

## RTCC Meeting Notes

04-24-25

### Attendees:

Arthur Chambers (Waco MPO)  
Carey Amthor (Friends for Life)  
Daniela Gallegos (Waco MPO)  
Danielle Utrera (Veterans Affairs)  
Heather Travers (McLennan County Health Services)  
John Vorderkunz (HOTCOG)  
Judge Cindy Vanlandingham (Bosque County)  
Judge Jay Elliott (Falls County)  
Judge Linda Grant (Freestone County)  
Judge Shane Brassell (Hill County)  
Julie Talbert (HOT Workforce Solutions)  
Kelly Conditt (Meals on Wheels)  
Melissa Ingriola (HOCTIL)  
Misty Hendon (HOTCOG)  
Olivia Candies (HOTCOG Intern)  
Rep Pledger (HOTCOG)  
Russell Devorsky (HOTCOG)  
Sara Page (Veterans Affairs)

Judge Elliott: Call to order 10:03 am

Judge Elliott: Introduction of Judge Shane Brassell for Hill County, who is replacing Judge Justin Lewis.

Dani: Introduction of Sara Page, social worker who works directly with Waco veterans for primary care.

Rep: Introduction of intern Olivia Candies

Rep: Updates on RFP for 5-Year RPTCP.

We've received the final amount from TxDOT to use for the RFP as \$150,000.

We received notice from TxDOT that the continuation fundings that pays for our RCC meetings, the intern, etc. has increased from \$20k to \$40k.

Update to reflect this is a 15-month contract, not a 16-month contract.

We have pushed the suggested dates two weeks forward.

Committee agrees the release date for the RFP will be May 30, 2025.

We will sign the contracts on July 2, 2025.

We will no longer do the Zoom Q&A. Will start receiving questions on May 9, 2025 and answer questions on May 16, 2025. Person of contact will be Rep Pledger.

RFP Evaluation Committee needs to decide on a date to meet and discuss the proposals. Members are: Heather Travers, John Vorderkunz, Frank Patterson, Danielle Utrera, April Cook, Aaron Torres, Daniela Gallegos.

Discussed representation for zero car household.

Add in certification form regarding discrimination against Israel.

RFP will be posted on HOTCOG website, McLennan County website, Waco Transit website, National RTAP, and Texas Transit Association.

Confirmed proposers should submit 1 original and 2 copies, along with 1 PDF on new USB.

Schedule approved:

April 30, 2025	- Release RFP
May 9, 2025	- Question received.
May 16, 2025	- Questions answered.
May 30, 2025	- Proposal Due
June 12, 2025	- RCC meeting to approve proposal (based on evaluation committee recommendation).
June 26, 2025	- Executive committee to approve recommendation.
July 2, 2025	- Contracts signed.

We will not have an RCC meeting in May.

Judge Elliott: Meeting adjourned at 10:49 a.m.