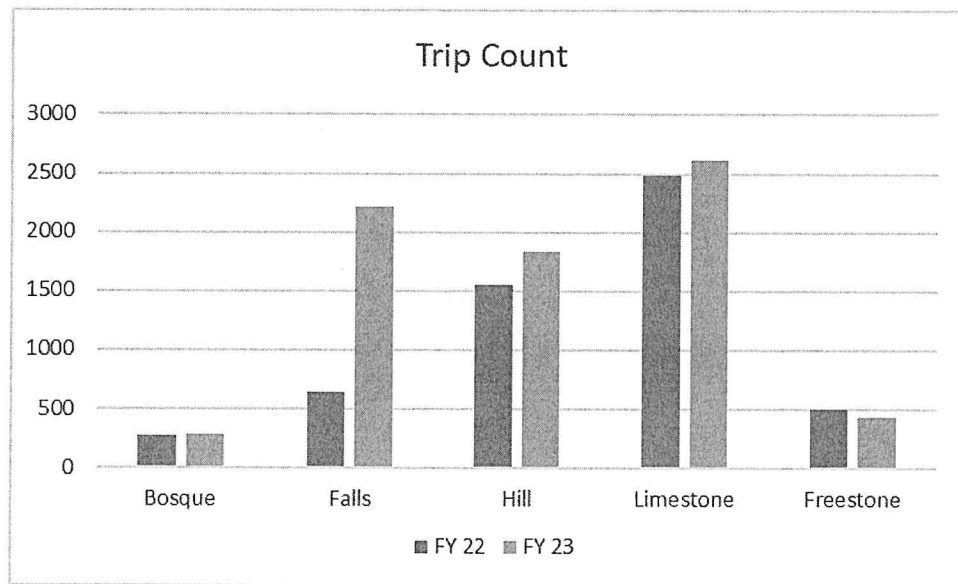
Trip Type by County						
Trip Type	Limestone	Falls	Hill	Freestone	Bosque	Grand Total
Work	620	920	507	44	23	2114
Dialysis	592	233	726	234	116	1901
Medical	388	92	297	29	79	885
Mhmr	210	338	124	12	19	703
Education	4	505			26	535
Shopping	185	27	105	68	12	397
Personal	225	33	62	12	13	345
Foster Grandparents	249					249
Recreation	51			38		89
Veteran	67	18	2			87
Parole	19	45	6			70
Grand Total	2610	2211	1829	437	288	7375

Thank you for reviewing the Health and Human Services monthly activities.

Donnis Cowan
Director of Health and Human Services
a division of the Heart of Texas Council of Governments

REGIIONAL SERVICES REPORT

June- August 2023

9-1-1

HOTCOG 9-1-1 IP Network (Next-Generation 9-1-1)
Members of the TriCOG 9-1-1 Alliance (BVCOG, CTCOG and HOTCOG) continue to collaborate with network consultants and equipment vendors to maintain a robust network. The TriCOG Alliance renewed its partnership with Mission Critical Partners (MCP) for NextGen Core Services (NGCS) Consulting and Cybersecurity Support. MCP will follow a new scope of work that was provided to the TriCOG identifying three tasks to assist the TriCOG in technical issues to include Project/Task Management for GIS Readiness and Geospatial Call Routing, Procurement support for a Request for Proposal for call handling equipment and the development of a Cyber Security Plan. Members of the TriCOG participate in regularly scheduled conference calls to discuss NGCS projects and planning for the future of the regional networks.

On November 29, 2022, the final Originating Service Provider (OSP) in the HOTCOG Region migrated their 9-1-1 traffic from legacy selective routers that are slowly being decommissioned. Since December 15th, there has been no 9-1-1 traffic on those legacy circuits, meaning all HOTCOG Public Safety Answering Points (PSAPs) are routing 9-1-1 traffic via the VESTA router. Disconnect orders for the legacy circuits provided through AT&T were submitted on May 15, 2023. Other service provider disconnect orders will be submitted as well. Project planning calls with Motorola Solutions Connectivity, Inc. continue to be held weekly, and discussions include ongoing project deliverables and discussions for upcoming activities.

During the week of April 10th, HOTCOG staff worked with Motorola team members and PSAP personnel to onboard and test Text-to-9-1-1 via the ESInet. Text traffic will no longer be delivered via legacy circuits as it had been since initial deployment. The Hillsboro Police Department was the first in the state to receive a 9-1-1 text via the ESInet. All PSAPs in the HOTCOG Region were onboarded, tested, and now have this functionality available.

Enterprise Geospatial Database Management System (EGDMS)
In NG9-1-1 systems, an EGDMS (GIS map data) replaces the traditional Master Street Address Guide (MSAG) for location-based 9-1-1 call routing and location validation. An EGDMS is crucial for the transition to NG9-1-1 because it provides a means to create and maintain data critical to NG9-1-1 success. Staff participated in the Customer Focus Group (CFG) for this project. The CFG was responsible for assisting with development of the Quality Assurance/Quality Control plan, participating in GIS Data Management collaboration meetings, and assisting in GIS data management workflow development. 9-1-1 staff exceeded the 99% data match rate as recommended by the National Emergency Number Association (NENA) with a match rate of 99.99% with no critical errors remaining. HOTCOG has completed the transition to an EGDMS, and staff is a participant in a focus group for continued implementation across the state.

Text-to-9-1-1
Text-to-9-1-1 is available in the HOTCOG Region as an alternate means of communicating with 9-1-1 for people with a hearing and/or speech disability, or when speaking aloud would put the individual in danger. Text-to-9-1-1 also provides a silent alternative in cases such as child abduction, active shooter, or domestic abuse.

<u>Public Education</u>

There were 11,217 public education items distributed to the Region for public education and public outreach/health expo events.

<u>Meetings/Training/Conference Calls and Site Visits</u>
- RPC Workshop – Strategic Planning, Austin – June 1st
- MVP NGCS project discussion conference call, HOTCOG – June 5th
- CSEC Touchpoint conference call, HOTCOG – June 6th
- TriCOG SB8 RFP conference call, HOTCOG – June 6th
- MVP NGCS project discussion conference call, HOTCOG – June 7th
- TriCOG Strategic Plan discussion conference call, HOTCOG – June 9th
- TriCOG Strategic Plan discussion conference call, HOTCOG – June 23rd
- AT&T project discussion conference call, HOTCOG – June 23rd
- MVP NGCS project discussion conference call, HOTCOG – July 5th
- TriCOG SB8 RFP conference call, HOTCOG – July 6th
- AT&T project discussion conference call, HOTCOG – July 7th
- Network discussion conference call, HOTCOG – July 10th
- MVP NGCS project discussion conference call, HOTCOG – July 10th
- VZ circuit activation conference call, Limestone CCC – July 13th
- CSEC Solar Eclipse Planning conference call, HOTCOG – July 14th
- PSAP Monitoring, Region – July 17-18th
- MVP NGCS project discussion conference call, HOTCOG – July 17th
- MVP NGCS project discussion conference call, HOTCOG – July 24th
- CSEC Solar Eclipse Planning conference call, HOTCOG – July 28th
- MVP NGCS project discussion conference call, HOTCOG – July 31st
- CSEC Touchpoint conference call, HOTCOG – August 1st
- MVP NGCS project discussion conference call, HOTCOG – August 7th
- TriCOG SB8 RFP conference call, HOTCOG – August 10th
- MVP NGCS project discussion conference call, HOTCOG – August 14th
- TARC 9-1-1 GIS/Database Committee conference call, HOTCOG – August 16th
- TARC 9-1-1 Strategic Planning Committee conference call, HOTCOG – August 22nd
- TARC 9-1-1 By-Laws Committee conference call, HOTCOG – August 23rd
- TriCOG project discussion conference call, HOTCOG – August 23rd
- HOTCOG semi-annual business meeting – August 24th
- TriCOG GIS conference call, HOTCOG – August 24th
- CSEC Solar Eclipse Planning conference call, HOTCOG – August 25th
- MVP NGCS project discussion conference call, HOTCOG – August 28th
- TARC 9-1-1 NextGen Committee conference call, HOTCOG – august 29th
- TriCOG SB8 RFP conference call, HOTCOG – August 31st

Homeland Security/Emergency Preparedness

Grant/COG Projects

- Staff attended the monthly Homeland Security conference calls with the Office of the Governor (OOG).
- Staff completed the transfer of two communications towers, 1 to McLennan County and 1 to the City of Marlin which were built with State Radion Infrastructure Funds.

- Staff also transferred ownership of a 2009 cargo trailer previously used by the Citizens Corp Grant, to the Waco-McLennan County Office of Emergency Management for their use to provide equipment for warming and cooling shelters in the area.
- HS and CJ staff attended Response to Bombing Incidents Training in Socorro, NM as part of the Bomb Materials Awareness Grant and began conducting outreach to the local communities and businesses to provide training for this program.

Technical Assistance

HS conducted training in Intermediate and Advanced Incident Command for local first responders.

Staff met with officials from Falls, Bosque, and Hill Counties to provide additional training on the use of the HOTCOG Regional Notification System.

Andy Davis was hired for the position of Emergency Preparedness Planner.

Criminal Justice

Planning Grant
CJ Planner, Lana Gudgel, continues to work with the new Heart of Texas Regional SART and the McLennan County SART and has completed the mandated protocols and bylaws for both teams.

CJ Planner has completed the Falls County Community Plans and has updated the Heart of Texas Regional Strategic Plan.

BMAP

In FY 2022, HOTCOG was awarded the Homeland Security BAMP grant. Criminal Justice Planner Lana Gudgel and Manager Wayne Stovall attended the updated Incident Response to Terrorist Bombing Train the Trainer in Socorro, NM in July 2023.

CJ Planner, Lana Gudgel, and Program Manager, Wayne Stovall began visiting retail stores in the Waco area that sell chemicals and other items that can be used to make homemade explosive devices. Lana and Wayne explained the BMAP to the managers and owners of 15 area stores and offer free training for store employees.

Regional Law Enforcement Training Academy Grant

The new cycle for FY 2023 began on October 1, 2022. Since the start of the new cycle, 195 officers and telecommunicators have attended Law Enforcement Training Classes for a total of 4228 contact hours. CJ Planner taught the Basic Instructor Course in McLennan County and Limestone County 16 officers/deputies successfully completed the course. The end of the TCOLE training cycle is August 31, 2023. In preparation for the end of the cycle, Criminal Justice Planner Lana Gudgel has scheduled the Telecommunicators 786 Cardiac Emergency

Communications, TCIC/NCIC Full Access, Juvenile Law and Procedures, and the Crisis Intervention Refresher 3843 for August 2023. The registration training software for the Law Enforcement training program has registered 477 officers since October 2021. The training program has collected $6279.00 in out-of-region fees to date.

One hundred (195) students attended HOTCOG training, totaling 4228 contact training hours since October 2022.

Economic & Community Development Department Staff Report

REVOLVING LOAN FUND

HOTEDD currently administers two revolving loan funds: One through USDA (United States Department of Agriculture) and one through TDA (Texas Department of Agriculture).

The USDA fund is to support our local businesses so that they can grow, create jobs, and diversify our regional economy. Specifically, the HOTEDD RBEG RLF Program seeks to assist qualified small and emerging businesses in the rural Heart of Texas including Bosque, Falls, Freestone, Hill, Limestone, and rural McLennan Counties. Any private business that will employ 50 or fewer new employees and has less than $1 million in projected gross revenues located in the rural (as defined by USDA) Heart of Texas region including Bosque, Falls, Freestone, Hill, Limestone and rural McLennan Counties (McLennan County communities that are not contiguous to the City of Waco). On a case by case basis, the Loan Committee may waive this requirement and provide loan funds to a business located outside the region if the committee determines doing so will have a positive economic impact on the community to be assisted with RLF funds. The project will create or retain one full-time job per each $10,000.00 in loan funding. At least 51 percent of the interest in the business (applicant) must be owned by those who are either citizens of the United States or reside in the United States after being legally admitted for permanent residence certifiable by HOTEDD and USDA. HOTEDD RLF's financial assistance is necessary to the viability of the project: There must be evidence presented by the applicant that demonstrates that the projects financial requirements cannot be met from owner resources or a commercial financial institution.

Texas CDBG funds provided under the TCF SMRF program are required to comply with the national objective of principally benefiting persons of low and moderate income. The objective of the program is to expand economic opportunities that create or retain jobs, principally for low- and moderate-income persons. The SMRF program provides resources for an eligible applicant to support qualified small and microenterprise business(es) (a for-profit entity) to create or retain jobs for Texans. The CDBG regulations provide the following definitions: **Microenterprise Definition, A** "microenterprise" is a commercial enterprise that has five or fewer employees, one or more of whom owns the enterprise. "Persons developing microenterprises" means persons who have expressed interests in and who are, or after an initial screening process are expected to be, actively working toward developing businesses, each of which is expected to be a microenterprise at the time it is formed. 24 CFR §570.201(o)(3): **Small Enterprise Definition** is an enterprise" or "small business" is a commercial enterprise that has 25 or fewer employees, one or more of whom owns the enterprise. Falls County is the only county under the SMRF fund. The funding period through TDA and regulations is over but once TDA closes out the

contract with Falls County then HOTEDD can lend the revolving funds back into Falls County without the stricter requirements of TDA. At this time Falls County has not received closeout information.

HOTEDD is currently seeking applicants for approximately $247,341 in USDA revolved funds.

SMRF has $49,979

Currently loans are out to:

Net1 at the time of report is delinquent on his payments.

KNV Investments is current.

U.S. ECONOMIC DEVELOPMENT ADMINISTRATION GRANTS

EDA prefers to use HOTCOG as the grant administrator of all projects within the HOTCOG region. EDA helps fund the Economic planning division of HOTCOG. All EDA funding projects must support the HOTCOG regions CEDS (Comprehensive Economic Development Strategies). Dorthy Jackson administers all of the grants at this time. This includes help with applications and once grant has been award then all financial reports and special conditions are fielded through Dorthy Jackson and then submitted to EDA.

EDA is seeking new public works grants. Please contact Dorthy Jackson if you have a need that we can fit into the national objective of the EDA.

EDA is working on a rolling bases for the funds they receive. Even if funds are not available now they say to still submit applications and they will award eligible projects when they receive more funds. Make sure to contact me prior to sending in application!

Current EDA funding opportunities:

Fiscal Year 2023 Public Works and Economic Adjustment Assistance (PWEAA) Application Submission and Program Requirements

Application deadline
There are no application submission deadlines. Applications will be accepted on an ongoing basis until the publication of a new PWEAA NOFO, cancellation of this PWEAA NOFO, or all available funds have been expended. EDA intends to review applications expeditiously upon receipt of the complete application.
EDA intends to review applications expeditiously upon receipt of the complete application. There are no application submission deadlines. Applications will be accepted on an ongoing basis until the publication of a new PWEAA NOFO, cancellation of this PWEAA NOFO, or all available funds have been expended.

This NOFO sets out EDA's application submission and review procedures for two of EDA's core economic development programs authorized under the Public Works and Economic Development Act of 1965, as amended (42 U.S.C. § 3121 et seq.) (PWEDA): (1) Public Works and Economic Development Facilities (Public Works) and (2) Economic Adjustment Assistance (EAA).

EDA supports bottom-up strategies that build on regional assets to spur economic growth and resiliency. EDA encourages its grantees throughout the country to develop initiatives that present new ideas and creative approaches to advance economic prosperity in distressed communities.

Through this NOFO EDA intends to advance general economic development in accordance with EDA's investment priorities, but also to pursue projects that, where practicable, incorporate specific priorities related to equity, workforce development, and climate change resiliency so that investments can benefit everyone for decades to come.

EDA Investment Priorities

Each project funded under this NOFO must be consistent with at least one of EDA's Investment Priorities:

1. Equity
2. Recovery & Resilience
3. Workforce Development
4. Manufacturing
5. Technology-Based Economic Development
6. Environmentally-Sustainable Development
7. Exports & Foreign Direct Investment

Public Works

Through the primarily construction-oriented Public Works program, EDA provides catalytic investments to help distressed communities build, design, or engineer critical infrastructure and facilities that will help implement regional development strategies and advance bottom-up economic development goals to promote regional prosperity. The Public Works program provides resources to meet the construction and/or infrastructure design needs of communities to enable them to become more economically competitive. Examples of projects that have been funded previously include, but are not limited to:

- acquisition and development of land and improvements for use in public works or other types of development facilities;
- design and engineering, construction, rehabilitation, alteration, expansion, or improvement of public works, public service, or related development facilities, including related machinery and equipment;
- water and sewer system improvements;
- creation or expansion of industrial parks;
- creation or expansion of business incubator and accelerator facilities;
- expansion of port and harbor facilities;
- construction or expansion of facilities for workforce development;
- redevelopment of brownfield sites;
- expansion, construction, or improvements of technology-based facilities and research and development commercialization centers, including the procurement of necessary equipment;
- construction, expansion, or improvement of wet labs, including the procurement of necessary equipment;
- construction of multi-tenant manufacturing facilities;
- expansion or improvement of research, business and science parks; and
- expansion or enhancement of public facilities with higher quality fiber optic cables and telecommunications infrastructure and broadband infrastructure deployment.

Economic Adjustment Assistance (EAA)

Through the EAA program, EDA provides investments that support a wide range of construction and non-construction activities in regions experiencing adverse economic changes that may occur suddenly or over time. Supported activities include construction and non-construction such as sectoral partnerships for workforce training, design and engineering, technical assistance, economic recovery strategies, and capitalization or re-capitalization of Revolving Loan Funds (RLF). EDA utilizes EAA investments to provide resources that help communities experiencing or anticipating economic dislocations to plan and implement specific solutions to leverage their existing regional economic advantages to support economic development and job creation. Like Public Works investments, EAA investments are designed to help communities catalyze public-private partnerships to foster collaboration, attract investment, create jobs, and foster economic resiliency and prosperity. Examples of projects that have been funded previously include, but are not limited to:
- construction or upgrading of public infrastructure;
- design and implementation of sectoral partnerships (see section 3.a.);
- activities necessary to strengthen cluster acceleration and expansion;
- capitalization or recapitalization of revolving loan funds (RLFs);
- development and implementation of long-term disaster recovery and resiliency plans;
- enhancement of infrastructure to make it more resilient to natural disasters;
- implementation of military base realignments and closures (BRAC) responses;
- development or expansion of commercialization and proof of concept centers;
- procurement of equipment for workforce training programs;
- market or industry research and analysis for larger hard or soft economic projects;
- creation or expansion of foreign direct investment, trade, or export initiatives;
- economic development projects that enhance density in the vicinity of other economic development;
- "strategy grants" to develop, update, or refine a Comprehensive Economic Development Strategy (CEDS) as described in EDA's regulations at 13 C.F.R. § 307.3; and
- development of projects that provide technical assistance to enhance the capacity of key economic development actors in the region to promote the region's locally owned strategies.

Current EDA projects Administered by HOTCOG/HOTEDD:

TSTC Project through the Cares Act funding: The EDA investment is for the renovation of building space within the 30,877 sq ft Technical Studies Center (TSC) building and 41,223 sq ft Electronics Center (EEC) building. Major components for both buildings include:
- Conduct abatement,
- Conduct demolition,
- Installation of electrical, plumbing and IT infrastructure,
- Renovate interior lab and classroom space,
- Equipment purchase of technology equipment to support on-line lecture distribution

The investment is for $3,500,000 from EDA and original budget for total project was for $6,083,594.

The TSTC project has moved forward with EDA approving contractor, Imperial Construction, for $9,050,000. Construction is expected to start in September.

Fairfield project: The EDA investment is for roadway improvements of approximately 3,750 feet of the existing Old Mexia-Fairfield Road (County Road 946). The roadway reconstruction includes upgrading from a variable width (18-20 feet) asphalt concrete paved roadway to a formalized 24-foot-wide concrete paved roadway with stabilized subgrade and base and includes a culvert replacement. Other

components include sitework, traffic control (permanent and temporary), curbing and inlets, driveway approach, erosion control measures and a minor utility relocation.

EDA investment is $950,000 with total project estimated cost at 1,577,410.

The site certification work has been submitted to EDA after long process of getting easement right of ways. Now we are waiting for EDA to approve the site certificate so that we can move forward with bid process.

Training

Dorthy Jackson and Falen Bohannon attended Annual Brownsfields Conference, August 7-11, that is hosted by EPA and IEDC. Meeting with Region 6 EPA representatives to come to Waco to discuss how we can move forward to help our region identify Brownsfields areas and how they can help fund projects to remediate those areas. Funding is coming out in 2024 that in which is possible for HOTCOG to apply for that can help the region.

COMMUNITY DEVELOPMENT

Staff is forwarding information to the community that comes down from Federal partners on upcoming grants.

Texas State offices are still working remotely.

Dorthy Jackson is continuing to work with the City of Mexia and City of Lacy Lakeview for GLO Grants.

The overview of the GLO grant will be continued in these reports for reference of the Executive Committee Board and HOTEDD Board members.

Dorthy Jackson has been working with the City of Whitney, City of Mexia, Hill County, and City of Clifton on grant through the Texas General Land Office (GLO) who have allocated up to $100 million in Community Development Block Grant Mitigation (CDBG-MIT) funds for the Resilient Communities Program (RCP). RCP funds the development, adoption, and implementation of resilient building codes, flood damage prevention ordinances, zoning ordinances, comprehensive plans, and land use plans. Additionally, RCP funds an array of public service activities related to resilience. The maximum grant amount is $300,000 per applicant. HOTCOG will be the grant administrator for the City of Whitney on this grant. The City of Whitney will be eligible for funds up to $100,000 due to population. Please see Dorthy Jackson if there is an interest in your community to apply for this grant.

Dorthy Jackson provided EDC training to the Marlin EDC board on June 27th.

Dorthy Jackson and Falen Bohannon went back to the City of Teague to provide EDC training to the Teague city council on July 21st.

TDA (Texas Department of Agriculture)

Dorthy Jackson is sending out notifications of TDA announcements as they come in.

Dorthy Jackson hosted two virtual events on July 13th and 20th, for newly elected officials and any other official that wanted refresher, for information about Section 3 Fair Housing and about HOTCOG's work in the region.

TECHNICAL ASSISTANCE

Community and economic development technical assistance was provided to:

- Fairfield EDC
- TSTC
- City of Mexia
- City of Lacy Lakeview
- City of Marlin
- City of Meridian
- Teague EDC
- City of Clifton
- Westphalia VFD

Solid Waste

The SWAC determined that FY22 would be COG Managed Projects and FY 23 would be for Implementation Project. Implementation projects have officially been opened. Each entity has returned their signed Interlocal Agreements. All entities are now able to start their projects. The City of Waco and the City of Riesel have already finished their projects and are waiting on reimbursements. Falls County will be conducting their project this month and all other projects are going to be done in June. All projects are to be conducted no later than the last day of June. All projects are expected to be completed and on time.

Air Quality

Staff remains in communication with consulting firm and works directly with them on a variety of issues and questions. Staff makes sure that all correspondence is documented, all invoices have PO's and Reqs attached, and are paid on time. Ramboll selected initial set of high-resolution satellite data imagery scenes of different resolutions for Lake Waco based on cost, day of the week, month, and temperature criteria to determine which products will be useful to estimate the number of pleasure crafts on specific days. Ramboll requested a change to the statement of work to reschedule the LAI field study to April-May 2023 due to drought conditions in the Waco area.

FY 2023 Law Enforcement Training Attendees by Agency

Course	Date	Agency	Attendees	Total
TCIC/NCIC	11/15-17/2022	Lacy Lakeview	6	
		Woodway	2	
		Mexia PD	2	
		Coolidge PD	1	
		Baylor PD	1	
		McGregor PD	1	
		Bosque County Sheriff's Office	3	
		Falls County SO	1	17
Intermediate Crime Scene	12/5-9/2022	McLennan College PD	1	
		Bellmead PD	3	
		Waco PD	3	
		Falls County SO	1	
		Hood CO SO	1	
		Kosse PD	1	
		Hill Co Sheriff's Office	1	
		McLennan CO SO	1	
		Hillsboro PD	2	14
Identity Crimes	10/17/22	Woodway	1	
		HOTCOG	1	
		Bellmead PD	1	
		McLennan CO Const. Pct 2	1	
		DPS	1	5
Active Shooter for Telecommunicators	12/6/22	Bosque County Sheriff's Office	4	
		Lacy Lakeview	1	5
Cardiac Emergency Communications	12/9/22	Freestone Co SO	5	5

408
560
20
20
20

8/17/2023

FY 2023 Law Enforcement Training Attendees by Agency

Course	Date	Hours	Agency		
Basic Instructor	1/23-27/2023	200	Limestone Co	4	
			Hill County	1	5
Cardiac Emergency Communications	2/24/23	24	Bosque CO SO	6	6
CPR	2/24/23	24	Bosque CO SO	6	6
Defeating Depeciton	3/8/23	120	Waco PD	6	
			Tom Green Co Sheriff	1	
			McLennan Co SO	2	
			Limestone Co SO	3	
			Private	3	15
Intermediate Crime Scene	03/20-24/2023	480			12

72

FY 2023 Law Enforcement Training Attendees by Agency

Course	Total	Date	Agency	Count	Sum
Advance Instructor	160	3/29-31/2023	Waco PD	4	4
Canine Encounters		4/4/23	Hill Co SO	1	
			Private	2	
			Robinson PD	2	
			McLennan CO	3	
			MCC PD	1	
			Freestone County	1	
	44		Waco PD	1	11
Cardiac Emergency Communications		4/4/23	Bellmead PD	2	
			Woodway PD	5	
	28				7
Cardiac Emergency Communications	12	4/26/23	Bellmead PD	3	
Intermediate Crime Scene		05/8-12/2023	Waco PD	12	
	520		Marlin PD	1	13
Cardiac Emergency Communications		4/12/23	Fairfield PD	4	
			Lacy Lakeview PD	1	
	24		Freestone County	1	6
De-Escalation		5/16/23	MCC PD	2	
			Lorena PD	1	
			Waco PD	6	
			Hill CO	1	
			Hillsboro PD	2	
	112		Private	2	14

73

Course	Hours	Date	Agency	Count	Total
De Escalation		6/13/23	Groesbeck Police Dept.	2	
			Private	2	
			Marlin Police Department	1	
			Beverly Hills Police Dept	2	
			China Springs ISD	1	8
	64				
CIT 1850		06/26-30/23	McLennan Comm College PD	2	
			Fairfield PD	1	
			Marlin PD	1	
			Bruceville Eddy PD	2	
			Waco PD	1	
			McLennan County Const. Pct.2	2	
			Robinson PD	1	
			Mexia PD	1	
			Palestine ISD PD	1	
			Wortham PD	1	
	560		Private	1	14
Basic Instructor 1014		07/24-28/23	Waco PD	4	
			McLennan County SO	2	
			Baylor PD	2	
			Salado PD	1	
	440		Bellmead PD	2	11
Cardiac Emergency Communications		8/7/23	Lacy Lakeview PD	7	7
	28				
Intermediate Crime Scene		08/7-11/23	Waco PD	3	
			Clifton PD	1	
			Baylor PD	1	
			Hewitt PD	1	
			Hillsboro PD	1	
			Gatesville PD	1	
	360		DPS	1	9

74

8/17/2023

	Total Trained to Date
Contact hours 4228	195