

**Heart of Texas Council of Governments**

**Executive Committee Meeting**

**Thursday  
August 26, 2021  
10:30 AM**

**at the**

**Waco Hilton Hotel  
Grande Executive Boardroom  
113 South University Parks Drive  
Waco, Texas**



Judge Don Pool  
President

Councilmember Mike Thompson  
Vice-President

Judge Linda Grant  
Secretary/Treasurer

Russell Devorsky  
Executive Director

## ***Heart of Texas*** **Council of Governments**

### **EXECUTIVE COMMITTEE**

**THE STATE OF TEXAS  
COUNTY OF MCLENNAN**

**TO ALL PERSONS INTERESTED**

**NOTICE IS HEREBY GIVEN** in accordance with Chapter 551, Texas Government Code, as amended, the Executive Committee of the Heart of Texas Council of Governments will meet on Thursday, the 26th Day of August, 2021, at 10:30 a.m. at the Waco Hilton Hotel, Grande Executive Boardroom, 113 South University Parks Drive, Waco, Texas, at which time the following subjects will be considered.

### **AGENDA**

- I. Call to Order and Determination of a Quorum
- II. Proof of Posting of notice in accordance with Chapter 551, Texas Government Code, as amended, known as the Texas Open Meetings Act.
- III. Introduction of Guests
- IV. Consideration of and/or action on the following:
  - A.
    - 1. Approval of the June 24, 2021, meeting minutes
    - 2. Approval of the July 22, 2021 meeting minutes
  - B. New Business
    - 1. HOTCOG FY2021-2022 Budget Approval
    - 2. Regional Transportation Coordination Council Bylaws
    - 3. Regional Solid Waste Management Plan Volume 1 Resolution
    - 4. Criminal Justice Advisory Committee Appointment
    - 5. Coronavirus Emergency Supplemental Funding (CESF) Grant Application Resolution
    - 6. Authorization and approval of 9-1-1 Equipment and Maintenance Purchases
      - (1) VistaCom - Voice Recording Equipment
      - (2) AT&T – Power Supply Equipment Cost
      - (3) AT&T – Network Equipment Maintenance Cost
    - 7. Appointment of Executive Committee member

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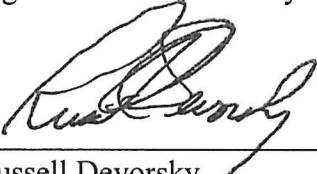
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	C. Report of the Executive Director and Staff
44	1. Department of Administration a. Financial, Personnel and Investment Reports
50	2. Health & Human Services a. Department Activities Report
65	3. Regional Services a. Department Activities Report
	4. Executive Director's Report
76	V. Other Reports a. Law Enforcement Training Attendance Report
	VI. Public Comment
	VII. Adjournment

Signed this the 20th Day of August, 2021.

  
\_\_\_\_\_  
Russell Devorsky  
Executive Director



Judge Linda Grant  
President

Councilmember Jim Holmes  
Vice-President

Judge Jay Elliott  
Secretary/Treasurer

Russell Devorsky  
Executive Director

## **Heart of Texas Council of Governments**

### **MINUTES OF THE EXECUTIVE COMMITTEE MEETING**

The Heart of Texas Council of Governments' Executive Committee, in accordance with Chapter 551, Texas Government Code, as amended, met in regular session, on Thursday, the 24<sup>th</sup> Day of June, 2021, at 10:00 a.m. at the Heart of Texas Council of Governments, 1514 South New Road, Waco, Texas. The meeting can also be accessed by "Virtual/Telephone Conferencing", (as approved by the Texas Attorney General): <https://global.gotomeeting.com/join/782078045>; or dial in using your phone: United States (Toll Free): 1 866 899 4679.

**Access Code:** 782-078-045

#### **Members Present**

Councilmember Jim Holmes, *Vice-President*  
Judge Jay Elliott, *Secretary-Treasurer*  
Judge Scott Felton  
Judge Richard Duncan  
Judge Cindy Vanlandingham  
Judge Justin Lewis  
Commissioner Nita Wuebker  
Councilmember Jimmy Rogers  
Co. Treasurer Jeannie Keeney  
Commissioner Jim Smith  
Mayor Andy Smith  
Mayor Geary Smith

City of Waco  
Falls County  
McLennan County  
Limestone County  
Bosque County  
Hill County  
Falls County  
City of Robinson  
Freestone County  
McLennan County  
City of Hillsboro  
City of Mexia

#### **Members Absent**

Judge Linda Grant, *President*  
Mayor Dillon Meek  
Mr. Calvin Rueter  
Mayor Johnnie Hauerland

Freestone County  
City of Waco  
Special Districts  
City of Meridian

#### **Staff Present**

Russell Devorsky  
John C. Minnix  
Mary McDow  
Dorothy Jackson  
Tim Jeske

Executive Director  
Dep. Exec. Director of Administration  
Personnel Manager  
Regional Economic Development Manager  
Homeland Security Manager



**Visitors/Guest**

Todd Pruitt  
Daniel Thompson  
Tom Smith

Pattillo, Brown & Hill  
HOT MHMR Executive Director  
Rapoport Foundation

**AGENDA**

I. Call to Order and Determination of a Quorum

Vice President Jim Holmes called the meeting to order and determined that a quorum was present.

II. Proof of Posting of notice in accordance with Chapter 551, Texas Government Code, as amended, known as the Texas Open Meetings Act. Proof of posting was provided by Mary McDow.

III. Introduction of Guests. Guests and staff were introduced.

IV. Consideration of and/or action on the following:

A. Approval of the April 22, 2021 meeting minutes

Councilmember Jim Holmes asked if there were any corrections to the minutes. There being none, a motion was made by Councilmember Jimmy Rogers and seconded by Commissioner Nita Wuebker to approve the April 22, 2021 meeting minutes. Motion passed.

B. New Business

1. FY2020 Audit Report, Auditors Communication Letter to those charged with governance and HOTCOG's comments

Mr. John Minnix introduced Mr. Todd Pruitt from Pattillo, Brown & Hill to present the FY2020 Audit Report to the committee. Mr. Pruitt stated that Pattillo, Brown & Hill were engaged to perform a single audit for HOTCOG which includes two separate components, audit of financial statements and a compliance of HOTCOG's federal and state grant awards programs. Mr. Pruitt gave a review of the audit and stated there were no findings or questioned costs.

A motion was made by Judge Richard Duncan and seconded by Judge Scott Felton to approve the FY2020 Audit Report and Auditors Communication Letter to those charged with governance and authorize the Executive Director to forward copies of said reports to the appropriate Federal and State agencies. Motion passed.

2. Presentation concerning TDA and HUD Section 3 goals of the CDBG program

Mrs. Dorthy Jackson gave a presentation on the Housing and Urban Development (HUD) Section 3 goals of the Community Development Block Grant (CDBG) program. Mrs. Jackson explained that the Texas Department of Agriculture, in response to HUD's requirement of facilitating general employment opportunity information for Section 3 Workers, requires that all grant recipients that receive Texas CDBG funding be provided information about the program in an open meeting of the organization. HOTCOG receives grant funding from the TxCDBG program as technical assistance to the Region. Mrs. Jackson provided the information to the Executive Committee as required, through a power point presentation.

C. Report of the Executive Director and Staff

1. Department of Administration

a. Financial and Personnel Report

Mr. John Minnix presented the Financial and Personnel reports to the committee for review.

2. Health & Human Services

a. Department Activities Report

Mr. Russell Devorsky stated that the Health and Human Services departmental activity reports in detail were in the packet for review.

3. Regional Services

a. Department Activities Report

Mrs. Dorthy Jackson gave a staff report on the Economic and Community Development activities.

4. Executive Director's Report

Mr. Russell Devorsky gave a report on staff activities for the month of June. Staff continue to attend Chamber of Commerce meetings in the Region. It was noted that Judge Justin Lewis was voted the "Man of the Year" at the Whitney Chamber of Commerce Banquet. Mr. Devorsky was elected to serve on the National Association of Regional Councils (NARC) Board of Directors for Region 10. Mr. Devorsky asked for direction from the committee on the new "Juneteenth" federal holiday and as to whether or not the counties/cities had added it to their holidays. Most of the counties commissioner's courts had added the federal holiday or were considering it.

V. Other Reports

Mr. Devorsky introduced Mr. Daniel Thompson, Executive Director of the Heart of Texas MHMR. Mr. Thompson addressed future goals and objectives of the HOTMHMR.

VI. Public Comment – None.

VII. Adjournment - There being no other business, the meeting was adjourned.

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Linda Grant, President  
Freestone County Judge

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Jay Elliott, Secretary Treasurer  
Falls County Judge



Judge Linda Grant  
President

Councilmember Jim Holmes  
Vice-President

Judge Jay Elliott  
Secretary/Treasurer

Russell Devorsky  
Executive Director

## **Heart of Texas Council of Governments**

### **EXECUTIVE COMMITTEE MINUTES**

The Heart of Texas Council of Governments Executive Committee, in accordance with Chapter 551, Texas Government Code, as amended, met in regular session, on Thursday, the 22<sup>nd</sup> Day of July 2021, at 2:00 p.m., at the Heart of Texas Council of Governments, 1514 South New Road, Waco, Texas by *Virtual/Telephone Conferencing (as approved by the Texas Attorney General)*. <https://global.gotomeeting.com/join/356389549>

**You can also dial in using your phone.**

United States (Toll Free): 1 866 899 4679

**Access Code:** 356-389-549

#### **Members Present**

Judge Linda Grant, *President*  
Councilmember Jim Holmes, *Vice-President*  
Judge Jay Elliott, *Secretary-Treasurer*  
Judge Justin Lewis  
Judge Cindy Vanlandingham  
Commissioner Nita Wuebker  
Councilmember Jimmy Rogers  
Co. Treasurer Jeannie Keeney  
Mayor Geary Smith  
Councilmember Andrea Barefield

Freestone County  
City of Waco  
Falls County  
Hill County  
Bosque County  
Falls County  
City of Robinson  
Freestone County  
City of Mexia  
City of Waco

#### **Members Absent**

Judge Scott Felton  
Judge Richard Duncan  
Mayor Dillon Meek  
Mr. Calvin Rueter  
Commissioner Jim Smith  
Mayor Andy Smith  
Mayor Johnnie Hauerland

McLennan County  
Limestone County  
City of Waco  
Special Districts  
McLennan County  
City of Hillsboro  
City of Meridian

#### **Staff Present**

Russell Devorsky  
Mary McDow  
Dorthy Jackson  
Falen Bohannon  
Harold Ferguson  
Amy Derrick

Executive Director  
Personnel Manager  
Regional Economic Development Manager  
Environmental/Economic Dev, Coordinator  
Economic Development Planner  
Emergency Preparedness Planner

## Visitors/Guest

### **AGENDA**

#### I. Call to Order and Determination of a Quorum

President Linda Grant called the meeting to order (roll call) and determined that a quorum was present.

#### II. Proof of Posting of notice in accordance with Chapter 551, Texas Government Code, as amended, known as the Texas Open Meetings Act.

Proof of posting was provided by Mary McDow.

#### III. Introduction of Guests

Guests introduced themselves.

#### IV. Consideration of and/or action on the following:

##### A. New Business

1. Resolution to apply for Texas Department of Housing and Community Affairs (TDHCA) grant for the Texas Emergency Mortgage Assistance Program (TEMAP) Round 2.

Mrs. Dorothy Jackson stated the Texas Department of Housing and Community Affairs (TDHCA) has opened Round 2 of the Texas Emergency Mortgage Assistance Program (TEMAP) grant program. This grant is for \$500,000 to provide assistance to low-and moderate-income (LMI) persons who were affected by the Covid-19 pandemic. The coverage area will be all of the HOTCOG region unless TDHCA awards other entities within the region this grant. TDHCA will inform HOTCOG which areas they will cover after their determination of grant awards. TDHCA requested that we ask for full coverage so that citizens whose communities do not apply for this program will still have the ability to seek mortgage relief. HOTCOG staff will be administering this program for all of the region. Mrs. Jackson provided a spread sheet of the allocation of funds per county. A resolution was presented for approval giving the executive director the signature authority to apply for the funding.

A motion was made by Judge Jay Elliott and seconded by Commissioner Nita Wuebker to approve and give HOTCOG staff authority to apply for the Texas Emergency Mortgage Assistance Program Round 2; a Community Development Block Grant Cares Act program CFDA #14.228 through the Texas Department of Housing and Community Affairs in the amount up to \$500,000; and appointing Executive Director, Russell Devorsky, the authorization signatory authority to sign

and execute contractual documents as per the resolution presented. Motion passed.

2. Regional Solid Waste Advisory Committee appointment

Mrs. Falen Bohannon presented a recommendation for the appointment of Kody Patillo, Assistant Director of Solid Waste for the City of Waco to serve a 2 year term on the Solid Waste Advisory Committee.

A motion was made by Judge Jay Elliott and seconded by Judge Justin Lewis to approve the appointment of Kody Patillo to the Solid Waste Advisory Committee. Motion passed.

3. Approval of Regional Solid Waste Management Plan, Volume 1

Mrs. Bohannon stated that the Regional Solid Waste Advisory Committee (SWAC) met on July 22, 2021 to review the changes made to the Regional Solid Waste Management Plan (RSWMP) Volume 1 as requested by Texas Commission on Environmental Quality. The SWAC recommended that the Regional Solid Waste Management Plan Volume 1 be approved in conformance with the Heart of Texas Regional Solid Waste Management Volume II Update that was conducted and approved in 2013.

A motion was made by Judge Jay Elliott and seconded by Mayor Geary Smith to approve the Regional Solid Waste Management Plan Volume 1 as presented. Motion passed.

B. Report of the Executive Director – No report.

V. Other Reports – None.

VI. Public Comment – None.

VII. Adjournment. A motion and second was made to adjourn. Motion passed.

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Linda Grant, President  
Freestone County Judge

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Jay Elliott, Secretary Treasurer  
Falls County Judge

ACTION MEMORANDUM

HEART OF TEXAS  
COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE

August 26, 2021

SUBJECT: HOTCOG FY2021-2022 Budget

INFORMATION:

The FY2021-2022 Budget for HOTCOG is presented to the Executive Committee for review. This budget is based on the latest figures available in each grant program. *(Under separate cover)*

RECOMMENDED ACTION:

It is recommended that the Heart of Texas Council of Governments Executive Committee approve the FY2021-2022 HOTCOG Budget and recommend that the budget be approved and adopted at the Semi-Annual Business Meeting August 26, 2021.

## **ACTION MEMORANDUM**

### **HEART OF TEXAS COUNCIL OF GOVERNMENTS**

#### **EXECUTIVE COMMITTEE**

August 26, 2021

**SUBJECT:** Regional Transportation Coordination Council Bylaws

#### **INFORMATION:**

Over the past five years the Regional Transportation Coordination Council (RTCC) has been faced with several issues that have not, for one reason or another, allowed the RTCC to hold meetings with a quorum needed to conduct business.

While working with the staff from KFH group to update the current Regional Coordination Transportation Plan it was determined that two things would help with the quorum issue and meet our objective of meeting the requirements of the RTCC.

- The first was for Rural Transit staff to start holding the meetings thru an online platform such as Go To Meetings (GTM). By holding the meetings on the GTM platform RTD staff has taken the travel time for stakeholders out of the equation, and it would allow RTD staff better control of the time needed to hold the meetings.
- The second was to simplify quorum requirements. Resolution was accomplished by reducing the existing 19 representatives listed to 11 voting members. We achieved this by combining several of the groups into one voting member. We also took steps to ensure members would show up to meetings on a regular and consistent basis.

The group expressed enthusiasm for the way we've conducted the last few meetings and are encouraged that we can get RTCC back to a functioning advisory council. We are making every effort to ensure all groups are represented and contribute in the RTCC.

The group that we were able to condense included human services/health care. We will have one voting member to represent health and human services. The group consists of workforce, MHMR, HOCT Independent Living Center, Area Agency on Aging, veterans' administration, colleges/universities, emergency management coordinators, and health and human services.

#### **ACTION:**

The Heart of Texas Council of Governments Transportation RTD staff is requesting the approval of the HOTCOG Executive Board to proceed with updating the bylaws as outlined in the attached document.



## **BYLAWS HEART OF TEXAS REGIONAL TRANSPORTATION ADVISORY COMMITTEE**

### **ARTICLE I – COMMITTEE NAME**

The name of this Committee shall be the Heart of Texas Regional Transportation Advisory Committee (HOTRTAC), hereinafter called the Advisory Committee.

### **ARTICLE II - PURPOSE AND ACTIVITIES**

The Advisory Committee serves as a forum on efforts to improve coordination and connectivity between public transit services, private transportation services, and human services/health care transportation in the region. Activities of the Advisory Committee shall include, but not be limited to the following:

- A. Serve as the advisors for regional transportation coordination, including for updates of the Regional Transportation Coordination Plan.
- B. Serve as focal point for leadership on passenger, human service, and health care transportation issues in the region.
- C. Facilitate the collaboration of regional transportation coordination activities.
- D. Assess barriers to regional services and identify opportunities to improve coordination and connectivity.
- E. Advise on priorities for regional transportation coordination in the Heart of Texas region.
- F. Review and make recommendations as appropriate on the priorities for new or expanded services, purchases of equipment, training, communications, safety/security and other goods or services related to regional transportation coordination.
- G. Provide support for regional transit projects and proposals, when consistent with the goals, objectives and projects outlined in the Regional Transportation Coordination Plan.
- H. Promote public awareness of transportation services and issues, as well as programs, plans, and objectives, through frequent publicity, presentations to civic organizations and other interested groups.
- I. Identify and establish relationships with groups, agencies, and individuals providing transportation services.
- J. Review and discuss opportunities for coordinating transportation services with other regions in Texas to help expand mobility.

## **ARTICLE III – MEMBERSHIP**

### **Section 1. Composition of the Advisory Committee**

The Advisory Committee consists of elected officials, individuals representing local governments, government agencies, human service and health care providers or agencies and representatives who provide service or support related to public transportation in the Heart of Texas Region. The following 10 organizations will be represented:

- One representative from each county as designated by the County Judge
- One representative from each of the two transit systems
- Metropolitan Planning Organization
- Rural Planning Organization
- One human service/health care representative

### **Section 2. Membership**

Each organization represented can select their designated representative. Each organization should determine who will represent the organization for any particular meeting. In the event of a vote, each organization represented will have one vote in total. There is no specific term limit for representatives – that will be up to each organization to determine.

### **Section 3. Attendance**

Represented organizations' representatives are expected to attend all meetings. HOTCOG staff will maintain attendance records. Advisory Committee representative may attend in person or via video.

HOTCOG will monitor the attendance and proactively work with committee members that fail to send a representative for two quarterly meetings in a rolling 12-month period.

### **Section 4. Adding New Members**

Additional representatives to the Advisory Committee may be added as either voting or non-voting members. Interested transportation stakeholders may request membership on the Advisory Committee. Membership requests will be put to a vote of the members present. A simple majority will allow for additional members

## **ARTICLE IV - MEETINGS**

### **Section 1. Meeting Schedules**

The Advisory Committee will meet at least quarterly. An annual schedule of meetings will be distributed to all Advisory Committee members. Special meetings may be called by HOTCOG. Notice of all special meetings will be provided to members at least two weeks prior. Public notices and meetings will be in compliance with the Open Meetings Act.

### **Section 2. Voting**

All representative organizations of the Advisory Committee (voting members) shall have one vote for all matters before the Advisory Committee. The vote of a majority (51%) of the members present shall decide any motion before the Advisory Committee.

## **ARTICLE V - CONFLICTS OF INTEREST**

Advisory Committee members shall not vote if they have a personal or business interest in any proposal being reviewed or voted on. An interest shall be considered to exist if a person has a financial interest through employment, contract, subcontract, or as a consultant, owner, board member or committee member related to the project being reviewed, proposed, or discussed.

## **ARTICLE VI - AMENDMENTS**

Proposed by-law amendments can be made by Advisory Committee members and discussed at a regular meeting. If approved by the committee, the proposed amendment will be forwarded to HOTCOG. Proposed amendments become effective when approved by the HOTCOG Board of Directors.

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**August 26, 2021**

**SUBJECT:**

Regional Solid Waste Management Plan Volume I (RSWMP Vol. 1) RESOLUTION

**INFORMATION:**

The HOTCOG Executive Committee met on July 22, 2021 and approved the Regional Solid Waste Management Plan Volume I as requested by TCEQ. TCEQ requests that the HOTCOG Executive Committee adopt the RESOLUTION of The RSWMP Vol. 1.

**ACTION:**

HOTCOG Executive Committee approves and adopts RESOLUTION of the Regional Solid Waste Management Plan Volume I as presented.



Judge Linda Grant  
President

Councilmember Jim Holmes  
Vice President

Judge Jay Elliott  
Secretary/Treasurer

Russell Devorsky  
Executive Director

## HEART OF TEXAS COUNCIL OF GOVERNMENTS

### RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE HEART OF TEXAS COUNCIL OF GOVERNMENTS

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE HEART OF TEXAS COUNCIL OF GOVERNMENTS APPROVING THE REGIONAL SOLID WASTE MANAGEMENT PLAN VOL I; AUTHORIZING ITS SUBMISSION TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY, WASTE PERMITS DIVISION; AND ENDORSING THE PRIORITIES AS LISTED:

**WHEREAS**, the governing body of the Heart of Texas Council of Governments has reviewed this application and authorizes its submittal to the Texas Commission on Environmental Quality; and

**WHEREAS**, the governing body of the Heart of Texas Council of Governments finds that all activities and related expenses included in this application will serve to implement the goals, objectives, and recommendations of the regional solid waste management plan and the state solid waste management plan; and

**WHEREAS**, the Heart of Texas Council of Governments will comply with the financial and program reporting requirements of the Texas Commission on Environmental Quality and the State of Texas; and

**WHEREAS**, grant funds will be used only for the purposes for which they are provided;

**THEREFORE BE IT RESOLVED BY THE EXECUTIVE COMMITTEE OF THE HEART OF TEXAS COUNCIL OF GOVERNMENTS THAT** the solid waste grant program application as submitted is approved and hereby submitted to the Texas Commission of Environmental Quality, Waste Permits Division.

**SUBMITTED AND PASSED** this the 26<sup>th</sup> of August of 2021 by motion made, seconded, and duly passed by the Executive Committee of the Heart of Texas Council of Governments.

Signed:

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Linda Grant, President  
Judge, Freestone County

Attest:

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Jay Elliott, Secretary-Treasurer  
Judge, Falls County

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**August 19, 2021**

**SUBJECT:** Criminal Justice Advisory Committee (CJAC) adding new member

**INFORMATION:**

The Criminal Justice Division of the Governor's Office requires the regional Executive Committees to appoint members to the Criminal Justice Advisory Committee

Judge Felton recommends the addition of Sgt. Ryan Howard, Texas Department of Public Safety (DPS)

**ACTION:**

The Heart of Texas Council of Governments' Executive Committee approve the recommendation to appoint Sgt. Ryan Howard, Texas Department of Public Safety (DPS) to the Criminal Justice Advisory Committee (CJAC).

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**August 26, 2021**

**SUBJECT: Resolution for Coronavirus Emergency Supplemental Funding (CESF) grant application**

**INFORMATION:**

- HOTCOG was notified by the Officer of the Governor (OOG) that we are eligible to apply for up to \$28,495.44 in Coronavirus Emergency Supplemental Funding (CESF). This grant will help reimburse expenses incurred by the Criminal Justice Program in its efforts to support our local jurisdictions in the fight against COVID-19. As part of the terms and conditions, the Office of the Governor requires a resolution from the governing body noting the grant title, application number, designates the grant authorized official, notes the requirement for repayment of grant funds for loss or misuse, and approval of the resolution.

**ACTION:**

The Heart of Texas Council of Governments' Executive Committee approve the attached resolution for the Coronavirus Emergency Supplemental Funding (CESF) #4355501 for submission to the Office of the Governor's Public Safety Office.



Judge Linda Grant  
President

Councilmember Jim Holmes  
Vice-President

Judge Jay Elliott  
Secretary/Treasurer

Russell Devorsky  
Executive Director

**Heart of Texas  
Council of Governments**

**RESOLUTION  
AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE GRANT  
APPLICATION**

WHEREAS, the Executive Committee of the Heart of Texas Council of Governments finds it in the best interest of the citizens of the Heart of Texas Region that the HOTCOG Coronavirus Emergency Supplemental Funding (CESF) project in the amount of in the amount of \$28,495.44 to be operated for fiscal year 2020-2021.

WHEREAS, the Executive Committee agrees that in the event of loss or misuse of the Office of the Governor funds, the Executive Committee of the Heart of Texas Council of Governments assures that the funds will be returned to the Criminal Justice Division, Office of the Governor in full.

WHEREAS, the Executive Committee designates Russell Devorsky, Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED THAT THE EXECUTIVE COMMITTEE OF THE HEART OF TEXAS COUNCIL OF GOVERNMENTS approves submission of the grant application for the Juvenile Justice Mental Health Counseling Services Reimbursement Program to the Criminal Justice Division, Office of the Governor.

SUBMITTED AND PASSED this 26th day of August 2021, A.D., by motion made, seconded, and duly passed by the Executive Committee of the Heart of Texas Council of Governments.

**Signed:**

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**Judge Linda Grant, President  
Freestone County Judge**

**Attest:**

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**Judge Jay Elliott, Secretary-Treasurer  
Falls County Judge**

**Application #4355501**



**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**August 26, 2021**

**SUBJECT:** Authorizing approval of 9-1-1 expenditures - VistaCom

**INFORMATION:**

HOTCOG 911 staff is requesting authorization to approve expenditures of \$62,304 for the pre-payment of two years of maintenance costs for voice recording equipment at the 6 regional Public Safety Answering Points (PSAPs). It is vital the 9-1-1 equipment be maintained and pre-payment out of FY 2021 funds is the only way to assure service can be continued. Please note that this purchase is through HGAC cooperative purchasing agreement #RP07-17.

**ACTION:**

Staff recommends that the Heart of Texas Council of Governments' Executive Committee approve the authorization for the Executive Director to sign service agreements with VistaCom for voice recording equipment maintenance expenditures in the amount of \$62,304.



Oklahoma City, OK  
4200 Perimeter Center Drive, Suite 140  
Oklahoma City, OK 73112  
P: (800) 708-6423  
www.vistacomtx.com

Houston, TX  
9824 Whithorn Drive  
Houston, Texas 77095  
P: (800) 708-6423  
www.vistacomtx.com

Sales and Support

Remit, Sales and Support

## Heart of Texas Council of Governments Maintenance Quote



Prepared by:

Vista Com

Dayna Bargas

(800) 708-6423 ext. 209

Fax (281) 518-7056

dayna.bargas@vistacomtx.com

Prepared for:

Heart Of Texas Council Of Governments

1514 S. New Road

Waco, TX 76711

Kristine Hill

kristine.hill@hot.cog.tx.us

(254) 292-1875

Quote Information:

Quote #: HOU004158

Version: 1

Delivery Date: 07/09/2021

Expiration Date: 09/30/2023

*Dayna Bargas*

Part Number	Services	Price	Qty	Ext. Price
Prof. Services Maintenance	<b>Annual Maintenance Contracts</b> <b>Coverage dates 10/1/2021 through 9/30/2023</b> <b>2 year term</b> Heart of Texas COG Locations: Bosque County Sheriffs Department- SN 740004940 Falls County Sheriff's Office- SN 740004932 Freestone County Sheriff's Office- SN 740004941 Hill County Sheriff's Office- SN 740004943 Hillsboro Police Department- SN 740004942 Limestone County Sheriff's Office- SN 740004944	\$62,304.00	1	\$62,304.00

Quote Summary	Amount
Services	\$62,304.00
<b>Total</b>	<b>\$62,304.00</b>

Payment Terms	No. of Payments	Amount
Net 30	1 None	\$62,304.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Signature

Date

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**August 26, 2021**

**SUBJECT:** Authorizing approval of 9-1-1 expenditures – AT&T

**INFORMATION:**

HOTCOG 911 staff is requesting authorization to approve expenditures of \$85,370 for power supply equipment at the 6 regional Public Safety Answering Points (PSAPs). The equipment is designed to provide a constant power source capable of operating independently for a designated period of time should public or emergency electrical power sources fail. The current equipment has exceeded its standard life cycle per Commission requirements. Please note that this purchase is through HGAC cooperative purchasing agreement #EC07-20.

**ACTION:**

Staff recommends that the Heart of Texas Council of Governments' Executive Committee approve the authorization for the Executive Director to sign service agreements with AT&T for equipment expenditures in the amount of \$85,370.

Date: 8/19/2021  
 Customer: HOTCOG  
 Contact: Kristine Hill  
 Budgetary  
 HGAC EC07-20

# HOTCOG UPS Replacement Quote



QUOTE: EATON 9PXM AND 9PX-SP - UPS REPLACEMENT PROJECT - HOTCOG

QUOTE # MH-081821

Qty	Product ID	8KVA HOST SITES - USE EXISTING BYPASS AND OUTPUT PANEL	Unit Price(\$)	Extended Price (\$)
2	PW-9PXM-8 SLOT	EATON 9PXM - 8 SLOT CABINET AND ACCESSORIES (6 OF 8 SLOTS FILLED) DIMENSIONS (H) 25" X (W) 17.5" X (D) 34.5" 161.0 LBS. INPUT-HARDWIRE/ OUTPUT-HARDWIRE.	5,473.00	10,946.00
4	PW-9PXM - SPLIT P- PM	9PXM 4KVA - SPLIT PHASE POWER MODULE	3,433.00	13,732.00
16	PW-9PXM-BAT	BATTERY MODULE 2 - REQUIRED PER STRING/SLOT -5 STRINGS REQUIRED FOR 17 MINUTES FULL AND 38 MINUTES HALF LOAD -22.5 LBS. EA. ONSITE START-UP 7 X 24 SCHEDULING	581.00	9,296.00
2	PW-UNIT STARTUP	EATON 9PXM 8-SLOT UPS WITH BYPASS, MAINTENANCE AND START-UP	1,606.00	3,212.00
				37,186.00
2		** PLUS APPLICABLE FREIGHT - ESTIMATE \$600.00 PER UNIT IN BULK	600.00	1,200.00
		Sub-Total		38,386.00

## OPTIONS

2	PW-NW-MS CARD	EATON SNMP CARD - NETWORK WEB/SNMP	390.00	780.00
2	PW-EMP	ENVIRONMENTAL MONITORING PROBE	291.00	582.00
2	PW-2YR ONSITE WARR	CONVERTS 2 YEAR WARRANTY TO ONSITE SERVICE - NEXT BUSINESS DAY	1,441.00	2,882.00
2	PW-ONSITE-PM	ONE ONSITE PM - 7 X 24 SCHEDULING	1,328.00	2,656.00
				6,900.00

Qty	Product ID	6KVA REMOTE SITES - USE EXISTING BYPASS AND OUTPUT PANEL	Unit Price(\$)	Extended Price (\$)
4	PW-9PX-SP-6K	EATON 9PX- SPLIT PHASE RACK MOUNT UPS EATON 9PX-SP 6KVA RACK MOUNT UPS - 120/208 OUTPUT DIMENSIONS (H) 6.8"(4U) X (W) 17.3" X (D) 26.7" 157.0 LBS. INPUT-HARDWIRE/ OUTPUT-HARDWIRE. INTERNAL BATTERIS PROVIDE 6 MINUTES FULL LOAD / 12 MINUTES HALF LOAD ADDITIONAL EXTERNAL BATTERY MODULE - INCREASE RUNTIME TO 16 MINUTES FULL LOAD / 32 MINUTES HALF LOAD	7,855.00	31,420.00
4	PW-9PX-EBM	DIMENSIONS (H) 5.1"(3U) X (W) 17.3" X (D) 26.6" 132.0 LBS.	1,925.00	7,700.00
8	PW-2-POST-KIT	2 POST RACK KIT - PROVIDES CANTALIVER MOUNT FOR TWO POST RACK - 2 REQUIRED/UNIT	134.00	1,072.00
4	PW-UNIT STARTUP	ONSITE START-UP 7 X 24 SCHEDULING EATON 9PXM 8-SLOT UPS WITH BYPASS, MAINTENANCE AND START-UP	1,298.00	5,192.00
				45,384.00
4		** PLUS APPLICABLE FREIGHT - ESTIMATE \$400.00 PER UNIT IN BULK	400.00	1,600.00
		Sub-Total		46,984.00
		Total		85,370.00

4	PW-NW-MS CARD		390.00	1,560.00
4	PW-EMP	EATON SNMP CARD - NETWORK WEB/SNMP	291.00	1,164.00
4	PW-2YR ONSITE WARR	ENVIRONMENTAL MONITORING PROBE	1,103.00	4,412.00
4	PW-ONSITE-PM	CONVERTS 2 YEAR WARRNATY TO ONSITE SERVICE - NEXT BUSINESS DAY	1,298.00	5,192.00
		ONE ONSITE PM - 7 X 24 SCHEDULING		<u>12,328.00</u>

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**August 26, 2021**

**SUBJECT:** Authorizing approval of 9-1-1 expenditures for AT&T monthly recurring network, equipment maintenance and software support costs

**INFORMATION:**

HOTCOG 911 staff is requesting authorization to approve expenditures of \$111,352 for the pre-payment of two years of maintenance costs of the 9-1-1 equipment at the 6 regional Public Safety Answering Points (PSAPs). It is vital the 9-1-1 equipment be maintained 24 x 7 from appropriate vendors and pre-payment out of FY 2021 funds is the only way to assure service can be continued. Authorization to approve expenditures of \$118,000 for a 24-month term to maintain the secondary, diverse network in place to sustain 9-1-1 services in the event of an outage to the primary 9-1-1 network is also included in this request as well as expenditures of \$159,279 for renewal of software support for a 24-month term. Please note that these purchases are through HGAC cooperative purchasing agreements #EC07-20 and DIR-TEX-AN-NG.

**ACTION:**

Staff recommends that the Heart of Texas Council of Governments' Executive Committee approve the authorization for the Executive Director to sign service agreements with AT&T for monthly recurring network and maintenance cost expenditures totaling \$388,631.



Date: 8/12/2021

HGAC EC07-20

QUOTE

Customer Information:

Agency: HOTCOG  
Name: Kristine Hill

AT&T Information:

TSC John Paul Mih  
AM Jeff Bievenue

**HEART OF TEXAS COUNCIL OF GOVERNMENT (HOTCOG)**

**Configuration Parameters**

**Sept 1st 2021 to August 31 2023 AT&T maintenance support for 911 CPE Vesta, ALI Routers, UPS**

<u>PSAP</u>	<u>BTN</u>	<u>MONTHLY CHARGES</u>	<u># of Positions</u>	<u>DESCRIPTION</u>
BOSQUE CO	254 297-6661,526	\$580.00	2	AT&T MONTHLY MAINTENANCE PER PSAP
		\$15.00		UPS MAINTENANCE PER PSAP
HILL CO	254 297-6630,336	\$870.00	3	AT&T MONTHLY MAINTENANCE PER PSAP
		\$44.00		AT&T MONTHLY ROUTER MAINT
		\$15.00		UPS MAINTENANCE PER PSAP
LIMESTONE CO	254 297-6624,329	\$870.00	4	AT&T MONTHLY MAINTENANCE PER PSAP
		\$44.00		AT&T MONTHLY ROUTER MAINT
		\$15.00		UPS MAINTENANCE PER PSAP
Limestone (Mexia)	254 297-6627,400	\$580.00	2	AT&T MONTHLY MAINTENANCE PER PSAP

		\$15.00		UPS MAINTENANCE PER PSAP
FALLS CO	254 297-6625,515	\$580.00	2	AT&T MONTHLY MAINTENANCE PER PSAP
		\$15.00		UPS Maintenance
FREESTONE CO	254 297-6631,369	\$580.00	2	AT&T MONTHLY MAINTENANCE PER PSAP
		\$15.00		UPS MAINTENANCE PER PSAP
HILLSBORO PD	254 297-6629,334	\$580.00	2	AT&T MONTHLY MAINTENANCE PER PSAP
		\$15.00		UPS MAINTENANCE PER PSAP
Monthly Total		\$4,833.00		
One year Total		\$57,996.00	2% discount	\$56,836.08
Two year Total		\$115,992.00	4% discount	\$111,352.32

Response times for Repair -

For the purpose of responding to trouble reports on the Network, hardware, ancillary equipment, and software, the following are the defined levels of response times:

- **Critical**- a system disruption is considered critical if the PSAP site is unable to process E911 calls or any seven digit Emergency calls due to hardware or network problems, excluding administrative lines. The response time for this level is immediate. AT&T will dispatch a technician after the problem has been evaluated by AT&T's Resolution Center (866-722-3911). Dispatch will be defined as "In or Out." "Dispatched In" refers to Central Offices and /or the AT&T Resolution Center. "Dispatch Out" refers to an AT&T Network Services Technician. The AT&T Resolution Center (866-722-3911) shall keep the CUSTOMER and the Site Representative informed of the status and progress of repairs. All tickets will be closed to the CUSTOMER or PSAP employee.
- **Major** - a system disruption is considered major if the PSAP site experiences a disruption of 1 position or 15%, which ever is greater, of its functionality due to network or equipment problems. The response time for this level of report is within a maximum of twenty-four (24) hours of the reported loss of functionality. AT&T will dispatch a technician after the problem has been evaluated by AT&T's Resolution Center (866-722-3911). Dispatch will be defined as "In or Out"; "Dispatched In" refers to Central Offices and/or the AT&T Resolution Center. "Dispatch Out" refers to an AT&T Network Services Technician. The AT&T Resolution Center (866-722-3911) shall keep the CUSTOMER and the Site Representative informed of the status and progress of repairs. All tickets will be closed to the CUSTOMER or PSAP employee.





Customer: Heart of Texas Council of Governments  
Address: 1514 S. New Road  
City/State | Zip: Waco, TX 76711  
Contact: Kristine Hill  
Phone: (254) 292-1875

Solution Number: DIR-TEX-AN-NG  
Date: 20 May 2019  
Account Manager: Melissa Forward  
Email | Phone: mf2918@att.com | (512) 421-5020  
Technical Consultant: Leonard Trevino  
Email | Phone: lt4524@att.com | (210) 562-0653

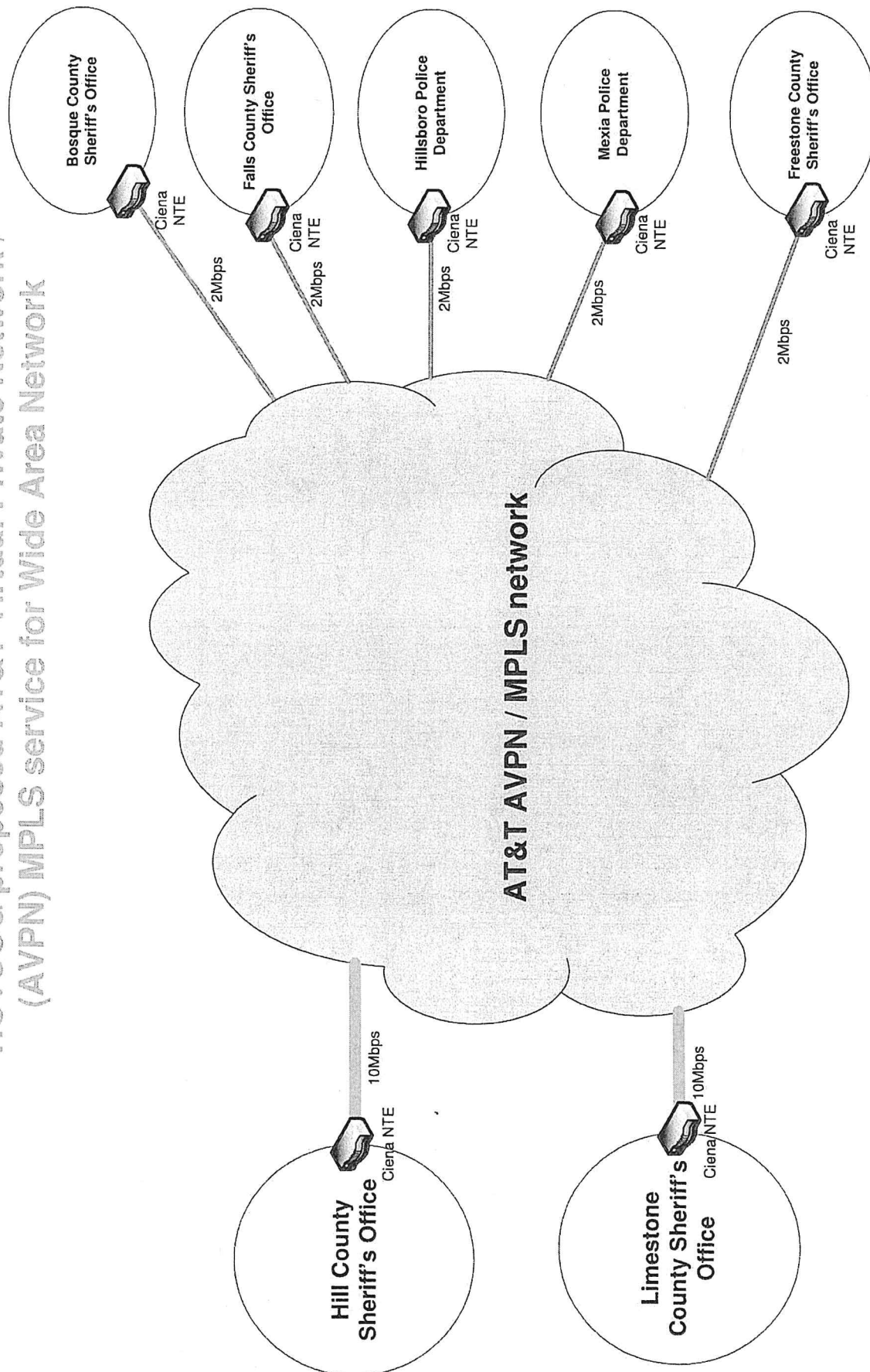
AT&T Virtual Private Network (AVPN) - DIR TEXAN NG Budgetary Quote

PSAP Name	Address	Bandwidth	Quantity	AVPN Port/ Cos-CTR Monthly Rate	Ethernet Access Monthly Rate	PDP Diversity	Monthly Total	Non-Recurring Charge (1)
Hill County Sheriff's Office	406 W. Hall St., Hillsboro, TX 76645	10 MB	1	\$348.66	\$25.50	\$46.37	\$920.53	\$7,005.60
Limestone County Sheriff's Office	912 N. Tyus St., Groesbeck, TX 76642	10 MB	1	\$348.66	\$25.50	\$46.37	\$1,153.79	\$7,005.60
Bosque County Sheriff's Office	266 FM 2840, Meridian TX 76665	2 MB	1	\$142.54	\$66.91	\$37.15	\$546.60	\$7,005.60
Falls County Sheriff's Office	2847 Highway 6, Marlin, TX 76661	2 MB	1	\$142.54	\$66.91	\$37.15	\$546.60	\$7,005.60
Hillsboro Police Department	303 N. Waco St., Hillsboro, TX 76645	2 MB	1	\$142.54	\$66.91	\$37.15	\$546.60	\$7,005.60
Mexia Police Department	211 N. Sherman St., Mexia, TX 76667	2 MB	1	\$142.54	\$66.91	\$37.15	\$546.60	\$7,005.60
Freestone County Sheriff's Office	103 N. Keechi St., Fairfield, TX 75840	2 MB	1	\$142.54	\$470.43	\$37.15	\$650.12	\$7,005.60
Total							\$4,910.84	\$49,039.20

General Notes:

1. Non-Recurring Charges (NRC) waived contingent upon Customer maintaining service for 24 months.
2. Pricing is based on DIR Contract No. DIR-TEX-AN-NG-CTSA-005.
3. Firm quote will be developed by DIR. Service is ordered and billed through DIR.
4. AT&T typically deploys Ciena Network Termination Equipment (NTE) at the customer premise to deliver this service. The Ciena NTE converts fiber delivery to customer 100BT handoff. AT&T will handoff the 100BT electrical ethernet service from an adjacent patch panel near the Ciena NTE. 1U rack unit height and accompanying 1U patch panel - can be wall or rack mount. It will be customer responsibility for ethernet patch cable from the AT&T AVPN Termination Equipment (NTE) / patch panel to final desired customer premise equipment area for connection to customer router.
5. Customer responsibility for conduit from property line to telco room (if not existing), electrical, grounding, physical space and router to interface with AT&T provided circuits.

# HOTCOG proposed AT&T Virtual Private Network / (AVPN) MPLS service for Wide Area Network



**Notes:**  
All ethernet circuits to customer premises are fiber optic delivery, 100m/100bT handoff using an RJ45 connector downstream from AT&T provided and maintained Network Termination Equipment (NTE). AT&T typically deploys Ciena 3930 NTE at customer premise. Customer responsibility for conduit from property line to telco room (if not existing), electrical, grounding, physical space and router to interface to AVPN network. Class of Service will be Multimedia High

Quote Date: 8/12/2021  
Quote No.: ATT3461302B  
Site No.: Multiple



**AT&T**  
**HOTCOG, TX**  
Support Renewal 2021



**MOTOROLA SOLUTIONS**

HGAC EC07-20

**Customer Information**

Customer: HOTCOG  
Contact: Kristine Hill  
Phone: 254-292-1875  
E-Mail: [kristine.hill@hot.cog.tx.us](mailto:kristine.hill@hot.cog.tx.us)

**AT&T Contact Information**

TSS: John Paul Mih

Account Rep: Jeff Bievenue  
Phone: 314-775-3650  
E-Mail: [jb95401@att.com](mailto:jb95401@att.com)

**Quote Summary**

Site #	Site Name	Quote #	# of Pos	TOTAL
102203	HOTCOG - Limestone County SO - A	ATT3461302B-1	6	\$58,056.00
100757	HOTCOG - Hill County SO - B	ATT3461302B-2	3	\$35,520.00
100758	HOTCOG - Hillsboro PD	ATT3461302B-3	2	\$15,739.20
103945	HOTCOG - Admin	ATT3461302B-4	0	\$2,745.60
100169	HOTCOG - Bosque County SO	ATT3461302B-5	2	\$15,739.20
100541	HOTCOG - Falls County SO	ATT3461302B-6	2	\$15,739.20
101776	HOTCOG - Freestone County SO	ATT3461302B-7	2	\$15,739.20
VESTA 911 TOTAL			17	\$159,278.40

**Additional Comments**

Quote is valid for 180 days from the date of this quote.

Any line items listed as "Optional" in this quote are not included in the Product Totals, Product Summaries, Site Totals, Quote Summary, or the Grand Total. These items are not considered to be part of the system. The "Grand Total" on the Quote Summary page reflects the quote value. This figure includes any and all applicable charges, fees, and or discounts. Costs for actual freight will be added to your invoice. All pricing is in U.S. Dollars unless otherwise stated.

Strategic Incentives, Discounts, etc.:

Any strategic incentives, discounts, etc. that are applied to this quote are based on the purchase of all non-optional items listed within the quote. If the quote should change or if items are removed, the incentive is subject to change.

Budgetary Quotes:

Quotes marked Budgetary are nonbinding and subject to change. This quote is being provided as an estimate of approximate pricing and cannot serve as the basis for any order.

Support Renewals:

If this is a first time renewal and is subject to the agreed upon grace period, then reinstatement fees will not apply as long as the PO is received prior to the expiration of the grace period. For questions regarding your support renewal term, please contact Jennifer York at 951-719-2142.

Software Support Start and End Dates are based on active software support agreements. Dates and pricing are subject to change once existing software support agreements expire.

Implementation services:

Field engineering, training and project management units are based on the scope and estimated effort as presented during the Quote preparation. Change orders would be required during a scope or responsibility change between Customer and Vesta Solutions.

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Quote Date: 8/12/2021  
 Quote No.: ATT3461302B-1  
 Site No.: 102203  
 Account No: N/A

## HOTCOG - Limestone County SO - A

Support Renewal 2021

### VESTA® 9-1-1

Qty.	Part No.	Description	Unit Price	U/M	Total
1	04000-68006	<b>VESTA® 9-1-1 Servers</b> V-SVR BASIC SPT 2YR <i>Note: Contract end date 1/23/2022. Only available in annual increments.</i>	\$228.00	EA	\$228.00
1	04000-68006-RNWL	V-SVR BASIC RNWL SPT 2YR <i>Note: Contract end date 12/31/2021. Only available in annual increments.</i>	\$228.00	EA	\$228.00
1	SS-OPR-VSSL-1Y	<b>VESTA® 9-1-1 Prime Standard Operations</b> SPT VPRIME 1YR	\$1,248.00	EA	\$1,248.00
1	SS-OPR-VSSL-10M	SPT VPRIME 10MTH <i>Note: (1) Contract end date 10/20/2021.</i>	\$1,039.20	EA	\$1,039.20
5	SS-OPR-VSSL-2Y	SPT VPRIME 2YR <i>Note: (3) Contract end date 8/31/2021. Additional (2) Moved from Mexia PD-Contract end date 8/31/2021.</i>	\$2,356.80	EA	\$11,784.00
1	809800-35110	<b>VESTA® 9-1-1 IRR Module</b> V911 IRR SW SPT 1YR	\$225.60	EA	\$225.60
1	809800-35180	V911 IRR SW SPT 10MTH <i>Note: (1) Contract end date 10/20/2021.</i>	\$189.60	EA	\$189.60
5	809800-35111	V911 IRR SW SPT 2YR <i>Note: (3) Contract end date 8/31/2021. Additional (2) Moved from Mexia PD-Contract end date 8/31/2021.</i>	\$400.80	EA	\$2,004.00
2	04000-00187	<b>Peripherals &amp; Gateways</b> SW SPT M1000 GATEWAY 2YR <i>Note: (2) Contract end date 1/23/2022. Only available in annual increments.</i>	\$720.00	EA	\$1,440.00
2	04000-00187	SW SPT M1000 GATEWAY 2YR <i>Note: (2) Contract end date 12/31/2021. Only available in annual increments.</i>	\$720.00	EA	\$1,440.00
2	04000-00177	SW SPT ANALOG GATEWAY 2YR <i>Note: (2) Moved from Mexia PD-Contract end date 8/31/2021. Only available in annual increments.</i>	\$144.00	EA	\$288.00
VESTA 9-1-1 Subtotal					\$20,114.40

### VESTA® Analytics

Qty.	Part No.	Description	Unit Price	U/M	Total
1	SA-MSG-ALSL-1Y	<b>VESTA® Analytics Standard - Multi Product Purchase</b> SPT V-ANLYT STD 1YR	\$147.60	EA	\$147.60
1	SA-MSG-ALSL-10M	SPT V-ANLYT STD 10MTH <i>Note: (1) Contract end date 10/20/2021.</i>	\$123.60	EA	\$123.60
5	SA-MSG-ALSL-2Y	SPT V-ANLYT STD 2YR <i>Note: (3) Contract end date 8/31/2021. Additional (2) Moved from Mexia PD-Contract end date 8/31/2021.</i>	\$278.40	EA	\$1,392.00
1	809800-03363	<b>VESTA® Analytics Hosted</b> SPT V-ANLYT ENT/HOST 3YR <i>Note: (1) Contract end date 8/31/2020.</i>	\$907.20	EA	\$907.20
1	809800-03362	SPT V-ANLYT ENT/HOST 2YR <i>Note: (1) Moved from Mexia PD-Contract end date 8/31/2021.</i>	\$604.80	EA	\$604.80
VESTA Analytics Subtotal					\$3,175.20

# HOTCOG - Limestone County SO - A

## Support Renewal 2021

### VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
6	809800-46002	VMAP LOCAL PREM SPT 2YR <i>Note: (4) Contract end date 1/23/2022. Only available in annual increments.</i> <i>Additional (2) Moved from Mexia PD-Contract end date 1/23/2022. Only available in annual increments.</i>	\$1,512.00	EA	\$9,072.00
VESTA Map Local Subtotal					\$9,072.00

### Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
1	809800-14151	<b>Monitoring &amp; Response (M&amp;R): Activation Fee</b> <i>Note: M&amp;R Activation Fees will apply if M&amp;R services are disabled prior to receipt of a PO for the M&amp;R support renewal.</i> M&R ACT FEE, MED SITE	\$2,760.00	EA	Optional
2	809800-16362	<b>Monitoring, PM &amp; AV Service: Servers</b> M&R PM AV SVR SRVC 2YR <i>Note: (2) Contract end date 8/31/2021.</i>	\$3,055.20	EA	\$6,110.40
1	809800-16377	<b>Monitoring, PM &amp; AV Service: Workstations</b> M&R PM AV WKST SRVC 1YR	\$648.00	EA	\$648.00
1	809800-16391	M&R PM AV WKST SRVC 10MTH <i>Note: (1) Contract end date 10/20/2021.</i>	\$540.00	EA	\$540.00
6	809800-16378	M&R PM AV WKST SRVC 2YR <i>Note: (4) Contract end date 8/31/2021.</i> <i>Additional (2) Moved from Mexia PD-Contract end date 8/31/2021.</i>	\$1,233.60	EA	\$7,401.60
1	809800-16356	<b>Monitoring, PM &amp; AV Service: IP Devices</b> <i>Note: (2) Contract end date 6/18/2025.</i> M&R IP DEVICE SRVC 9MTH <i>Note: (1) Contract end date 12/9/2022.</i>	\$324.00	EA	\$324.00
13	809800-16344	M&R IP DEVICE SRVC 2YR <i>Note: (9) Contract end date 8/31/2021.</i> <i>Additional (4) Moved from Mexia PD-Contract end date 8/31/2021.</i>	\$820.80	EA	\$10,670.40
Managed Services Subtotal					\$25,694.40

### Quote Summary

PRODUCT	TOTAL
VESTA 9-1-1	\$20,114.40
VESTA Analytics	\$3,175.20
VESTA Map Local	\$9,072.00
Managed Services	\$25,694.40
<b>MAIN QUOTE SUBTOTAL</b>	<b>\$58,056.00</b>
<b>GRAND TOTAL</b>	<b>\$58,056.00</b>

### Additional Comments

Quote is valid for 180 days from the date of this quote.

*\*Discount/Incentive Codes are provided for Vesta Solutions internal use only. Discount/Incentive Codes do not have to be ordered on customer PO's using the codes shown and instead can be applied as a bottom line discount.*

Any line items listed as "Optional" in this quote are not included in the Product Totals, Product Summaries, Site Totals, Quote Summary, or the Grand Total. These items are not considered to be part of the system. The "Grand Total" on the Quote Summary page reflects the quote value. This figure includes any and all applicable charges, fees, and or discounts. Costs for actual freight will be added to your invoice. All pricing is in U.S. Dollars unless otherwise stated.

#### Strategic Incentives, Discounts, etc.:

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#### Budgetary Quotes:

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## HOTCOG - Limestone County SO - A

### Support Renewal 2021

#### Support Renewals:

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Software Support Start and End Dates are based on active software support agreements. Dates and pricing are subject to change once existing software support agreements expire.

#### Implementation services

Field engineering, training and project management units are based on the scope and estimated effort as presented during the Quote preparation. Change orders would be required during a scope or responsibility change between Customer and Vesta Solutions.

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Quote Date: 8/12/2021  
 Quote No.: ATT3461302B-2  
 Site No.: 100757  
 Account No: N/A

## HOTCOG - Hill County SO - B

### Support Renewal 2021

#### VESTA® 9-1-1

Qty.	Part No.	Description	Unit Price	U/M	Total
1	04000-68006	<b>VESTA® 9-1-1 Servers</b> V-SVR BASIC SPT 2YR <i>Note: Contract end date 1/23/2022. Only available in annual increments.</i>	\$228.00	EA	\$228.00
1	04000-68006-RNWL	V-SVR BASIC RNWL SPT 2YR <i>Note: Contract end date 12/31/2021. Only available in annual increments.</i>	\$228.00	EA	\$228.00
3	SS-0PR-VSSL-2Y	<b>VESTA® 9-1-1 Prime Standard Operations</b> SPT VPRIME 2YR <i>Note: (3) Contract end date 8/31/2021.</i>	\$2,356.80	EA	\$7,070.40
3	809800-35111	<b>VESTA® 9-1-1 IRR Module</b> V911 IRR SW SPT 2YR <i>Note: (3) Contract end date 8/31/2021.</i>	\$400.80	EA	\$1,202.40
2	04000-00187	<b>Peripherals &amp; Gateways</b> SW SPT M1000 GATEWAY 2YR <i>Note: (2) Contract end date 1/23/2022. Only available in annual increments.</i>	\$720.00	EA	\$1,440.00
2	04000-00187	SW SPT M1000 GATEWAY 2YR <i>Note: (2) Contract end date 12/31/2021. Only available in annual increments.</i>	\$720.00	EA	\$1,440.00
VESTA 9-1-1 Subtotal					\$11,608.80

#### VESTA® Analytics

Qty.	Part No.	Description	Unit Price	U/M	Total
3	SA-MSG-ALSL-2Y	<b>VESTA® Analytics Standard - Multi Product Purchase</b> SPT V-ANLYT STD 2YR <i>Note: (3) Contract end date 8/31/2021.</i>	\$278.40	EA	\$835.20
1	809800-03362	<b>VESTA® Analytics Hosted</b> SPT V-ANLYT ENT/HOST 2YR <i>Note: (1) Contract end date 8/31/2021.</i>	\$604.80	EA	\$604.80
VESTA Analytics Subtotal					\$1,440.00

#### VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
3	809800-46002	VMAP LOCAL PREM SPT 2YR <i>Note: Contract end date 1/23/2022. Only available in annual increments.</i>	\$1,512.00	EA	\$4,536.00
VESTA Map Local Subtotal					\$4,536.00

#### Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-16362	<b>Monitoring, PM &amp; AV Service: Servers</b> M&R PM AV SVR SRVC 2YR <i>Note: (2) Contract end date 8/31/2021.</i>	\$3,055.20	EA	\$6,110.40
4	809800-16378	<b>Monitoring, PM &amp; AV Service: Workstations</b> M&R PM AV WKST SRVC 2YR <i>Note: (4) Contract end date 8/31/2021.</i>	\$1,233.60	EA	\$4,934.40
1	809800-16356	<b>Monitoring, PM &amp; AV Service: IP Devices</b> <i>Note: (2) Contract end date 6/18/2025.</i> M&R IP DEVICE SRVC 9MTH <i>Note: (1) Contract end date 12/9/2022.</i>	\$324.00	EA	\$324.00
8	809800-16344	M&R IP DEVICE SRVC 2YR <i>Note: (8) Contract end date 8/31/2021.</i>	\$820.80	EA	\$6,566.40
Managed Services Subtotal					\$17,935.20

# HOTCOG - Hill County SO - B

## Support Renewal 2021

### Quote Summary

PRODUCT	TOTAL
VESTA 9-1-1	\$11,608.80
VESTA Analytics	\$1,440.00
VESTA Map Local	\$4,536.00
Managed Services	\$17,935.20
<b>MAIN QUOTE SUBTOTAL</b>	<b>\$35,520.00</b>
<b>GRAND TOTAL</b>	<b>\$35,520.00</b>

### Additional Comments

Quote is valid for 180 days from the date of this quote.

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Strategic Incentives, Discounts, etc.:

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Budgetary Quotes:

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Support Renewals:

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Software Support Start and End Dates are based on active software support agreements. Dates and pricing are subject to change once existing software support agreements expire.

Implementation services

Field engineering, training and project management units are based on the scope and estimated effort as presented during the Quote preparation. Change orders would be required during a scope or responsibility change between Customer and Vesta Solutions.

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Quote Date: 8/12/2021  
 Quote No.: ATT3461302B-3  
 Site No.: 100758  
 Account No: N/A

## HOTCOG - Hillsboro PD

### Support Renewal 2021

#### VESTA® 9-1-1

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SS-OPR-VSSL-2Y	<b>VESTA® 9-1-1 Prime Standard Operations</b> SPT VPRIME 2YR Note: (2) Contract end date 8/31/2021.	\$2,356.80	EA	\$4,713.60
2	809800-35111	<b>VESTA® 9-1-1 IRR Module</b> V911 IRR SW SPT 2YR Note: (2) Contract end date 8/31/2021.	\$400.80	EA	\$801.60
2	04000-00177	<b>Peripherals &amp; Gateways</b> SW SPT ANALOG GATEWAY 2YR Note: (2) Contract end date 8/31/2021. Only available in annual increments.	\$144.00	EA	\$288.00
VESTA 9-1-1 Subtotal					\$5,803.20

#### VESTA® Analytics

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SA-MSG-ALSL-2Y	<b>VESTA® Analytics Standard - Multi Product Purchase</b> SPT V-ANLYT STD 2YR Note: (2) Contract end date 8/31/2021.	\$278.40	EA	\$556.80
1	809800-03362	<b>VESTA® Analytics Hosted</b> SPT V-ANLYT ENT/HOST 2YR Note: (1) Contract end date 8/31/2021.	\$604.80	EA	\$604.80
VESTA Analytics Subtotal					\$1,161.60

#### VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-46002	<b>VMAP LOCAL PREM SPT 2YR</b> Note: Contract end date 1/23/2022. Only available in annual increments.	\$1,512.00	EA	\$3,024.00
VESTA Map Local Subtotal					\$3,024.00

#### Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-16378	<b>Monitoring, PM &amp; AV Service: Workstations</b> M&R PM AV WKST SRVC 2YR Note: (2) Contract end date 8/31/2021.	\$1,233.60	EA	\$2,467.20
4	809800-16344	<b>Monitoring, PM &amp; AV Service: IP Devices</b> M&R IP DEVICE SRVC 2YR Note: (4) Contract end date 8/31/2021.	\$820.80	EA	\$3,283.20
Managed Services Subtotal					\$5,750.40

#### Quote Summary

PRODUCT	TOTAL
VESTA 9-1-1	\$5,803.20
VESTA Analytics	\$1,161.60
VESTA Map Local	\$3,024.00
Managed Services	\$5,750.40
<b>MAIN QUOTE SUBTOTAL</b>	<b>\$15,739.20</b>
<b>GRAND TOTAL</b>	<b>\$15,739.20</b>

Additional Comments

## HOTCOG - Hillsboro PD

### Support Renewal 2021

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Implementation services

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Quote Date: 8/12/2021  
Quote No.: ATT3461302B-4  
Site No.: 103945  
Account No: N/A

## HOTCOG - Admin

### Support Renewal 2021

#### VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
1	809800-46002	VMAP LOCAL PREM SPT 2YR <i>Note: Contract end date 1/23/2022. Only available in annual increments.</i>	\$1,512.00	EA	\$1,512.00
VESTA Map Local Subtotal					\$1,512.00

#### Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
1	809800-16378	Monitoring, PM & AV Service: Workstations M&R PM AV WKST SRVC 2YR <i>Note: (1) Contract end date 8/31/2021.</i>	\$1,233.60	EA	\$1,233.60
Managed Services Subtotal					\$1,233.60

#### Quote Summary

PRODUCT	TOTAL
VESTA Map Local	\$1,512.00
Managed Services	\$1,233.60
<b>MAIN QUOTE SUBTOTAL</b>	<b>\$2,745.60</b>
<b>GRAND TOTAL</b>	<b>\$2,745.60</b>

#### Additional Comments

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Quote Date: 8/12/2021  
 Quote No.: ATT3461302B-5  
 Site No.: 100169  
 Account No: N/A

## HOTCOG - Bosque County SO

### Support Renewal 2021

#### VESTA® 9-1-1

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SS-OPR-VSSL-2Y	VESTA® 9-1-1 Prime Standard Operations SPT VPRIME 2YR Note: (2) Contract end date 8/31/2021.	\$2,356.80	EA	\$4,713.60
2	809800-35111	VESTA® 9-1-1 IRR Module V911 IRR SW SPT 2YR Note: (2) Contract end date 8/31/2021.	\$400.80	EA	\$801.60
2	04000-00177	Peripherals & Gateways SW SPT ANALOG GATEWAY 2YR Note: (2) Contract end date 12/31/2021. Only available in annual increments.	\$144.00	EA	\$288.00
VESTA 9-1-1 Subtotal					\$5,803.20

#### VESTA® Analytics

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SA-MSG-ALSL-2Y	VESTA® Analytics Standard - Multi Product Purchase SPT V-ANLYT STD 2YR Note: (2) Contract end date 8/31/2021.	\$278.40	EA	\$556.80
1	809800-03362	VESTA® Analytics Hosted SPT V-ANLYT ENT/HOST 2YR Note: (1) Contract end date 8/31/2021.	\$604.80	EA	\$604.80
VESTA Analytics Subtotal					\$1,161.60

#### VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-46002	VMAP LOCAL PREM SPT 2YR Note: Contract end date 1/23/2022. Only available in annual increments.	\$1,512.00	EA	\$3,024.00
VESTA Map Local Subtotal					\$3,024.00

#### Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-16378	Monitoring, PM & AV Service: Workstations M&R PM AV WKST SRVC 2YR Note: (2) Contract end date 8/31/2021.	\$1,233.60	EA	\$2,467.20
4	809800-16344	Monitoring, PM & AV Service: IP Devices M&R IP DEVICE SRVC 2YR Note: (4) Contract end date 8/31/2021.	\$820.80	EA	\$3,283.20
Managed Services Subtotal					\$5,750.40

#### Quote Summary

PRODUCT	TOTAL
VESTA 9-1-1	\$5,803.20
VESTA Analytics	\$1,161.60
VESTA Map Local	\$3,024.00
Managed Services	\$5,750.40
MAIN QUOTE SUBTOTAL	\$15,739.20
GRAND TOTAL	\$15,739.20

#### Additional Comments

Quote is valid for 180 days from the date of this quote.

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## HOTCOG - Bosque County SO

### Support Renewal 2021

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Quote Date: 8/12/2021  
 Quote No.: ATT3461302B-6  
 Site No.: 100541  
 Account No: N/A

## HOTCOG - Falls County SO

### Support Renewal 2021

#### VESTA® 9-1-1

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SS-0PR-VSSL-2Y	<b>VESTA® 9-1-1 Prime Standard Operations</b> SPT VPRIME 2YR Note: (2) Contract end date 8/31/2021.	\$2,356.80	EA	\$4,713.60
2	809800-35111	<b>VESTA® 9-1-1 IRR Module</b> V911 IRR SW SPT 2YR Note: (2) Contract end date 8/31/2021.	\$400.80	EA	\$801.60
2	04000-00177	<b>Peripherals &amp; Gateways</b> SW SPT ANALOG GATEWAY 2YR Note: (2) Contract end date 12/31/2021. Only available in annual increments.	\$144.00	EA	\$288.00
<b>VESTA 9-1-1 Subtotal</b>					<b>\$5,803.20</b>

#### VESTA® Analytics

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SA-MSG-ALSL-2Y	<b>VESTA® Analytics Standard - Multi Product Purchase</b> SPT V-ANLYT STD 2YR Note: (2) Contract end date 8/31/2021.	\$278.40	EA	\$556.80
1	809800-03362	<b>VESTA® Analytics Hosted</b> SPT V-ANLYT ENT/HOST 2YR Note: (1) Contract end date 8/31/2021.	\$604.80	EA	\$604.80
<b>VESTA Analytics Subtotal</b>					<b>\$1,161.60</b>

#### VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-46002	<b>VMAP LOCAL PREM SPT 2YR</b> Note: Contract end date 1/23/2022. Only available in annual increments.	\$1,512.00	EA	\$3,024.00
<b>VESTA Map Local Subtotal</b>					<b>\$3,024.00</b>

#### Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-16378	<b>Monitoring, PM &amp; AV Service: Workstations</b> M&R PM AV WKST SRVC 2YR Note: (2) Contract end date 8/31/2021.	\$1,233.60	EA	\$2,467.20
4	809800-16344	<b>Monitoring, PM &amp; AV Service: IP Devices</b> M&R IP DEVICE SRVC 2YR Note: (4) Contract end date 8/31/2021.	\$820.80	EA	\$3,283.20
<b>Managed Services Subtotal</b>					<b>\$5,750.40</b>

#### Quote Summary

PRODUCT	TOTAL
VESTA 9-1-1	\$5,803.20
VESTA Analytics	\$1,161.60
VESTA Map Local	\$3,024.00
Managed Services	\$5,750.40
<b>MAIN QUOTE SUBTOTAL</b>	<b>\$15,739.20</b>
<b>GRAND TOTAL</b>	<b>\$15,739.20</b>

Additional Comments

# HOTCOG - Falls County SO

## Support Renewal 2021

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Quote Date: 8/12/2021  
 Quote No.: ATT3461302B-7  
 Site No.: 101776  
 Account No: N/A

## HOTCOG - Freestone County SO

### Support Renewal 2021

#### VESTA® 9-1-1

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SS-0PR-VSSL-2Y	<b>VESTA® 9-1-1 Prime Standard Operations</b> SPT VPRIME 2YR Note: (2) Contract end date 8/31/2021.	\$2,356.80	EA	\$4,713.60
2	809800-35111	<b>VESTA® 9-1-1 IRR Module</b> V911 IRR SW SPT 2YR Note: (2) Contract end date 8/31/2021.	\$400.80	EA	\$801.60
2	04000-00177	<b>Peripherals &amp; Gateways</b> SW SPT ANALOG GATEWAY 2YR Note: (2) Contract end date 8/31/2021. Only available in annual increments.	\$144.00	EA	\$288.00
<b>VESTA 9-1-1 Subtotal</b>					<b>\$5,803.20</b>

#### VESTA® Analytics

Qty.	Part No.	Description	Unit Price	U/M	Total
2	SA-MSG-ALSL-2Y	<b>VESTA® Analytics Standard - Multi Product Purchase</b> SPT V-ANLYT STD 2YR Note: (2) Contract end date 8/31/2021.	\$278.40	EA	\$556.80
1	809800-03362	<b>VESTA® Analytics Hosted</b> SPT V-ANLYT ENT/HOST 2YR Note: (1) Contract end date 8/31/2021.	\$604.80	EA	\$604.80
<b>VESTA Analytics Subtotal</b>					<b>\$1,161.60</b>

#### VESTA® Map Local

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-46002	<b>VMAP LOCAL PREM SPT 2YR</b> Note: Contract end date 1/23/2022. Only available in annual increments.	\$1,512.00	EA	\$3,024.00
<b>VESTA Map Local Subtotal</b>					<b>\$3,024.00</b>

#### Managed Services

Qty.	Part No.	Description	Unit Price	U/M	Total
2	809800-16378	<b>Monitoring, PM &amp; AV Service: Workstations</b> M&R PM AV WKST SRVC 2YR Note: (2) Contract end date 8/31/2021.	\$1,233.60	EA	\$2,467.20
4	809800-16344	<b>Monitoring, PM &amp; AV Service: IP Devices</b> M&R IP DEVICE SRVC 2YR Note: (4) Contract end date 8/31/2021.	\$820.80	EA	\$3,283.20
<b>Managed Services Subtotal</b>					<b>\$5,750.40</b>

#### Quote Summary

PRODUCT	TOTAL
VESTA 9-1-1	\$5,803.20
VESTA Analytics	\$1,161.60
VESTA Map Local	\$3,024.00
Managed Services	\$5,750.40
<b>MAIN QUOTE SUBTOTAL</b>	<b>\$15,739.20</b>
<b>GRAND TOTAL</b>	<b>\$15,739.20</b>

Additional Comments



# HOTCOG - Freestone County SO

## Support Renewal 2021

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**ACTION MEMORANDUM**

HEART OF TEXAS COUNCIL OF GOVERNMENTS'  
EXECUTIVE COMMITTEE

August 26, 2021

**SUBJECT:** HOTCOG Executive Committee Member Appointment

**INFORMATION:**

A vacancy on the Executive Committee has occurred and a replacement is needed to serve as a member to represent Bosque County.

**RECOMMENDED ACTION:**

That the Heart of Texas Council of Governments Executive Committee consider the recommendation of an appointment to the Executive Committee.

**Administrative Services Department**

**Financial / Personnel Reports  
Investment Report**

**Executive Committee Meeting**

**August 26, 2021**

**Heart of Texas Council of Governments  
Combined Balance Sheet  
July 31, 2021**

**Assets**

Current

Cash	\$ 42,466
Investments	557,098
Due (to)/from Grantor Agencies	833,126
Membership Dues Receivables	5,464
Aging Match Receivables	247
Other Receivables	-
Pre-Paid Items	<u>22,072</u>
	1,460,473

Fixed Assets

Building	2,810,000
Land	690,000
Furniture & Equipment	3,028,761
Less: Accumulated Depreciation	<u>(3,596,564)</u>
	2,932,197

**Total Assets**

\$ 4,392,670

**Liabilities**

Current

Accounts Payable	55,344
Due to HOTEDD	589,839
Accrued Vacation	139,093
Deferred Revenue	<u>174,491</u>
	958,767

Long-term Liabilities

Notes Payable	<u>825,203</u>
	825,203

**Total Liabilities**

\$ 1,783,970

**Fund Equity**

Investments in Fixed Assets, net of related debt	2,106,994
Nonspendable-prepaid items	22,072
Restricted for Building Maintenance	10,962
Restricted for Emergency Notification System	618
Restricted for Federal & State programs	85,576
Unassigned	<u>382,478</u>

**Total Fund Equity**

\$ 2,608,700

**Total Liabilities & Fund Equity**

\$ 4,392,670

Heart of Texas Council of Governments  
Combined Statement of Revenues, Expenditures  
& Changes in Fund Balance  
For Ten Months Ended July 31, 2021

Revenues	Year To Date	YTD Budget	YTD Budget Variance	12 Month Budget	Annual Budget Remaining
Grants administered from State/Federal	\$ 4,847,095	\$ 6,387,733	\$ (1,540,638)	\$ 7,665,280	\$ 2,818,185
Rent-WF Bldg	325,000	325,000	-	390,000	65,000
Local Funds/Mgt. Fees	159,065	113,820	45,245	136,584	(22,481)
Membership Dues	-	47,500	(47,500)	57,000	57,000
Inkind Match/Program Income	7,716	607,498	(599,782)	728,998	721,282
Interest Income	361	1,667	(1,306)	2,000	1,639
Miscellaneous Income	16,822	2,500	14,322	3,000	(13,822)
<b>Total Revenues</b>	<b>\$ 5,356,059</b>	<b>\$ 7,485,718</b>	<b>\$ (2,129,659)</b>	<b>\$ 8,982,862</b>	<b>\$ 3,626,803</b>
<b>Expenditures</b>					
Salaries	827,300	846,147	18,847	1,015,376	188,076
Fringe Benefits	443,750	449,739	5,989	539,687	95,937
Travel	7,210	35,328	28,118	42,394	35,184
Equipment	23,651	677,917	654,266	813,500	789,849
Supplies	19,245	17,713	(1,533)	21,255	2,010
Other Expenses	290,541	312,037	21,496	374,444	83,903
Delegate Agency/Contractual Costs	2,614,864	3,491,083	876,219	4,189,300	1,574,436
Indirect Costs	756,542	731,756	(24,786)	878,107	121,565
Insurance/Maintenance-WF Bldg	29,940	41,667	11,727	50,000	20,060
Debt Service-WF Bldg	223,683	224,424	741	269,309	45,626
Inkind Match/Program Income	-	607,498	607,498	728,998	728,998
<b>Total Expenditures</b>	<b>\$ 5,236,726</b>	<b>\$ 7,435,308</b>	<b>\$ 2,198,582</b>	<b>\$ 8,922,370</b>	<b>\$ 3,685,644</b>
<b>Changes in Fund Balance</b>					
Excess (Deficiency) of revenues over (under) expenditures	119,333			60,492	
Transfers-Due (to)/from HOTEDD	(38,900)			(31,742)	
<b>Net Change in Fund Balances</b>	<b>80,433</b>			<b>28,750</b>	
Fund Balances as of October 1, 2020	421,274				
<b>Fund Balances as of July 31, 2021</b>	<b>\$ 501,707</b>				

**Heart of Texas Council of Governments**  
**Monthly Report of Cash Transactions and Condition**  
**As of July 31, 2021**

	<u>Operating Account</u>	<u>Short Term Investments</u>	<u>Total Cash</u>
Beginning Balance 7/1/21	\$ 145,863	\$ 691,569	\$ 837,432
Transactions			
Cash In	363,864	10	363,874
Cash (Out)	<u>(601,742)</u>	<u>-</u>	<u>(601,742)</u>
Net Income (Outlay)	(237,878)	10	(237,868)
Net Transfers In (Out)	<u>134,481</u>	<u>(134,481)</u>	<u>-</u>
Net Total Transactions	<u>(103,397)</u>	<u>(134,471)</u>	<u>(237,868)</u>
Ending Balance 7/31/21	<u><u>\$ 42,466</u></u>	<u><u>\$ 557,098</u></u>	<u><u>\$ 599,564</u></u>

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
PERSONNEL STATUS SUMMARY  
AS OF August 20, 2021**

NUMBER OF POSITIONS AUTHORIZED BY GRANT/FUND BUDGETS 30

NUMBER OF PEOPLE EMPLOYED 30

As of August 20, 2021, HOTCOG had no vacancies as referenced by the number of positions authorized and filled. The following is a departmental breakout of the above figures:

**PEOPLE EMPLOYED**

<b><u>Department</u></b>	<b><u>Positions Authorized</u></b>	<b><u>Regular Fulltime</u></b>	<b><u>Temporary Fulltime</u></b>	<b><u>Regular &amp; Temporary Part-Time</u></b>	<b><u>Vacant</u></b>
Executive/ Admin. Services	6	6	0	0	0
Regional Services	8	7	0	1	0
Health and Human Services	16	16	0	0	0
<b><u>Totals</u></b>	30	29	0	1	0

## Heart of Texas Council of Governments

### Investment Report

For the Quarter Ending June 30, 2021

As per HOTCOG's Investment Policy, funds that are not immediately required to pay obligations are invested in TexPool. HOTCOG does not have any other investments as of the ending date of this report.

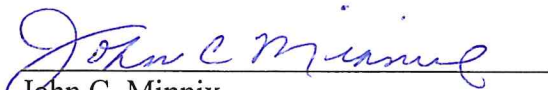
#### Summary of General and Special Revenue Funds

Beginning Market/Book Value @ 04/01/2021	\$ 749,735
Net Transfers In (Out)	(58,187)
Interest Earned	21
Ending Market/Book Value @ 06/30/2021	\$ 691,569

#### Notes:

1. The money market account does not have a maturity date.
2. Following are the annualized average rates of return:
  - April 2021 .0135%
  - May 2021 .0102%
  - June 2021 .0189%
3. Market value of pledged securities as of 06/30/2021: \$ 785,031

As HOTCOG's designated Investment Officer, I, John C. Minnix, certify as to the best of my knowledge that the investment portfolio is in compliance with the investment strategy as expressed in HOTCOG's Investment Policy and that this Investment Report was prepared by said Investment Officer.

  
John C. Minnix  
Deputy Executive Director

8/16/21  
Date



## Health and Human Services Division - HOTCOG

Activity Report for June and July 2021

The following is a summary of the activities for June and July 2021 of the programs in the Health and Human Services Division of the Heart of Texas Council of Governments.

### **General Description of Services Provided by Health and Human Services Division**

Gary W. Luft – Director

The Health and Human Services Division (HHS) is one of two operational divisions of the Heart of Texas Council of Governments. The HHS division is made up of four different and distinct program areas that primarily serve and work with individuals and family members who need assistance through either information or services.

#### **Area Agency on Aging (AAA)**

- Provides access to needed social services, effective screening and assessment of individual needs, and advocacy for the older persons (age 60 and older), their family members or other caregivers.
- Directly administers services including benefits counseling, care coordination, caregiver support coordination, and long term care ombudsman services.
- Contracts with service providers throughout the region to provide nutrition (congregate and home delivered meals), homemaker care, respite care, personal assistance, minor home repairs, health education classes and caregiver counseling to caregivers and their loved ones.
- Serves six counties including Bosque, Falls, Freestone, Hill, Limestone and McLennan.
- 1 of 28 Area Agency on Aging contractors designated by the Texas Health and Human Services Commission (HHSC).

#### **Heart of Texas Aging and Disability Resource Center (ADRC)**

- Provides information and assistance to individuals (including those with multiple, complex needs) about local programs and resources as they relate to aging or living with a disability, to older individuals, individuals of any age with disabilities, family caregivers, veterans, and families with children with special needs, all without regard to income levels.
- Primary purpose is to provide information to help individuals live within their community if possible.
- Operating broad-based coalition consisting of Area Agency on Aging, local Health and Human Services, Department of Assistive and Rehabilitation Services, Heart of Central Texas Independent Living Center, Heart of Texas 2-1-1, and Heart of Texas Region MHMR Center.
- HOTCOG serves as the Lead Agency/Fiscal Agent and has responsibility as contract administrator.
- Serves six counties including Bosque, Falls, Freestone, Hill, Limestone and McLennan.
- 1 of 28 designated ADRCs by the Texas Health and Human Services Commission (HHSC).

### **Heart of Texas 2-1-1 Call Center (2-1-1)**

- 2-1-1 is an easy-to-remember and universally recognizable number that connects individuals, regardless of age, ethnicity, gender, disability, or any other criteria, with appropriate community-based organizations and government agencies, with the goal of encouraging prevention and fostering self-sufficiency.
- 1 of 25 Area Information Centers designated by the Texas Information and Referral Network (TIRN) under the direction of the Health and Human Services Commission.
- “Free” social service help line answered by trained specialists who can assess caller’s social service needs and connect them to the people and services that can best assist them.
- Answered 24 hours a day, 7 days a week by Information-Referral Specialists.
- Part of a national initiative to make information about health and human services and community-based nonprofit organizations readily available to all callers.
- Calls generally relate to requests for assistance for Covid-19 related information, food, clothing, rental assistance and shelter, utility bill payment assistance, medical assistance, affordable childcare, eldercare, disaster relief, etc.
- In the event of a disaster or emergency plays an integral role in the *Governor’s Homeland Security Strategic Plan for 2020-2025* by providing information to the public.
- Serves six counties including Bosque, Falls, Freestone, Hill, Limestone and McLennan as well as providing call coverage statewide as calls are rolled from other Area Information Centers.

### **Heart of Texas Rural Transit District (RTD)**

- Provides demand response transportation to the public including transportation for seniors age 60 and older and to the disabled of any age utilizing a contracted services business model.
- Shared ride service is considered “curb to curb” meaning the vehicle comes to the passenger instead of the passenger going to the vehicle and multiple riders may be on the vehicle.
- Services are provided Monday through Friday in the rural counties of Bosque, Falls, Freestone, Hill, and Limestone.
- Transportation into or out of McLennan County can be provided if the trip originates from or terminates into one of our five rural counties.
- Service is primarily provided using a fleet of 27 HOTCOG owned vans and small buses operated by two different sub-contractors.
- 1 of 36 Rural Transit Districts designated by the Texas Department of Transportation (TxDOT).

**Specific Activities for the period of June and July 2021  
Monthly Report**

**Area Agency on Aging - (AAAHOT)**

Gary W. Luft – Director

Highlights for the two-month period:

- We received preliminary funding notice from HHS based on level funding.
- Technical assistance was provided to our providers via email and telephone calls. We provide hands-on assistance as needed and as appropriate.
- We continue to work with the United Way of Tarrant County on the FIE2 grant which includes assistance in providing “A Matter of Balance” classes throughout our service area.
- We continued to provide services as required by contract.

**Aging Program Development – (AAAHOT)**

Jan Enders – Manager

Aging Program Development focuses on the identification and development of new programs/services and the establishment of partnering relationships in the community that allows the AAA to be more successful in meeting the needs of our seniors and clients.

The scope of the initiative strategically strengthens our efforts, programs, and services across the entire AAA with no restrictions to specific program areas.

- Legal Awareness: (Outreach into six-county area) – June and July 2021 – (Includes monthly, multiple Zoom contacts, Team Meetings, newspaper PSA's, in-person outreach, publications promoting services, organizations utilizing AAA materials, and direct seminars, etc.)

**Total contacts for June and July 2021 – 1,212,942 (includes newspaper PSA's).**

***Senior Medicare Patrol – Fraud Detection, Prevention and Reporting*** continues as part of the Benefits Counseling function. The outreach and educational services previously performed by the Senior Medicare Patrol have been merged into other services of the HHS Division.

***New to Medicare – In-office public meetings on Medicare*** – Public Medicare meetings are offered twice a month in HOTCOG's training room and will continue until through November 2021. Outreach included monthly public meetings, Zoom, Team, Churches, HICAP.

During July, planning began with Homeland Security, ADRC, AAA, Transportation, Military, Administration, to address COVID-19 vaccinations in 12 locations in Limestone, Bosque, Falls, Freestone, McLennan, Hill Counties. It will be a joint effort on behalf of

HOTCOG to address our six counties. It is hoped that with more physical contact, we can pave the way for programs and services to expand on a quarterly basis. Sites, vaccinations, personnel, media, including Facebook, newspaper, City Managers, Mayors, will be involved in helping HOTCOG determine the best locations to assist the public in obtaining information and assistance.

***Collaboration with Benefits Counseling*** – Jan Enders continues to assist the Benefits Counseling Program as it strives to serve all the clients. With increased advertising and promotions, more people are contacting AAA for services.

Future programs are planned in rural areas as the objective remains for us to contact Medicare beneficiaries and caregivers in these regions on a more frequent basis.

#### **Area Agency on Aging - (AAAHOT)**

Gary W. Luft – Director

Highlights for the two-month period:

- We received preliminary funding notice from HHS based on level funding.
- Technical assistance was provided to our providers via email and telephone calls. We provide hands-on assistance as needed and as appropriate.
- We continue to work with the United Way of Tarrant County on the FIE2 grant which includes assistance in providing “A Matter of Balance” classes throughout our service area.
- We continued to provide services as required by contract.

#### **Benefits Counseling – (AAAHOT)**

Donnis Cowan – Manager

Jan Enders – Sr. Benefits Counselor

Rose Contreras – Sr. Benefits Counselor

The Benefits Counseling program primarily provides financial related assistance and Medicare/Medicaid related services to clients through Legal Assistance (one-on-one) and Legal Awareness (groups) events. We continue to see a growing need for Benefits Counseling for the senior population and added emphasis has been placed on expanding the services of this program.

The following services were provided:

- Legal Assistance services provided counseling to individuals assisting them with Medicare Part D, Medicare benefits, Medicare Advantage Appeals, Social Security questions, and other benefit-related questions.
  - Legal Assistance serving age 60 and older
  - 39 people were served
  - 212.55 hours were provided
- Legal Awareness services provided CMS Mailings which includes Medicare information such as Medicare Part D, Medicare A&B explanation, Medicare Preventative Services, Social Security updates, and other Medicare benefit-related information.

Legal Awareness serving age 65 and older  
164 people were served

**Care Coordination – (AAAHOT)**

Donnis Cowan – Manager

Destiny Zavalla – Sr. Care Coordinator

The Care Coordination program empowers senior citizens age 60 and older and their family caregivers to maintain their independence, freedom, and dignity by identifying needs and arranging social services required for living independently. The program is broad based and includes a variety of related service opportunities. Staff continues to be extremely active, efficient, and productive in providing an assortment of care related services to clients.

- Care Coordination serving age 60 and older a case manager assesses the needs with the client and plans, arranges, coordinates, and follows-up on needed services. Services that can be provided are personal assistance, homemaker services, home repairs/modifications, and health maintenance services.  
32 clients were assisted with Care Coordination  
159 units or hours of service were provided
- Caregiver Support Coordination serving caregivers who care for someone age 60 and older or someone with Alzheimer's disease of any age the case manager provides support services to reduce the stress and burdens of caregiving through respite, education, and support groups.  
11 caregivers were assisted with Caregiver Support Coordination  
106.82 units or hours of service were provided
- Information, Referral and Assistance – Callers age 60 and older and their caregivers call inquiring about Area Agency on Aging and/or community resources.  
164 callers were assisted with IR&A Services
- Caregiver Respite - Provides short-term relief to caregivers. Services are provided in the client's home environment on a short term, temporary (6 months maximum) basis while the caregiver is unavailable or needs relief. This service also allows the caregiver to take care of themselves, so they are better able to sustain care for their loved one over an extended period.  
9 clients were assisted with Respite Services  
997.25 hours of service were provided
- Health Maintenance services – Provides durable medical equipment that will enable clients to be more independent and assist them with their daily activities.  
4 clients were assisted with Health Maintenance  
4 units of service were provided
- Homemaker – Provides assistance which may include light house cleaning, meal preparation and shopping.  
4 clients were assisted with Homemaker Services  
24.25 units of service were provided
- Personal Assistance – Provides assistance which may include bathing, dressing, toileting, light house cleaning, meal preparation.  
18 clients were assisted with Personal Assistance Services

258.00 units or hours of service were provided

- Home Repair/Modification services - Primary focus is on repairs/modifications that improve accessibility, structure, safety, and weatherization of the home for low-income homeowners age 60 and older that are living in unsafe and/or unhealthy environments.

6 homes were repaired or modified.

**Nutrition Program – (AAAHOT)**

Donnis Cowan – Manager

The nutrition program is our single largest program and impacts the greatest number of individuals in the greatest geographical coverage in our service area. We have four nutrition contractors that serve the nutrition needs of the elderly in the six-county service area.

- Bosque County Senior Services – serves Bosque County
- Central Texas Senior Ministry – serves Falls, Hill, and McLennan Counties
- Freestone County Senior Services – serves Freestone County
- Limestone County Senior Services – serves Limestone County

<b>Nutrition Program - Meals Served by County</b>			
<b>Provider</b>	<b>Congregate Meals Served</b>	<b>Home Delivered Meals Served</b>	<b>Total Meals Served</b>
<b>Central Texas Senior Ministries - serves three counties</b>			
Falls County			
HHS funding	32	1,896	1,928
Other funding	0	216	216
<b>Total</b>	<b>32</b>	<b>2,112</b>	<b>2,144</b>
Hill County			
HHS funding	412	3,250	3,662
Other funding	54	134	188
<b>Total</b>	<b>466</b>	<b>3,384</b>	<b>3,850</b>
McLennan County			
HHS funding	1,562	8,394	9,956
Other funding	280	9,154	9,434
<b>Total</b>	<b>1,842</b>	<b>17,548</b>	<b>19,390</b>
<b>Subtotal for Central Texas Senior Ministries - three counties</b>			
HHS funding	2,006	13,540	15,546
Other funding	334	9,504	9,838
<b>Total</b>	<b>2,340</b>	<b>23,044</b>	<b>25,384</b>
<b>Bosque County Senior Services</b>			



HHS funding	18	2,181	2,199
Other funding	3	134	137
<b>Total</b>	<b>21</b>	<b>2,315</b>	<b>2,336</b>
<b>Freestone County Senior Services</b>			
HHS funding	880	1,738	2,618
Other funding	564	946	1,510
<b>Total</b>	<b>1,444</b>	<b>2,684</b>	<b>4,128</b>
<b>Limestone County Senior Services</b>			
HHS funding	671	2,297	2,968
Other funding	472	21	493
<b>Total</b>	<b>1,143</b>	<b>2,318</b>	<b>3,461</b>
<b>Grand Totals for Nutrition Program - includes all contractors</b>			
HHS funding	3,575	19,756	23,331
Other funding	1,373	10,605	11,978
<b>Grand Total</b>	<b>4,948</b>	<b>30,361</b>	<b>35,309</b>

#### **Caregiver Education and Training – (AAAHOT)**

Donnis Cowan – Manager

Through a contract with the AAA, Oliver Counseling Services, PLLC provides counseling to caregivers in our six-county region to assist them in decision-making and problem-solving related to their caregiver role.

11 clients were assisted with Caregiver Education & Training  
11 units of service were provided

#### **Miscellaneous Contract Services – (AAAHOT))**

Donnis Cowan – Manager

Misty Stipe – Senior Program Coordinator

**Evidence-Based Programs** – Evidence-based programs are based on research. They offer proven ways to promote health and prevent disease among older adults. These programs are tested models or interventions into practical, effective community programs that can provide proven health benefits to participants.

The AAA contracts with several facilitators to conduct programs such as: A Matter of Balance, Caregiver Stress Busting and Chronic Disease Self-Management and Diabetes Self-Management Programs to age 60 and older and their caregivers if the caregivers meet the eligibility criteria.

28 clients were assisted with Evidence-Based classes

### **Long Term Care Ombudsman Program – (AAAHOT)**

Susan McCombs – Manager

Lynda Mitchell – P. T. Staff Ombudsman

Through direct advocacy the Long-Term Care Ombudsman Program utilizes 2 volunteers, and 2 staff to achieve the best possible quality of life for approximately 4,500 residents in 35 nursing homes and 22 assisted living facilities in our service area.

Due to the COVID-19 virus, high count of positive cases in our counties, the State Ombudsman Office has restructured how the local Ombudsman office visit nursing and assisted living facilities. Performance Measure accountability has changed to adapt to the new visitation and quarantine rules. In March, The State Ombudsman Office again restructured the visitation requirements after HHSC restructured visitation regulations for nursing and assisted living facilities.

During the months of June and July, Staff and Volunteer Ombudsmen:

- Completed 69 visits to Long Term Care facilities, including both nursing homes and Assisted Living Facilities.
- Shared information on 2 state surveys and investigations.
- Provided information and consultations to 35 individuals and 52 facility staff on specific issues or subjects.

Volunteers do the “lions share” of the visits and their efforts make a tremendous difference for the residents and management of the facilities. The Certified Volunteer Ombudsman have begun visiting their assigned facilities. The MLO and SO have been making visits, handling phone calls and complaints, and speaking with Regulatory Surveyors regarding surveys and complaints.

Complaints:

- The 2 staff Ombudsmen and 2 CVOs handled 81 complaints and concerns in June and July and resolved or partially resolved 93.7% of the issues. The complaints related to such issues as discharge, autonomy, failure to respond to requests for assistance, activities, food, environment, Medicaid or financial issues and family conflicts. Some of the phone calls and concerns expressed by the callers were regarding COVID-19, new visitations rules by the Governor, HHSC, CMS, and the CDC.
- The MLO and the SO fielded over 77 phone calls regarding various issues.

Activities:

- The MLO and the SO listen to the HHS webinars that keep up informed with all of the new rules and any updates. They have now start having them every other week.
- In May, 3 new volunteers started Ombudsman Program training. One volunteer moved and dropped out of the program. The training continued into June and July with facility assignments in August. After several visits to their facility, we will apply for their Certification.
- Debbie Jones, SW, finished her training and will become Certified as a Staff Ombudsman in August. She will be Part Time. We are excited to have her join us!



- Facilities are now experiencing some new COVID-19 cases. We are hoping and watching that they do not get “shutdown” as in 2020.
- In July, the State Ombudsman Office held 3 half day virtual training for statewide Ombudsman.

#### **Heart of Texas Aging and Disability Resource Center (ADRC)**

Donnis Cowan – Manager of Aging and ADRC Programs

Eric Hobbs – Housing Accessibility Navigator

Tiffany Garrett – Resource Navigator

The ADRC model is a “way of doing business” that is intended to respond more effectively and efficiently to the needs of individuals looking for long term services and supports. ADRC’s provide older individuals, individuals of any age with disabilities, family caregivers, veterans, and families with children with special needs, all without regard to income levels, *information and assistance* about local programs and resources as they relate to aging or living with a disability. ADRC’s help those in need navigate through a complicated and complex network of available support services with the primary purpose of helping individuals live within their community as long as possible.

ADRCs provide visible, trusted, comprehensive, and streamlined access to long-term services and supports by establishing a “virtual no wrong door” model of information exchange, person and family-centered planning, and service provision.

The Heart of Texas ADRC is made up of a broad-based operating partner’s coalition consisting of six (6) operating partners:

- Area Agency on Aging (AAAHOT)
- Heart of Texas Region MHMR Center (HOTRMHMR)
- Heart of Central Texas Independent Living Center (HOCTIL)
- Health and Human Services (HHS) – Local Long-Term Services and Supports
- Department of Assistive and Rehabilitation Services (DARS – now a program of the Texas WorkForce Commission)
- Heart of Texas 2-1-1 (HOT 2-1-1)

Referrals are made to appropriate agencies or service providers based on the needs of the caller. Multiple and complex cases may involve several service providers rather than just one. When more than one provider is involved the Resource, Navigator assists with coordination of services provided between the agencies.

The ADRC staff is responsible for handling the “walk-ins” at the front lobby who come in with no appointment. An ADRC staff member will meet with the individual, obtain pertinent information, and connect them to the appropriate state agency and/or community resources.

All calls to the Heart of Texas ADRC terminate into 254-292-1855. This includes local calls as well as any calls originating in our six-county service area placed to the statewide toll-free line for ADRC’s.

### ADRC Calls, Walk – ins, Email, Fax, Toll Free Calls

ADRC Calls, Walk-ins, Emails, Fax			
Current Month Calls/Walk-ins	Previous Year Comparison	Increase or (Decrease)	% Increase or (Decrease)
631	486	145	29.84%

ADRC staff were involved, prepared, or participated in the following activities:

- Participated in FY21 ADRC “State Office” Calls/Webinars
- Signed NFA for Covid Vaccine funds
- Attended planning meetings for Covid outreach to begin in August
- Meet with coalition to discuss ways to cover each region with vaccine outreach campaign

#### **Heart of Texas Area Information Center (AIC) – (HOT 2-1-1)**

Karen Pettit – Manager

Belinda Arocha – Information & Referral Specialist

Joanna Whitehouse – Information & Referral Specialist

Marcy Whiddon – Information & Referral/Community Database Specialist

The 2-1-1 program is a “free” social service help line answered by trained specialists who assess caller’s social service needs and connect them to the people and services that can best assist them. 2-1-1 provides referral information about health and human services and community-based non-profit organizations to all callers regardless of age, ethnicity, gender, disability, or any other criteria.

HOT 2-1-1 (HT) continues to take traditional calls for local social service needs including food pantries, utility bills, rent, childcare, and medication assistance, etc. for the six-county service area and all of Texas as calls are rolled from other centers. In addition, we take disaster related calls when such an event occurs. COVID-19 related calls have decreased except for those inquiring about Pandemic EBT SNAP benefits.

- For the period of June and July 7,331 calls were taken by HOT 2-1-1 staff compared to 9,246 for the same period for the previous year.
- The decrease of 1,915 calls was a 26.12% cumulative decrease for the period. This was due to the reduction of COVID-19 related calls.

Houston-Galveston 2-1-1 answered and provided information to HOT “after hour and weekend callers”:

- For the period of June and July 415 calls were taken by Houston-Galveston and statewide staff compared to 146 in the same period for the previous year.

- The increase of 269 calls was a 284% cumulative increase for the period. This is partly due to our calculating the calls being routed statewide by TIRN during after-hours rather than those only being routed to GC Houston Galveston.

Projection of annual calls:

In previous years we have been able to predict the total fiscal year call volume based on using %'s for the previous three (3) years and activity through the most recent month. However, the incredibly high numbers of COVID-19 calls during the past year have blown our model up. Therefore, we have made our best "guesstimate" and project our number of calls for the balance of the year to level off a bit based on what we have seen during the past two months. Using that approach predicts the total fiscal year call volume (including HOT and Houston-Galveston calls) to be **51,976 +/- calls** compared to the previous fiscal year total of 47,789 calls. The projected increase of **4,187** total calls represents a projected increase of **8.76%** for the year. The projections are estimates based on our best guess. We will continue to watch the trend on a month-to-month basis and adjust as needed.

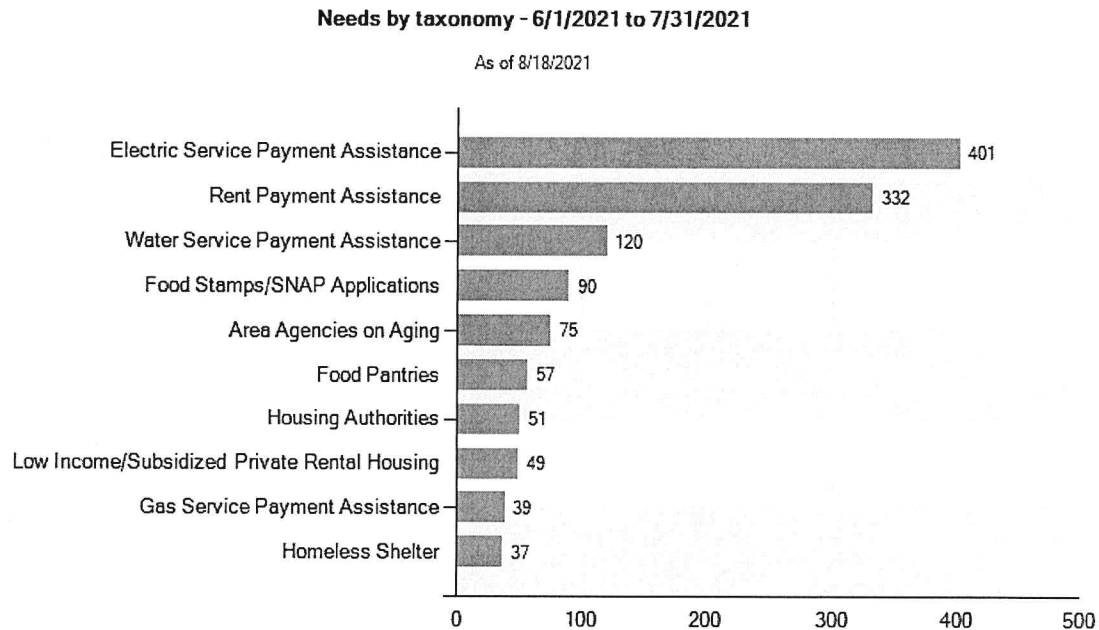
- 2020 Fiscal Year 47,789 Actual for Previous Full Year
- 2021 Fiscal Year 51,976 Projection for Current Year
- Increase in calls 4,187 Projected increase based on 10 months activity
- % Increase in calls 8.76%

HOT 2-1-1 Number of Calls and Yearly Projection									
Heart of Texas 2-1-1 staff only					After Hours HOT Region				
	FY 18	FY 19	FY 20	FY 21		FY 19	FY 20	FY 21	
October	3,748	3,013	2,917	4,549		111	188	260	
November	3,634	2,354	2,988	2,949		165	149	270	
December	3,082	2,183	2,264	4,373		144	161	225	
January	3,383	2,461	3,713	4,784		175	161	284	
February	2,141	2,074	2,648	4,400		127	153	382	
March	1,904	2,246	4,384	5,021		132	137	275	
April	2,292	2,394	5,835	3,336		162	104	207	
May	2,357	2,377	3,828	2,977		166	97	226	
June	3,669	2,639	4,573	3,779		168	86	217	
July	3,165	3,175	4,673	3,552		165	60	198	
August	3,376	3,059	4,904	3,500	estimate	196	83	200	estimate
September	3,235	3,180	3,606	3,500	estimate	151	77	200	estimate
Total	35,986	31,155	46,333	46,720		1,862	1,456	2,944	
					FY 21 Yearly Projection				FY 21 Yearly Projection
		(4,831)	15,178	387			(406)	1,488	
% Increase		-13.4%	48.7%	0.8%	48,989		21.8%-		2,929

#### Roll-over of calls:

Due to the volume of calls and staffing schedules during work hours, all calls cannot be answered in a timely manner in any one specific 2-1-1 operation. To reduce long waits there is a roll-over after two (2) minutes of unanswered calls to any available I & R staff in 2-1-1s across the state. Heart of Texas calls that cannot be answered in the allotted time of two minutes are also routed to other call centers just as HOT receives unanswered calls rolled to us from other call centers based on the same two-minute wait time. Because of the “roll overs” between 2-1-1s, familiarity with the state-wide data base of taxonomy and how to search service providers is critical. All 2-1-1 staff must be able to make referrals using the data base for any location in Texas.

#### **Most requested services for HOT Counties June & July, 2021:**



#### Outreach:

HT 2-1-1 is responsible for developing and maintaining cooperative relationships within our region for the purpose of promoting and expanding 2-1-1 services. In addition, we are responsible for collecting, updating, and managing information specific to the HT region for agencies which are included in the statewide database. To this end, we have endeavored to make in-person visits to agencies and programs in each of our six counties. During June and July, 4 in-person visits were made to agencies located in McLennan County. This allows for relationships to be formed and built, database information to be updated, and 2-1-1 materials to be distributed through the agencies to the public.

We will continue to make in-person visits throughout the year and also will take part in any virtual or in-person community outreach and education opportunities.

**Heart of Texas Rural Transit District**

Ronald E. "Rep" Pledger - Manager

Frances Ramirez – Transportation Specialist

Misty Hendon – Transportation Admin

**General Information:**

Transportation continues to work diligently during this time of uncertainty and continue to follow local and state guidelines regarding Covid-19. We are doing everything necessary to ensure our clients are safe and feel secure in the services we provide. Our drivers are continuing their disinfecting efforts and cleaning their buses after each trip as well as providing logs for those cleanings. We've made sure each bus is equipped with disinfecting solutions, sprays, and wipes. Our drivers have also been provided with masks to further our safety efforts in keeping them, as well as our clients, safe.

**Funding**

ARP ACT 5311 Funding - \$65,521.00

**Upcoming Trainings/Meetings**

August 19 – TXDOT Marketing Your Transit Program Express Workshop

August 25 – Drug and Alcohol program audit initial submission

September 1 – Technology Procurement Workshop

September 9 thru October 21 – Advanced Financial Management Course

September 21 – Procurement Workshop

October 19 – Introduction to Service Planning Express Workshop

December 7 – Drug and Alcohol program audit

**Regional Transportation Coordination Council - (RTCC)**

RTCC resumed having monthly meetings beginning in May. We have finalized changes to the bylaws to help streamline meetings and lower the requirements to meet quorum. Those changes will be presented to the Executive Committee on August 26<sup>th</sup>. RTCC will then start working on smaller projects for the transportation department. Conducting meetings virtually has helped get more members to attend. We expect these meetings to continue monthly for the time being.

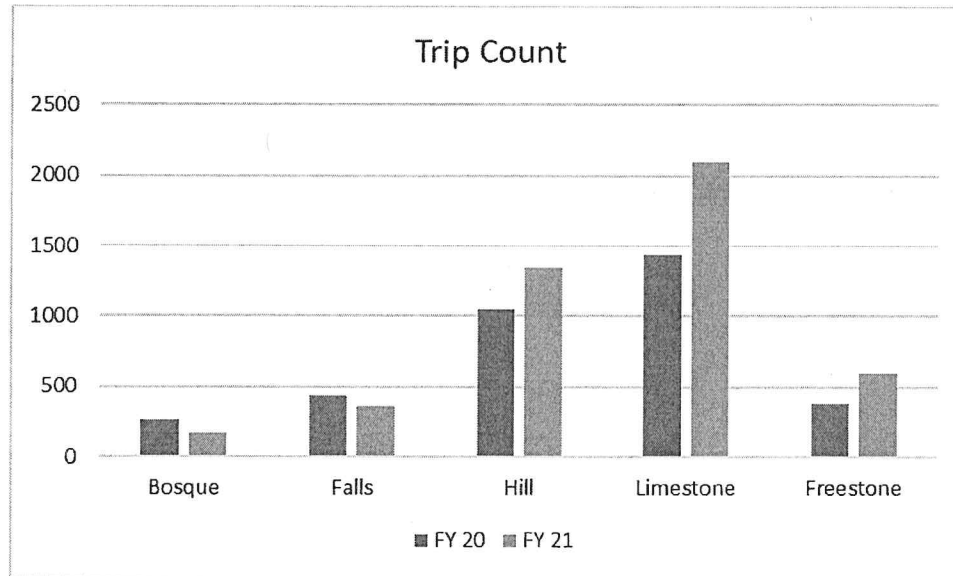
**Rural Transit District – (Operations)**

Staff is constantly calling clients that have previously cancelled and assuring them that we are taking every precaution for their safety.

Trip activities for June and July were as follows:

Transportation Services – One Way Trips		
Transportation Provider	FY 2020	FY 2021
Bosque County	263	174
Falls County	483	358
Hill County	1050	1344

Limestone County	1432	2096
Freestone County	380	593
Total - All 5 Counties	3563	4565



<b>Trip Type by County</b>							
<b>June 2021</b>							
<b>Trip Type</b>	<b>Bosque</b>	<b>Falls</b>	<b>Freestone</b>	<b>Hill</b>	<b>Limestone</b>	<b>Navarro</b>	<b>Grand Total</b>
Dialysis	53	51	72	291	345	26	838
Work		9	69	97	352		527
Medical	11	53	66	76	140	2	348
Shopping	2	22	37	19	87		167
Personal	14	4	21	42	85		166
Education	16	10		62			88
Veteran		37		16			53
Recreation			34		16		50
MHMR			4	40	1		45
<b>Grand Total</b>	<b>96</b>	<b>186</b>	<b>303</b>	<b>644</b>	<b>1026</b>	<b>28</b>	<b>2282</b>

<b>Trip Type by County</b>							
<b>July 2021</b>							
<b>Trip Type</b>	<b>Bosque</b>	<b>Falls</b>	<b>Freestone</b>	<b>Hill</b>	<b>Limestone</b>	<b>Navarro</b>	<b>Grand Total</b>
Dialysis	33	28	71	293	349	23	797
Work		58	59	105	340		562
Medical	5	64	47	82	175		373
Personal	13	5	29	51	108		206
Shopping	3	3	45	33	73		157

MHMR	2		13	34	6		55
Education	18			30			48
Recreation			26	2	17		45
Veteran	4	14		17			35
Parole				3	2		5
<b>Grand Total</b>	<b>78</b>	<b>172</b>	<b>290</b>	<b>650</b>	<b>1070</b>	<b>23</b>	<b>2283</b>

Submitted: August 19, 2021



Gary W. Luft – Deputy Executive Director  
for Health and Human Services



## REGIONAL SERVICES REPORT

July-August 2021

### 9-1-1

#### HOTCOG 9-1-1 IP Network (Next-Generation 9-1-1)

Members of the TriCOG 9-1-1 Alliance (BVCOG, CTCOG and HOTCOG) continue to collaborate with network consultants and equipment vendors to develop a robust statewide network. The TriCOG Alliance continues its partnership with Mission Critical Partners (MCP) for general consulting services. MCP follows a scope of work that was provided to the TriCOG identifying 3 tasks to assist the TriCOG in technical issues to include Project/Task Management, Next Generation Core Services (NGCS) Implementation and Cybersecurity Support. Members of the TriCOG participate in regularly scheduled conference calls to discuss ongoing projects and planning for the future of the regional networks. Project planning calls continue with Vesta Solutions, Inc. for NGCS, calls are held weekly. Discussions include project deliverables and discussions concerning milestones.

#### Enterprise Geospatial Database Management System (EGDMS)

In NG9-1-1 systems, an EGDMS (GIS map data) replaces the traditional Master Street Address Guide (MSAG) for location-based 9-1-1 call routing and location validation. An EGDMS is crucial for the transition to NG9-1-1 because it provides a means to create and maintain data critical to NG9-1-1 success. Staff participated in the Customer Focus Group (CFG) for this project. The CFG was responsible for assisting with development of the Quality Assurance/Quality Control plan, participating in GIS Data Management collaboration meetings, and assisting in GIS data management workflow development. 9-1-1 staff exceeded the 99% data match rate as recommended by the National Emergency Number Association (NENA) with a match rate of 99.99% with no critical errors remaining. HOTCOG has completed the transition to an EGDMS, and staff is a participant in a focus group for continued implementation across the state for the Location Validation Function User Interface (LVF-UI) GIS Director.

#### Text-to-9-1-1

Text-to-9-1-1 is available in the HOTCOG Region as an alternate means of communicating with 9-1-1 for people with a hearing and/or speech disability, or when speaking out loud would put the individual in danger. Text-to-9-1-1 also provides a silent alternative in cases such as child abduction, active shooter, or domestic abuse.

#### LTE Backup (IP network wireless backup)

The wireless backup for the Region's 9-1-1 internet protocol (IP) network continues to operate as an alternate path to routing 9-1-1 calls during an outage.

#### Public Education

There were 2, 592 public education items distributed to the Region for public education events.

#### Meetings/Training/Conference Calls and Site Visits

- MVP project discussion conference call, HOTCOG – July 1<sup>st</sup>
- MVP NGCS project discussion conference call, HOTCOG – July 6<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – July 12<sup>th</sup>
- CSEC biennium funding discussion conference call, HOTCOG – July 19<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – July 19<sup>th</sup>
- NGCS testing, Limestone County Communications Center – July 21<sup>st</sup>-23<sup>rd</sup>



- MVP NGCS project discussion conference call, HOTCOG – July 26<sup>th</sup>
- CSEC NGCS project update conference call, HOTCOG – July 26<sup>th</sup>
- CSEC RPC workshop, Austin – July 27<sup>th</sup>
- CSEC 9-1-1 Commission meeting, Austin – July 28<sup>th</sup>
- MVP project discussion conference call, HOTCOG – July 30<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – August 2<sup>nd</sup>
- NGCS testing, Limestone County Communications Center – August 3<sup>rd</sup>
- NGCS support plan review conference call, HOTCOG – August 4<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – August 9<sup>th</sup>
- NGCS testing, Limestone County Communications Center – August 12<sup>th</sup>
- Database Maintenance site visit, Limestone Road & Bridge – August 12<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – August 16<sup>th</sup>
- NGCS testing, Limestone County Communications Center – August 17-19<sup>th</sup>
- NGCS project discussion conference call, HOTCOG – August 20<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – August 23<sup>rd</sup>
- TARC GIS subcommittee conference call, HOTCOG – August 25<sup>th</sup>
- MVP project discussion conference call, HOTCOG – August 26<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – August 30<sup>th</sup>

## **Homeland Security/Emergency Preparedness**

### **Grant/COG Projects**

- Staff continues to work with Falls County to begin planning for their Community Emergency Response Team (CERT) program and has attended several meetings with volunteers and leaders in Falls County.
- Staff is working with Waco ISD on the planning of a CERT course delivery for University High School.
- Staff attended the monthly Homeland Security conference calls with the Office of the Governor (OOG).
- Staff has been working on the \$1.6M Radio Infrastructure grant program by having several meetings with key stakeholders, McLennan County and Marlin specifically for radio towers, across the region.
- Staff has been working with Hill County on its Sheriff's Office Dispatch upgrade.
- National Environmental Policy Act (NEPA) studies ongoing for the radio tower projects.
- Amy Derrick has attended several meetings with the Texas Youth Preparedness Council and is an advisor for the Council.
- Staff has been working with regional partners on the National Critical Infrastructure data call with Texas DPS Office of Homeland Security.
- Staff has been working with Texas DPS Office of Homeland Security on the National Special Events data call.

### **Technical Assistance**

- Staff has worked on the new website for the Emergency Preparedness Program.

- Emergency Notification System and CERT sign up is much easier through the new website.

## **Criminal Justice**

### **Planning Grant**

CJ Planner, Lana Gudgel, continues working on new survey for CJ Stakeholders Community Planners to being development of new strategic plan, Planner attended the Domestic Violence Response Team meeting to review plans for the future Domestic Violence Training. Planner received and prepared reimbursement requests from Falls County and Limestone County on the JJTP grant. Planner developed the TCOLE required Board Member training class for the new LETAC board members. Planner scheduled CJAC board meeting to review and revise SOP and scoring priorities for the upcoming grant applications. Criminal Justice Planner met with the new Emergency Preparedness Manager for Bosque County regarding possible service on the LETAC board for 2021-2022. Planner met with officers from Wortham Police Department regarding opportunities for CJ grants available and assistance with preparation of a grant application. Planner continues to assist with the administration of the Falls County Special Investigator grant and the Falls County Victim Services grants.

### **Regional Law Enforcement Training Academy Grant**

Criminal Justice Planner, Lana Gudgel, conducted the instructor training with the Bosque County Sheriff's Office. Lana has received requests from both Freestone County and Limestone County for Telecommunicator training in those agencies. Lana partnered with the Groesbeck Police Department and Central Texas College to bring the CIT 1850 to Groesbeck free of charge. 14 regional officers attended the Groesbeck training. Lana also partnered with the Texas Commission on Jail Standards to bring Mental Health Jailer training to Waco free of charge.

304 students attended HOTCOG training since January 2021.

## **Economic & Community Development Department Staff Report**

### **REVOLVING LOAN FUND**

HOTEDD currently administers two revolving loan funds: One through USDA (United States Department of Agriculture) and one through TDA (Texas Department of Agriculture).

The USDA fund is to support our local businesses so that they can grow, create jobs, and diversify our regional economy. Specifically, the HOTEDD RBEG RLF Program seeks to assist qualified small and emerging businesses in the rural Heart of Texas including Bosque, Falls, Freestone, Hill, Limestone and rural McLennan Counties. Any private business that will employ 50 or fewer new employees and has less than \$1 million in projected gross revenues located in the rural (as defined by USDA) Heart of Texas region including Bosque, Falls, Freestone, Hill, Limestone and rural McLennan Counties (McLennan County communities that are not contiguous to the City of Waco). On a

case by case basis, the Loan Committee may waive this requirement and provide loan funds to a business located outside the region if the committee determines doing so will have a positive economic impact on the community to be assisted with RLF funds. The project will create or retain one full-time job per each \$10,000.00 in loan funding. At least 51 percent of the interest in the business (applicant) must be owned by those who are either citizens of the United States or reside in the United States after being legally admitted for permanent residence certifiable by HOTEDD and USDA. HOTEDD RLF's financial assistance is necessary to the viability of the project: There must be evidence presented by the applicant that demonstrates that the projects financial requirements cannot be met from owner resources or a commercial financial institution.

Texas CDBG funds provided under the TCF SMRF program are required to comply with the national objective of principally benefiting persons of low and moderate income. The objective of the program is to expand economic opportunities that create or retain jobs, principally for low- and moderate-income persons. The SMRF program provides resources for an eligible applicant to support qualified small and microenterprise business(es) (a for-profit entity) to create or retain jobs for Texans. The CDBG regulations provide the following definitions: **Microenterprise Definition**, A "microenterprise" is a commercial enterprise that has five or fewer employees, one or more of whom owns the enterprise. "Persons developing microenterprises" means persons who have expressed interests in and who are, or after an initial screening process are expected to be, actively working toward developing businesses, each of which is expected to be a microenterprise at the time it is formed. 24 CFR §570.201(o)(3): **Small Enterprise Definition** is an enterprise" or "small business" is a commercial enterprise that has 25 or fewer employees, one or more of whom owns the enterprise. Falls County is the only county under the SMRF fund. The funding period through TDA and regulations is over but once TDA closes out the contract with Falls County then HOTEDD can lend the revolving funds back into Falls County without the stricter requirements of TDA. At this time Falls County has not received closeout information.

HOTEDD is currently seeking applicants for approximately \$244,242 in USDA revolved funds.

SMRF has \$36,353

Currently loans are out to:

Net1 is behind in payments. Efforts are being made by staff to get payments up to date.

KNV Investments is current.

#### **U.S. ECONOMIC DEVELOPMENT ADMINISTRATION GRANTS**

EDA prefers to use HOTCOG as the grant administrator of all projects within the HOTCOG region. EDA helps fund the Economic planning division of HOTCOG. All EDA funding projects must support the HOTCOG regions CEDS (Comprehensive Economic Development Strategies). Dorthy Jackson administers all of the grants at this time. This includes help with applications and once grant has been award then all financial reports and special conditions are fielded through Dorthy Jackson and then submitted to EDA.

EDA is seeking new public works grants. Please contact Dorthy Jackson if you have a need that we can fit into the national objective of the EDA.

**EDA received disaster funds for Covid-19. These funds have been allocated. They are now doing continuum of the regular public works grants.**

**Current EDA funding opportunities:**

FISCAL YEAR 2021 AMERICAN RESCUE PLAN ACT

Under the American Rescue Plan, EDA was allocated \$3 billion in supplemental funding to assist communities nationwide in their efforts to build back better by accelerating the economic recovery from the coronavirus pandemic and building local economies that will be resilient to future economic shocks.

American Rescue Plan funding enables EDA to provide larger, more transformational investments across the nation while utilizing its greatest strengths, including flexible funding to support community-led economic development.

With an emphasis on equity, EDA investments made under the American Rescue Plan will directly benefit previously underserved communities impacted by COVID-19.

EDA is making a Coal Communities Commitment, allocating \$300 million of its \$3 billion American Rescue Plan appropriation to ensure support for these communities as they recover from the pandemic and create new jobs and opportunities, including through the creation or expansion of a new industry sector. This commitment will be fulfilled through \$100 million in Build Back Better Regional Challenge grants and \$200 million in Economic Adjustment Assistance grants.

EDA has published the following funding opportunities:

- Economic Adjustment Assistance
- Travel, Tourism and Outdoor Recreation
- Indigenous Communities
- Build Back Better Regional Challenge
- Statewide Planning, Research and Networks
- Good Jobs Challenge

**Deadlines:** Varies based on program.

Economic Adjustment Assistance: Rolling. EDA strongly encourages all applicants to start early and contact their EDA representative for assistance.

While EDA encourages eligible applicants to submit their applications as soon as possible, EDA strongly advises eligible applicants to submit complete applications no later than March 31, 2022 so that EDA can review and process the application in time to get a potential award in place prior to deadlines imposed by Congress. Submission by March 31, 2022 is not a guarantee of funding. Any award is subject to the availability of funds. See Section E of this ARPA EAA NOFO regarding EDA's review process.

Travel, Tourism and Outdoor Recreation: Rolling (Competitive Tourism Grants). EDA encourages eligible applicants to submit their applications as soon as possible.

For EDA Competitive Tourism Grants, there are no application submission deadlines. While EDA encourages eligible applicants to submit their applications as soon as possible, EDA strongly advises eligible applicants to submit complete applications no later than January 31, 2022 so that EDA can review and process the application in time to get a potential award in place prior to deadlines imposed by

Congress. Submission by January 31, 2022 is not a guarantee of funding. Any award is subject to the availability of funds. See Section E of this ARPA Tourism NOFO regarding EDA's review process.

Indigenous Communities: Rolling. EDA strongly encourages all applicants to start early and contact their EDA representative for assistance.

While EDA encourages eligible applicants to submit their applications as soon as possible, EDA strongly advises eligible applicants to submit complete applications at least by March 31, 2022 so that EDA can review and process the application in time to get a potential award in place prior to deadlines imposed by Congress. Submission by March 31, 2022 is not a guarantee of funding. Any award is subject to the availability of funds. EDA strongly encourages all applicants to start early and contact their EDA representative for assistance. See section E of this Indigenous Communities NOFO regarding EDA's review process and section G of the NOFO for EDA Regional Office Point of Contact (POC) information.

Build Back Better Regional Challenge (Phase 1): October 19, 2021

Statewide Planning, Research and Networks: Rolling (Research and Network Grants). EDA encourages eligible applicants to submit their applications as soon as possible.

Good Jobs Challenge: January 26, 2022

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## FISCAL YEAR 2021 STEM TALENT CHALLENGE

The U.S. Economic Development Administration (EDA) has published the Fiscal Year (FY) 2021 STEM Talent Challenge Notice of Funding Opportunity making \$2 million available to eligible entities to create and implement STEM talent development strategies that complement their region's innovation economy. The STEM Talent Challenge provides funding for work-and-learn programs to increase America's STEM-capable workforce in emerging and transformative sectors such as space commerce, aeronautics, digital manufacturing, biotechnology, advanced manufacturing and cybersecurity.

### **Current Projects HOTCOG is administering**

**Hillsboro Project:** Scope of work on this EDA project is to address water pressure and volume deficiencies that impact Hillsboro Industrial Park's ability to maintain existing businesses and attract future employers. Businesses in the industrial park require improved water supply either for product development or fire protection. The proposed project includes construction of approximately 11,000 feet of 16-inch water line and appurtenances to serve the Industrial Park that currently has no water services, and approximately 12,510 feet of 12-inch line and appurtenances to supplement a 60 year old 10 inch cast iron pipe that provides water from the West Elm Street Ground Storage Tank to the North industrial park that experiences frequent leaks and reduced capacity due to corrosion. This project total cost is estimated at \$2,000,000 in which EDA is funding \$1,400,000.

Hillsboro project is now finished. Dorthy Jackson sent final payment request and close out paperwork to EDA on 5/26/21. At the time of this report EDA has not closed the project.

**TSTC Project:** Scope of work on this EDA project is to provide COVID responsive renovations in the Technical Studies and Electronics Centers. The renovations is estimated at \$6,113,594.00. TSTC was



asking for \$4,800,000.00. EDA came back and approved to give \$3,500,000. TSTC accepted that amount. The final approval letter was issued on April 15, 2021 for project award. Authorized scope of work includes the renovation of building space within the 30,887 -SF Technical Studies Center (TSC) building and 41,223-SF Electronics Center (EEC) building. Other major components for both buildings include: Conduct abatement; conduct demolition; installation of electrical, plumbing and IT infrastructure; renovate interior lab and classroom space; and equipment purchase of technology equipment to support on-line lecture distribution. This is the largest project for HOTCOG to administrate under HOTEDD to date. Project paperwork is moving forward. The proper lien filings have been completed and approved by EDA. TSTC is now reviewing Engineer proposals for development of project.

**Fairfield Project:** This project has not been officially awarded but Fairfield received letter from EDA that funds are being earmarked for this project at \$950,000.00. They have assigned EDA engineer to certify the environmental work and then once the Engineer approves the go ahead with project the official award will be announced. The Fairfield Economic Development Corporation is looking at making improvements to Old-Mexia Fairfield road to accommodate the expected increase in commercial and industrial traffic in the area. The improvements are to construct 3,750 linear feet of industrial grade roadway with a pavement section of 7-inches of concrete pavement and 10-inches of chemically treated subgrade. This project should be officially awarded by the end of this month.

#### **2020-2025 CEDS (Comprehensive Economic Development Strategies) DEVELOPMENT**

Comprehensive Economic Development Strategy (CEDS) is a strategic blueprint for regional collaboration, building capacity (through hard and soft infrastructure) and guiding the economic prosperity and resiliency of an area. The goal of the CEDS is to create a road map or framework for a regional awareness that results in a conscious, intentional and robust economic framework that contributes to individual, business and industry, community, county and regional success; put another way, the goal of the CEDS is to create a tool to guide the public sector's role in investing in new ideas, knowledge transfer, and infrastructure so that the private sector can flourish. In a nutshell, it answers the question "what's next?" in terms of how the region can grow wealth.

Covid-19 is playing a major factor in our 5 year plan. HOTEDD CEDS committee and the HOTEDD Board is to review the word document of the CEDS that will be transposed into a web-based document by the software developer hired by HOTCOG.

HOTEDD approved the five year CEDs at the April 22 meeting. The *National Association of Development Organizations (NADO)* highlighted HOTCOG/HOTEDD CEDs to other COG/Planning organizations as one of the two shining examples in Texas to go by. The other Texas CEDs was the Houston-Galveston CEDS. HOTCOG staff worked hard with the GoldenShovel web developer to make this project complete. All this could not have been done without, first EDA funding, and second the great work that the HOTEDD Board and HOTEDD CEDs Committee did in support of staff.

#### **EDA Disaster funds in response to COVID-19**

EDA opened up grant for Regional Council of Governments and Planning Commissions for extra funding in response to Covid-19. HOTEDD was awarded \$400,000.00 that covers next two years for this specific grant. Due to the fact that Covid-19 has totally changed the trajectory of the CEDS for all of the United States they understand the need for planning in regards to such disasters. The following is their scope of Work.

#### **Scope of Work for EDA Economic Development Districts and EDA Indian Tribe Planning Grant Recipients**

Under this EDA's CARES Act Recovery Assistance letter invitation for application, an EDA-designated Economic Development District (EDD) or an Indian Tribe that is a current EDA partnership planning grant recipient (Indian Tribe) may apply for funding under one or more of the following Scope of Work elements that has been pre-approved by EDA, based on past planning- and disaster-related grant awards: An EDA Award to an EDD or Indian Tribe shall support authorized activities to prevent, prepare for, and respond to the coronavirus (COVID-19) pandemic, or respond to economic injury as a result of coronavirus, and shall include one or more of the following pre-approved grant activities that shall focus on the geographic region within the EDD or Tribal territory:

1. Short-term and long-term economic development planning and coordination to develop or update a disaster recovery and resiliency economic development plan, focused on pandemic recovery and resiliency, consistent with the approved CEDS maintained by the recipient. Alternatively, rather than a separate plan, the CEDS itself can be updated to include a focus on pandemic recovery or resiliency based on the existing or anticipated COVID-19 impact, general needs, and capacities of the EDD or Indian Tribe;
2. Funding for one or more regional disaster economic recovery coordinators for a two-year period to serve the communities and local governments across the geographic region within the EDD or Tribal territory. Disaster recovery coordinators will also serve as a liaison in identifying potential resiliency, mitigation, and economic recovery projects in the disaster-impacted areas. Additional work elements of the position will include but not be limited to the following:
  - i. Implement economic recovery and resilience plans with the goal of rebuilding resilient and sustainable communities throughout the organization's region;
  - ii. Assist in local, state, and federally led coronavirus recovery planning efforts among the most highly impacted communities;
  - iii. Help identify economic development grant-eligible projects with state and federal resources for locally impacted communities to ensure these entities take full advantage of available funding opportunities;
  - iv. Identify and foster private and non-profit partnership opportunities;
  - v. Serve as a liaison between local, state, and federal partners in order to speed the recovery process through strategic technical assistance and local capacity augmentation for the highly impacted communities within the organization's jurisdiction; and
  - vi. Facilitate the implementation of locally generated disaster recovery economic development projects developed as part of the CEDS or CEDS-aligned economic recovery and resilience plan;
3. Technical Assistance and capacity building for member organizations, local businesses, and other local stakeholders impacted by coronavirus; and/or
4. Organizational capacity support for coronavirus response, including technology costs and personnel costs for staff members directly working on or supporting the work of the organization's coronavirus-related economic development response, including additional hiring as needed.

HOTEDD has received grant of \$400,000.00 for the next two year period to address needs within the stated above parameters. Retired Homeland Security Manager, Harold Ferguson, has agreed to work with Dorthy Jackson for the next two years on this project and has come on board as of July 1, 2020. Training, restructuring CEDS & HOTCOG website, and HOTCOG equipment is part of the plan.

Staff reviewed two contractors of website design that submitted proposals. Golden Shovel is the contractor approved and staff is working with them.

Staff is evaluating other options to help community members respond to covid-19. Harold Ferguson is reaching out to broadband providers to see what more can be done for our rural areas.

Website development complete and the equipment for the board room is installed and at use. Now staff is evaluating the option to make training room available for instructors to hold in class instruction and same time do digital instruction.

### **Training**

In June's staff report everything was a go for in person training and TARC was set for in person training. Due to the Covid delta variant increasing alarmingly, TARC has now been moved back to virtual training only.

The Employment Planning for Disasters: Covid & beyond was held on July 1. Honorable Judge Matthew Wright did the instruction. We hope to hold more similar classes in the future.

### **COMMUNITY DEVELOPMENT**

Staff is forwarding information to the community that comes down from Federal partners on upcoming grants.

Texas State offices are still working remotely.

### **Texas Department of Housing and Community Affairs (TDHCA)**

Announced a second Notice of Funding Availability (NOFA) of \$3 million in Community Development Block Grant CARES Act (CDBG-CV) funds for cities, counties, local and regional nonprofits, and regional organizations to provide mortgage assistance through the Texas Emergency Mortgage Assistance Program (TEMAP) to areas not currently covered under the initial TEMAP NOFA earlier this year.

The TEMAP program provides mortgage assistance to homeowners at or below 80% of the Area Medium Income who have been economically impacted by COVID-19 to help provide housing stability during the pandemic. The program can pay up to six consecutive months of an eligible household's mortgage payments, including mortgage arrears, with at least one of those months covering a month of future mortgage. The maximum assistance to homeowners must be at or below 150% of the Small Area Fair Market Rent or 150% of the Fair Market Rent – whichever is applicable. For areas where no Small Area Fair Market rent is available, Fair Market Rent must be used.

Through the initial TEMAP NOFA mortgage assistance is available to Texas homeowners in 223 Texas counties. This Round 2 TEMAP NOFA targets the remaining 31 Texas counties (see Table below) to ensure geographic distribution is achieved throughout the state and make assistance available to all COVID-19 impacted Texas homeowners struggling with their mortgage due to loss of job, reduced income or increased living expenses. Eligible applicants are cities and counties in areas not having TEMAP coverage from the initial NOFA awards or local and regional nonprofits, including community action agencies and regional organizations such as councils of governments, willing to serve areas not covered.

#### **Target County Areas**

Bosque	Brazos	Brewster	Burleson	Culberson
El Paso	Falls	Fannin	Fayette	Freestone



Grayson	Grimes	Hamilton	Hill	Hudspeth
Jeff Davis	Limestone	Llano	Lee	Leon
Lubbock	Madison	Mason	McLennan	Milam
Mills	Presidio	Robertson	San Saba	Travis
Washington				

HOTCOG applied for all 6 Counties to make sure that there was coverage for everyone in the Region. The EOAC applied also to cover McLennan County and Lazarus House Initiative applied for Limestone County. Following chart is the allocations that is recommended by TDHCA.

Economic Opportunities Advancement Corporation	McLennan County	67	\$ 300,000.00
Heart of Texas Council of Governments	Counties of Hill, Bosque, Falls, and Limestone	63	\$ 200,000.00
Alliance of Border Collaboratives	City of El Paso and west El Paso County including all the cities of Anthony, TX, Vinton, TX and Canutillo, TX.	61	\$ 500,000.00
Travis County	Travis County (Excluding the City of Austin)	60	\$ 415,000.00
Lazarus House Initiative	Freestone County	60	\$ 85,000.00
Hudson County Latino Foundation	Counties of Brazos, Falls, Limestone, and McLennan	56	\$ -

#### **TDA (Texas Department of Agriculture)**

TDA has released the United Scoring Committees criteria for the 2021-2022 TxCDBG grant cycle. The link for that criteria is: <https://www.texasagriculture.gov/Portals/0/Publications/RED/CDBG/CD/2021-2022%20Adopted%20Scoring%20Factors.pdf>

Staff attended virtual training from TDA on the new requirements for all communities who receive TxCDBG funding including COG/Planning organizations. Part of the requirements is presentation, to Executive Board Members; City Council members; County Commissions, etc..., on Section 3 HUD information.

#### **TECHNICAL ASSISTANCE**

Community and economic development technical assistance was provided to:

- Mexia EDC
- Fairfield EDC
- North Central Texas Council of Governments
- City of McGregor
- TSTC

- City of Hillsboro
- City of Hubbard
- Grant Works
- Texas Regional Council of Governments
- City of Lorena
- City of Beverly Hills
- City of Gholson
- City of Streetman
- City of Bynum
- City of Walnut Springs
- City of Whitney
- City of Marlin
- City of Clifton
- City of Mexia

### **Solid Waste**

As of 8/20/2021, all participants that were awarded funding through the TCEQ Solid Waste grant, have conducted their events. 7 of the 8 entities have conducted their events. City of Fairfield was unable to complete their event and their remaining funds will be distributed to other like projects in the region. All invoices have been received and check requests have been sent out. Staff will be in charge of doing spend down to exhaust any remaining funds from line items. The SWAC meet in on July 22, 2021 and determined that the next Biennium will be split with COG managed projects in FY 22 and Implementation projects starting in FY 23. The 2022/2023 biennium will begin October 1<sup>st</sup> with new funding opportunities for all 6 counties in the HOTCOG region.

### **Air Quality**

Ramboll summarized iTree land cover survey results to guide tree identification. They completed virtual tree identification surveys of all HOTCOG municipalities and summarized the results. Ramboll revised our initial tree species classification approach based on results of virtual tree identification surveys in combination with high-resolution National Agriculture Imagery Program (NAIP) aerial imagery. They developed sampling plans for the June field study based on the virtual tree identification survey results. Environ downloaded global leaf area index (LAI) data for 2019 from the European Space Agency (ESA) Copernicus Global Landcover database and processed the data to formats needed by the MEGAN biogenic emission model. They continued collecting NO<sub>2</sub> air quality data at Waco (adjacent to TCEQ site CAMS 1037).

Course	Date	Agency	Attendees	Total
Basic Instructor 1014	01/13-17/20	Waco PD	2	
		Family Violence Center	1	
		TJJD	1	
				4
Communications Training Officer 3852	02/17-19/20	Waco Pd	2	160
		Fairfield Pd	1	
		Hearne PD	2	
		Bosque CO SO	1	
		Hewitt PD	1	
				8
				192
Interacting with Driver's Deaf/Hard Hearing	3/17/20			
		DPS	1	
		Brazoria Co SO	1	
		Hill CO SO	1	
		Waco PD	1	
		Robinson PD	1	
		Belton PD	1	
		Brazos Co SO	2	
		Sweeny PD	1	
		Baylor PD	1	
		Coolidge PD	1	10
				80
Crisis Intervention Training 1850	03/09/13/2020			
		Waco PD	1	
		Valley Mills	1	
		Robinson PD	1	
		Wortham PD	1	
		Limestone Co	1	
		Bellmead PD	1	
		Coolidge	1	7
				280

Intermediate Crime Scene Investigation	3/23-27/20				
		Bosque CO SO		1	
		McLennan CO SO		2	
		Limestone CO SO		1	
		Hillsboro PD		1	
		Hill Co SO		1	
		Robinson PD		3	
		Texas Parks and Wildlife		1	
		Hubbard PD		1	
		DPS		3	
		OIG		1	15
Basic Instructor	04/13-17/20				600
		Canceled			
CIT	05/18-22/20				
		Moody PD		1	
		Waco PD		2	3
					120
CIT	06/8-12/20				
		West PD		2	
		Hubbard PD		1	
		Office Inspector General		1	
		Fairfield PD		1	
		Teague PD		1	
		Limestone CO SO		4	
		Hill CO SO		1	
		Mart PD		1	
		Crawford PD		1	
		Bellmead PD		2	15
					600
Intermediate Crime Scene	06/15-19/20				
		Hewitt PD		4	
		Waco ISD		2	
		Waco PD		3	
		McLennan CO SO		1	
		Hubbard PD		1	

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Mental Health Peace Officer	11/02-06/2020	Waco PD	9	24
		McLennan CO	2	
		Crawford PD	1	
		TX Parks and Wild Life	1	
		Mart PD	1	
		Hill Co SO	1	15
				600
Special Events				
Active Shooter in School	8/4/20			
		Waco ISD	12	
		Robinson PD	1	
		Valley Mills PD	1	
		Riesel ISD	1	
		McLennan CO SO	1	
				16
				128
Active Shooter in School	7/17/20			
		China Springs ISD	1	
		Waco ISD	4	
		La Vega ISD	3	
		McLennan CO Pt 2	2	
		Bellmead PD	1	
		Milam Co Dist Attorney	1	
				15
				120
Active Shooter in School	8/17/20			
		Connally ISD	5	
		Lacy Lakeview PD	2	
		China Springs ISD	1	
		Italy PD	1	
		Mcgregor PD	1	
				10
Basic Instructor 1014	02/1-5/21			80
		Robinson PD	1	
		DPS	3	

			TPW	1	
			Travis CO	1	
					6
					240
Juvenile Law and Procedure 2093		3/23/21			
			Waco ISD	1	
			Mcgregor PD	3	
			TJJD	1	
			Hill Juv Probation	1	
					7
					28
Intermediate Crime Scene		03/22-26/21			
			DPS	5	
			Temple PD	1	
			McLennan Co SO	1	
			Bosque Co SO	1	
			Bellmead PD	2	
			Woodway PD	1	
			Mart PD	1	
					10
					400
Speical Investigative Topics		4/21/21			
			Private	1	
			Woodway PD	1	
			TJJD	1	
			Beaverlyhills PD	1	
			Bellmead PD	1	
					5
					40
De Escalation		5/6/21			
			Freestone Co SO	1	
			Waco PD	2	
			Fairfeild PD	2	
			Falls CO SO	1	
			Falls CO DA	1	



			McLennan CO DA	1	
			Hewitt PD	1	
			Retired	1	
			Groesbeck PD	1	
				11	
				88	
De Escalation		5/21/21			
			Hillsboro PD	2	
			Blooming Grove PD	1	
			Groesbeck PD	5	
			Private	2	
			Hillsboro ISD	1	
			Limestone Co SO	2	
			Freestone Co SO	1	
			Fire Marshal Copperas Cove	2	
			Bosque Co JP	1	
				17	
				136	
Courtroom Security		6/7/21			
			Lampasas CO SO	1	
			Mexia PD	1	
			Falls Co DA	1	
			Waco PD	2	
			McLennan CO DA	2	
			National Insurance Crime Bureau	1	
			Falls Co DA	1	
			McLennan CO Constable Pct 1	1	
			Whitney PD	1	
				11	
De Escalation		7/8/21			
			Freestone County SO	3	
			Mexia PD	3	
			Private	2	
			Groesbeck PD	1	
			Teague PD	1	

			Limestone Co SO	1	
			Taylor PD	1	
			West PD	1	
					13
					104
De Escalation	6/10/21				
			Bellmead PD	2	
			Kosse PD	1	
			Waco PD	2	
			Lacylakeview PD	2	
			Bosque Co SO	1	
			Beaverlyhills PD	1	
			Robinson PD	1	
					10
					80
Intermediate Child Abuse	07/12-14/21				
			Woodway PD	3	
			TJJD	1	
			Mart PD	2	
			Hewitt PD	1	
			Waco ISD	2	
			Falls Co DA	1	
					9
					216
Basic Instructor 1014	07/12-16/21				
			Waco PD	2	
			Wortham PD	2	
			Freestone CO SO	1	
			McLennan CO SO	5	
					10
					400

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