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Judge Richard Duncan
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Russell Devorsky
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Heart of Texas Council of Governments

Criminal Justice Advisory Committee

Meeting Minutes

Heart of Texas Council of Governments

1514 S. New Road, Waco Texas

Thursday, March 9, 2023

1:00 p.m.

- I. Call to Order Chairman Brian Swick called the meeting to order at 1:01 pm
- II. Welcome and Introductions
- III. Members present:

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|----------------|-----------------|--------------|
| Jay Sparkman | Mark Norcross | Katie Cole |
| Tuck Saunders | Brian Swick | Nita Wuebker |
| Scott Ferguson | Glenn Shoemaker | Dick VanDyke |
- IV. COG staff:

Lana Gudgel Wayne Stovall
- V. Determination of Quorum

Yes, quorum 9 of the 16 members were present.
- VI. Proof of Posting Verified by HOTCOG Staff Member Lana Gudgel
- VII. Public Comment: None
- VIII. Chair Report: None
- IX. HOTCOG Staff Reports: Lana reported that the Community Planning had been completed for Hill County, Bosque County, Limestone County, Freestone County, and McLennan County, and the remaining Falls County will be completed following the closing of the grant cycle. New plans are available for the FY2024 grant cycle except for Falls County. Lana has

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been waiting for a response from any community planning members. Nita Wuebker will be helping to get the planning committee in Falls County together to schedule a meeting.

Review of the scoring process. Lana provided members with a list of the pending grant applications for FY 2024. The JAG (DJ) has 5 applications, Juvenile Justice Assistance Fund has 1 application, TP has 2 applications. VOCA has 7 applications, and VAWA also has 2 applications. The CSEY has only 1 application this cycle. Members discussed what kind of questions could be asked during the scoring meeting. Katie Cole had some questions regarding the Itasca application from FY 2023. The members explained that the board members should feel free to ask any necessary questions so long as no personal agenda is involved. Members discussed procedures for scheduling the applicant's presentations on April 6th. Members agree that all applicants for each funding group should be asked to come two at a time, with only 5 minutes between each presentation. Lana will conduct a drawing to determine the order of presentations. Lana explained that the CSEY is not a competitive funding group. The scoring for the CSEY is only determines if the project meets the state priorities. Lana had contacted the OOG regarding the CSEY for this cycle and was told that because there is only one application and it is not a competitive grant, there is no need for a special scoring meeting; the board can do the scoring at the same time as the other applications.

The members reviewed the protocols for conflicts of interest. They determined that Nita would not score the Falls County DA applications and would be allowed to remain in the room during the Falls County presentations.

The April Scoring meeting will be held at HOTCOG in the board room.

- X.** Approval of April 8, 2022, minutes– Motion to approve by Nita Wuebker, second by Jay Sparkman – Pass
- XI.** New Business - None
- XII.** Announcements or Future Business – None
- XIII.** Next CJAC meeting: April 6, 2023, at 9:00 AM
- xiv.** Adjournment 1:16 p.m.